

2024 Orange County Charter Review Commission (2024 CRC)

Evaluation Process for Potential Topics for Consideration

Adopted May 15, 2023

- 1- Proposal evaluations shall be submitted for the Agenda for an upcoming CRC meeting via email to charter2024@occompt.com with background research and information provided by proposer, and CRC Staff and/or CRC General Counsel.

To facilitate adequate time for CRC Members and the public to review proposed topics and companion information, the agendas for all future 2024 CRC meetings will be distributed five (5) days prior to each meeting. Accordingly, all proposals shall be provided to CRC Staff no later than twelve (12) days prior to the upcoming 2024 CRC meeting date, to afford the Chair, CRC Staff and CRC General Counsel sufficient opportunity to review the proposal and any supporting documentation.

The respective dates for submitting proposals and publishing agendas is provided below.

<u>Proposal for Evaluation Backup Materials Deadline</u>	<u>Agenda Publication</u>	<u>CRC Meeting When Proposal Will be Heard</u>
05/03/23	05/10/23	05/15/23
06/02/23	06/09/23	06/15/23
07/05/23	07/12/23	07/17/23
08/09/23	08/16/23	08/21/23
09/06/23	09/13/23	09/18/23
10/04/23	10/11/23	10/16/23
10/27/23	11/03/23	11/09/23
12/01/23	12/08/23	12/14/23
01/03/24	01/10/24	01/15/24
02/07/24	02/14/24	02/19/24

Proposals and backup information shall be included in the agenda for the next 2024 CRC meeting (assuming submission prior to the deadline noted above).

- 2- Proposals for evaluation included on an agenda shall be presented by the Chair and proposing CRC Member, if applicable, and discussed by the CRC. If a motion is made and properly approved by a majority of the members of the 2024 CRC present at the meeting, the subject topic shall be established as a "2024 CRC Evaluation Topic."
- 3- If approved for evaluation, the 2024 CRC shall then discuss whether the 2024 CRC Evaluation Topic can be efficiently evaluated by the full 2024 CRC or whether it would be more appropriate to assign the Topic to a Committee of the 2024 CRC. If a motion is made and properly approved by a majority of the members present at the 2024 CRC meeting, the subject 2024 CRC Evaluation Topic shall be assigned to be evaluated by a Committee of 2024 CRC Members.
- 4- The Chair and members of each CRC Committee will be assigned by the Chair or a majority vote of members of the 2024 CRC. Members' interests in being assigned to certain Committees shall be considered by the Chair when making assignments, but the Members' interests shall not be the sole determining factor for committee assignments.
- 5- CRC Committees will meet and evaluate the assigned 2024 CRC Evaluation Proposal, and ultimately provide a report and recommendation for consideration by the 2024 CRC.
- 6- The 2024 CRC will ultimately vote on each 2024 CRC Evaluation Proposal (those evaluated by the full 2024 CRC and those assigned to a Committee), with only those receiving approval by a majority of the members of the 2024 CRC, being submitted for consideration by Orange County voters in the November 2024 election.