

MAYOR-ELECT JERRY L. DEMINGS TRANSITION TEAM MEETING

Date: Friday, September 21, 2018
Location: Commission Chambers, Orange County Administration Center, First Floor, 201 S. Rosalind Avenue, Orlando, Florida
Members Present: Mayor-Elect Jerry L. Demings, Co-Chair Linda Chapin, Co-Chair Harold Mills, Owusu Amaning, Adam Babington, S. Scott Boyd, Derek E. Bruce, Stuart P. Buchanan, Candice J. Crawford, Jay Galbraith, Linda Landman Gonzalez, Tim Giuliani, Terrance Gray, Michael Griffin, Martha O. Haynie, Paula Hoisington, Dr. Joel Hunter, Alan E. Keen, Fred Kittinger, Kenneth LaRoe, Bill Lutz, Marcos Marchena, Didier Menard, Bill Miller Jr., Jeffrey A. Miller, Dennis Pape, Angel de la Portilla, Jim Pugh, Marc Reicher, Wayne Rich, Joe Rivera, Jason Siegel; Rasesh Thakkar, Stephanie Nazari on behalf of Gary Jones
Absent: Kelly Cohen, Jay Leonard, Dan T. O'Keefe, Gaby Ortigoni
Others Present: County Administrator Ajit Lalchandani, County Attorney Jeffrey J. Newton, Deputy County Administrator Eric Gassman, Assistant County Attorney Kate Latorre, Deputy Clerk Katie Smith

I. CALL TO ORDER, 1:30 PM

II. WELCOME AND INTRODUCTIONS

Mayor-Elect welcomed attendees and thanked all for their willingness to assist the Transition Team. He announced that Co-Chairs Chapin and Mills would lead efforts. Members present introduced themselves.

III. OVERVIEW OF WORK PLAN

Mayor-Elect tasked the Transition Team with examining the organizational structure of Orange County Government by taking a global look at operations. The team will provide a report with recommendations prior to the Mayor-Elect taking office on December 4, 2018. The report will not identify personnel, but rather positions within the organizational structure. Mayor-Elect advised that County staff would attend committee meetings.

IV. FLORIDA'S OPEN MEETING AND PUBLIC RECORDS LAWS

Assistant County Attorney Kate Latorre spoke to attendees regarding Sunshine Law and Public Records Law as they apply to members' duties while serving on the Transition Team. Ms. Latorre provided a PowerPoint Presentation detailing specific requirements of the laws.

V. REVIEW OF COUNTY'S ORGANIZATIONAL STRUCTURE

Deputy County Administrator Eric Gassman provided a brief overview of the County's organizational structure. Mr. Gassman provided a PowerPoint Presentation reflecting Orange County's organizational chart specifically positions, reporting structure, departments, offices and services.

VI. TRANSITION TEAM COMMITTEE STRUCTURE

Mayor-Elect advised the group that the team's goal is to create a framework or organizational structure for the Mayor's Office and County Administration. Mayor-Elect has chosen the following subjects of concentration:

Technology and Innovation – Chair Fred Kittinger
Customer Service and Business Development – Chair Martha Haynie
Building a Community That Works for Everyone – Chair Michael Griffin
Sustainability and Growth – Chair Kenneth LaRoe

Mayor-Elect announced future 2018 general meeting dates of the full body. General meetings will begin at 2:00 pm on the following dates:

October 5
October 19
November 2
November 16

Staff circulated sign-up sheets for members to volunteer to serve on committees. Co-Chair Mills stated that the final report to Mayor-Elect should be completed by November 20th. Co-Chair Chapin added to the discussion.

VII. FUTURE MEETING DATES AND TIMES

Committee chairs scheduled initial meetings. Meeting locations are to be determined and meeting dates are contingent upon availability of County government facilities.

Technology and Innovation will meet September 28 at 2:00 pm
Building a Community That Works for Everyone will meet October 1 at 3:00 pm
Customer Service and Business Development will meet September 28 at 1:30 pm
Sustainability and Growth will meet September 28 at 12:00 pm

VIII. CLOSING COMMENTS

Mayor-Elect advised that staff from the County Attorney's Office would not attend committee meetings; however, they could advise on procedural matters and answer legal questions.

Any inquiries for committee information and transition updates would be addressed by Mayor-Elect as well as Committee Chair.

IX. ADJOURNMENT, 3:03 p.m.

ATTEST:

Phil Diamond
County Comptroller as Clerk


Katie Smith
Deputy Clerk