



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

August 30, 2016

BCC Mtg. Date: September 20, 2016

To: Mayor Teresa Jacobs
and the Board of County Commissioners

CW
Carrie Woodell, Manager, Procurement Division

Contact: Sara Flynn-Kramer, Manager, Capital Projects Division
(407) 836-0048

Subject: Award of Invitation for Bids Y16-7003-CC, State Attorney Grand
Jury Room

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-7003-CC, State Attorney Grand Jury Room, to the sole responsive and responsible bidder, Grove Construction Corporation, in the total contract award amount of \$103,835.

PROCUREMENT:

The contract is to renovate the existing State Attorney Legal Library. This project includes a new door/frame opening for judge entrance, millwork, raised ADA ramp/platform, and new low-wall separation for media area. Also included is reconfiguration of data/network, electrical for A/V equipment and lighting, and the addition of new carpet and furnishings. This project is located in District 5.

FUNDING:

Funding is available in account number 1248 043 0892 6210.

APPROVALS:

The Capital Projects Division and Business Development Division concur with this recommendation.

REMARKS:

A single bid was received from Grove Construction Corporation. Queries from staff to the other potential bidders who failed to compete on this project resulted in the following findings:

MVB & Associates, Inc. stated they had several jobs to bid around the same time and did not have enough manpower to bid on all of the jobs. They focused on a few jobs and chose not to bid on others.

Café Construction & Development did not bid due to not having an in-house vertical construction manager. They did not feel comfortable hiring a sub-consultant, because it does not allow for the level of supervision and quality they expect.

Johnson-Laux Construction, LLC stated their bid schedule has been very full, and they have typically not been able to be competitive on these smaller County projects.

Axios Construction Services, LLC stated they had too many projects to bid on during the same time period.

Staff negotiated with Grove Construction Corporation who confirmed their understanding of the scope of work and reduced their bid by \$5,465, making their negotiated bid amount \$103,835. Based on technical review performed by staff and the design consultant, the bid is considered reasonable. Grove Construction Corporation has a satisfactory record of performance and has been determined to be responsible. Therefore, award is recommended to Grove Construction Corporation.

<u>Bids Received:</u>	<u>Bid Amount:</u>	<u>Negotiated Bid Amount:</u>
Grove Construction Corporation	\$109,300	\$103,835



BUSINESS DEVELOPMENT DIVISION

August 30, 2016

TO: Corie Cummings, Senior Contract Administrator
Procurement Division

FROM: Dexter Watts, Senior Contract Administrator *DW*
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **Y16-7003-CC / State Attorney Grand Jury Room**

The Business Development Division evaluated the one bid submitted for this project and found that the apparent low bidder Orange County MWBE firm Grove Construction Corporation met the MWBE participation goal and reported 100% MWBE participation in their bid. Please note the following certified MWBE participation:

Mwbe-af	Grove Construction Corporation	\$103,835
Total MWBE Participation		\$103,835.00 (100%)

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. If the low bidder is not chosen, please let us know so that we may obtain Letters of Intent to confirm the participation.

Attached is a spreadsheet reconciling the bidders' compliance with the IFB's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

c: Sheena Ferguson, Manager, Business Development Division

BID COMPARISON

IFB-Y16-7003-CC / State Attorney Grand Jury Room

Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 25%)	GFE	\$ Over Low Bid	% Difference From Low Bid (7%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid	EEO % M / W
Low Bid	Grove Construction Corporation [mwbe-af]	\$103,835	\$103,835	100%	na					75/25