




Interoffice Memorandum

BCC Mtg. Date: July 19, 2016

June 27, 2016

To: Mayor Teresa Jacobs
and the Board of County Commissioners

From:  Carrie Woodell, Manager, Procurement Division

Contact: Liz Johnson, Environmental Program Administrator, Environmental
Protection Division
407-836-1511

Subject: Award of Invitation for Bids Y16-1083-JS, Provision, Installation, and
Repair of Stormwater Inlet Baskets

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-1083-JS, Provision, Installation, and Repair of Stormwater Inlet Baskets to the sole responsive and responsible bidder, Cathcart Construction Company-FL, LLC, in the estimated contract award amount of \$746,590 for a 1-year term. Further request authorization for the Procurement Division to renew the contract for two 1-year terms.

PROCUREMENT:

This contract will provide for the manufacture, installation, and repair of stormwater inlet baskets. These devices will prevent pollutants such as leaves, yard clippings, cans, sediment and other detritus, from entering lakes through stormwater conveyances.

FUNDING:

The funding will be determined based on the individual project and its funding source.

APPROVALS:

The Environmental Protection Division and Business Development Division concur with this recommendation.

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Y16-1083-JS, Award of Invitation for Bids Y16-1083-JS, Provision, Installation, and Repair of Stormwater Inlet Baskets.

REMARKS:

One bid was received and evaluated for responsiveness, responsibility and price. Cathcart Construction-FL, LLC is the sole responsive responsible bidder. Procurement negotiated a reduction in pricing, resulting in a savings of \$122,470. The bid is considered reasonable based on the technical evaluation and recommendation of staff.

This contract is for a specialized service and it is recognized that there are not many vendors who can provide this service. Polling of vendors notified of the Invitation for Bids that did not bid identified that they either disregarded the notification, or could not agree to the terms and conditions.

Bid Tabulation:

Bidder:	Bid Amount
Cathcart Construction-FL, LLC	\$869,060




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

July 7, 2016

TO: Tracy Attenasio, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y16-1083-JS, Provision, Installation, and Repairs for Stormwater Inlet Baskets**

The Business Development Division evaluated the **1 bid** submitted for this project and found that **the 1 bidder is not an** Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

