

BCC Mtg. Date: Jun. 28, 2016



## Interoffice Memorandum

May 11, 2016

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: *CW* Carrie Woodell, Manager, Procurement Division

CONTACT: Lori Cunniff, Manager, Environmental Protection Division  
407-836-1406

SUBJECT: Consultant Selection, RFP Y16-903-RM  
Continuing Professional Lake Management Services

### RECOMMENDATION

Selection of two firms and an alternate to provide Continuing Professional Lake Management Services, Request for Proposals Y16-903-RM, from the following firms listed alphabetically. Further request the Board authorize execution of the final contracts by the Procurement Division to establish hourly rates for future requirements. The contract's performance period will be for one year with two 1-year renewals.

AMEC Foster Wheeler Environment & Infrastructure, Inc.  
Cribb Philbeck Weaver Group, Inc.  
Environmental Research & Design, Inc.

This item was evaluated by the Procurement Committee on May 4, 2016. Commissioner Thompson was assigned to the Procurement Committee.

### PURPOSE

To select two firms to provide continuing professional lake management services.

### DISCUSSION

The Consultants will conduct assessments, develop management plans and provide recommendations for the management and protection of lakes and other bodies of water in Orange County. The development of the lake management plans shall include but not be limited to establishing nutrient and hydrologic budgets, characterizing the basic limnology of lakes, assessments of watersheds and recommending Best Management Practices for the control and treatment of pollutant loadings to the surface water. Two contracts are necessary to facilitate the anticipated increase in the quantity of lake studies and their accompanying labor and analytical resource requirements.

In keeping with the Board's policy to spread the work around, these contracts will be monitored to ensure an equitable distribution of contract dollars. There will be, however, occasions when the continued use of a particular consultant is necessary, which may impact the distribution of contract dollars. These situations include the following:

- Continuation of services initially performed by a particular consultant.
- Services for which a particular consultant is uniquely qualified.
- Difficulty in obtaining proposals from other consultants.
- Difficulty in negotiating task authorizations with other consultants.
- Other justified reasons.

The consensus scores of the Procurement Committee are attached.

RFP#: Y16-903-RM	PROJECT		PROJECT		PROJECT		M/WBE		LOCATION		VOLUME		SCOPE		S-D VETERAN		WAGE RCP		TOTAL
	PROJECT MANAGER	PROJECT ENGINEER	PROJECT ENGINEER	PROJECT TEAM	PROJECT TEAM	PROJECT TEAM	PROJECT TEAM	PROJECT TEAM	PROJECT TEAM	PROJECT TEAM	PROJECT TEAM	PROJECT TEAM	PROJECT TEAM	PROJECT TEAM	PROJECT TEAM	PROJECT TEAM	PROJECT TEAM	PROJECT TEAM	
WEIGHT	15		10		15		15		10		15		20		2		1		
	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
Environmental Research & Design, Inc.	5.0	75.0	5.0	50.0	5.0	75.0	3	45	5	50	4	60	5.0	100.0	0	0	0	0	455.0
AMEC Foster Wheeler Environment & Infrastructure, Inc.	2.5	37.5	4.0	40.0	4.0	60.0	4	60	4	40	4	60	5.0	100.0	1	2	0	0	399.5
Cribb Philbeck Weaver Group, Inc.	2.5	37.5	2.0	20.0	3.0	45.0	4	60	5	50	4	60	4.0	80.0	1	2	0	0	354.5



Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

May 3, 2016

TO: Rolando Melo, Senior Contract Administrator, Procurement Division  
 FROM: <sup>AS</sup> Angela Brown, Senior Contract Administrator, Business Development  
 SUBJ: Y16-903-RM / Continuing Professional Lake Management Services  
 APPROVED: Sheena Ferguson  
 Sheena Ferguson, BDD Manager

Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a 1 – 5 scale (RFP GOALS: M/WBE-27% & EEO-24%):

	Projected %	Sub-Consultant Role
1. <b>AMEC FOSTER WHEELER ENVIRONMENT &amp; INFRASTRUCTURE, INC.</b> Majority Prime		
<b><u>M/WBE Subconsultants:</u></b>		
Barnes, Ferland and Associates, Inc. (African American Male)	13%	TMDL and Regulatory/Environmental Support; Survey
HydroModeling, Inc. (Asian Islander Male)	8%	Watershed Hydraulic/Hydrologic Modeling
Southern Research Laboratories, Inc. (African American Male)	6%	Laboratory Support – Water/Sediment Chemistry and Limnological Analysis
<b>Total M/WBE Participation:</b>	<b>27%</b>	
<b>EEO Staff:</b>	<b>43%</b>	
<b>Points:</b>	<b>4</b>	

**BONUS POINTS:**

**No Welfare Recipient(s) Proposed**

**Registered Service Disabled Veteran(s)  
Proposed:**

Gator Environmental & Aquifer Restoration, Inc.	1	Watershed Hydraulic/Hydrologic Modeling
<b>Total Bonus Points:</b>	<b>2</b>	

**2. CRIBB PHILBECK WEAVER GROUP, INC.  
Majority Prime**

**M/WBE Subconsultants:**

TEAM Engineering, Inc. (White Female)	27%	Civil Engineering
<b>Total M/WBE Participation:</b>	<b>27%</b>	
<b>EEO Staff:</b>	<b>32%</b>	
<b>Points:</b>	<b>4</b>	

**BONUS POINTS:**

**No Welfare Recipient(s) Proposed**

**Registered Service Disabled Veteran(s)  
Proposed:**

Roger A. Repstein, PE, AIA,CGC dba RDC	1	Contract Management
<b>Total Bonus Points:</b>	<b>2</b>	

**3. ENVIRONMENTAL RESEARCH &  
DESIGN, INC.  
Majority Prime**

**M/WBE Subconsultants:**

Pegasus Engineering, Inc. (Hispanic Male)	15%	Watershed Boundary Delineation and Stormwater Support Services
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<b>Total M/WBE Participation:</b>	<b>15%</b>
<b>EEO Staff:</b>	<b>45%</b>

<b>Points:</b>	<b>3</b>
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**BONUS POINTS:**

**No Welfare Recipient(s) Proposed**

**No Registered Service Disabled Veteran(s)  
Proposed**

<b>Total Bonus Points:</b>	<b>0</b>
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