



## Interoffice Memorandum

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

BCC Mtg. Date: Jun. 14, 2016

May 19, 2016

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: Carrie Woodell, Acting Manager, Procurement Division

CONTACT: John Goodrich, Assistant to Director, Health Services  
407-836-7689

SUBJECT: Approval of Contract Y16-1093-DG  
Funding for the Affordable Care Act (ACA) Premiums, Co-  
Pays and Deductibles

### ACTION REQUESTED

Approval of Contract Y16-1093-DG, Funding for the Affordable Care Act (ACA) Premiums, Co-Pays and Deductibles, with Heart of Florida United Way, in the contract award amount of \$550,000 for the period of June 15, 2016 through February 28, 2017. Funding for this contract is provided via a federal grant from the U. S. Health Resources and Services Administrator (HRSA). Further request authorization for comptroller to issue advance payment in the amount of \$82,000.

### PROCUREMENT

The contract provides funding for the administration and payment of Affordable Care Act premiums, co-pays and deductibles for the Ryan White Part A program.

### FUNDING

Funding is available in account number 7016-060-7302-3197.

### APPROVALS

The Health Services Department concurs with this recommendation.

REMARKS

The previous provider Hope and Help Center of Center Florida Inc.'s contract has been terminated and Heart of Florida United Way will be providing this service until a new contract is awarded.

The existing program for the health insurance premiums and cost sharing, which is funded by Ryan White Part A, must be expanded to accommodate the ACA HRSA mandate to vigorously enroll consumers when it is determined to be the most cost efficient alternate way to obtain coverage. Orange County, as the Grantee, is required to have a policy in place to guide this process and to ensure that documentation is available to support the ongoing decision making process of enrollment.

Case managers are responsible for discussing the insurance options and consequences with consumers and subsequently refer them to a navigator. Once enrolled, the consumer obtains a print out of their coverage and deductibles. In coordination with their respective case managers, the consumer provides this document as well as their Notice of Eligibility for Ryan White service to Heart of Florida United Way, who then arranges payment of the insurance premiums, co-pays and deductibles. Consumers are not officially insured until premiums are paid after the initial enrollment process has been completed.