



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

BCC Mtg. Date: Jun. 14, 2016

May 19, 2016

To: Mayor Teresa Jacobs
and the Board of County Commissioners

For: Carrie Woodell, Acting Manager, Procurement Division

Contact: Joe Gasparini, Program Manager, Parks and Recreation Division
407-836-6208

Subject: Award of Invitation for Bids Y16-1062-PD, Athletic Field Sod and
Installation

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-1062-PD, Athletic Field Sod and Installation, to the low responsive and responsible bidder, Lake Jem Farms, Inc., in the estimated contract award amount of \$954,750 for a 1-year term. Further request authorization for the Procurement Division to renew the contract for 4 additional 1-year terms.

PROCUREMENT:

This contract will provide materials, labor and resources necessary to supply and/or install Bermuda sports turf, including field preparation.

FUNDING:

Funding is available in account number 1050 068 2100 3810.

APPROVALS:

The Parks and Recreation and Business Development Divisions concur with this recommendation.

REMARKS:

Two bids were received and evaluated for responsiveness, responsibility and price. Lake Jem Farms, Inc. is the low responsive, responsible bidder. The bid is considered reasonable based on the technical evaluation and recommendation of staff.

Bid Tabulation

Bidder:	Bid Amount
Lake Jem Farms, Inc.	\$ 954,750
JSM Services, Inc.	\$1,123,100




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

May 6, 2016

TO: Perry Davis, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y16-1062-PD, Athletic Field Sod and Installation

The Business Development Division evaluated the **2 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division