



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

BCC Mtg. Date: Jun. 14, 2016

May 18, 2016

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: *JS for* Carrie Woodell, Acting Manager, Procurement Division

CONTACT: Richard Steiger, Manager
Facilities Management Division
407-836-7473

SUBJECT: Award of Invitation for Bids Y16-1022-JS, Electrical Switch Gear Preventive Maintenance, Testing and Repair

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-1022-JS, Electrical Switch Gear Preventive Maintenance, Testing and Repair, to the low responsive and responsible bidder, Greater Florida Electrical Contractors, Inc., in the estimated contract award amount of \$156,210 for a 1-year term contract. Further request authorization for the Procurement Division to exercise option years one and two.

PROCUREMENT:

To provide the Facilities Management Division with a term contract for preventive maintenance, testing and repair of electrical switch gear equipment at various buildings throughout the County.

FUNDING:

Funds are available in account numbers 0001-043-1713-3810, 0001-043-1715-3810, 0001-043-1717-3810, 0001-043-1718-3810 and 0001-043-1719-3810.

APPROVALS:

The Facilities Management Division and Business Development Division concur with this recommendation.

DISCUSSION:

Four bids were received in response to Invitation for Bids Y16-1022-JS and were evaluated for responsiveness, responsibility and price. The low bid submitted by Greater Florida Electrical Contractors, Inc. is approximately 68% lower than the second low bid, however based on a comparison to current contract prices the low bid is considered reasonable.

The low bidder, Greater Florida Electrical Contractors, Inc. has a satisfactory record of performance. Therefore, Greater Florida Electrical Contractors, Inc. is recommended for award.

The bid tabulation is attached.

BID TABULATION

Y16-1022-JS

ELECTRICAL SWITCH GEAR PREVENTATIVE MAINTENANCE, TESTING AND REPAIR


	Greater Florida Electrical Contractors	National Electrical Maintenance, Inc.	Siemens Industry, Inc.	TAW Technical Field Services, Inc.
Basic Year	\$156,210	\$234,515	\$351,396	\$495,499
Option Year 1	\$46,940	\$90,955	\$143,692	\$145,270
Option Year 2	\$44,765	\$90,955	\$143,692	\$145,270
All Years	\$247,915	\$416,425	\$638,780	\$786,039



BUSINESS DEVELOPMENT DIVISION

April 21, 2016

TO: Jim Schell, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y16-1022-JS, Electrical Switch Gear Preventive Maintenance, Testing and Repair**

The Business Development Division evaluated the **4 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

