



Interoffice Memorandum

SEE MINUTES
FOR MOTION

BCC Mtg. Date: May 24, 2016

April 28, 2016

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Acting Manager, Procurement Division

CONTACT: Sara Flynn-Kramer, Manager, Capital Projects Division
407-836-0048

SUBJECT: Selection of Consultant, RFP Y16-811-CC, Design Services for
East Orange Multipurpose Fields

RECOMMENDATION

Selection of one firm and an alternate to provide Design Services for East Orange Multipurpose Fields, Request for Proposals Y16-811-CC, from the following firms listed alphabetically. Further recommend the Board authorize negotiation and execution of the final contract by the Procurement Division provided that it does not exceed the budget of \$250,000.

Cribb Philbeck Weaver Group, Inc.
SK Consortium, Inc.

Proposals were evaluated by the Procurement Committee on April 27, 2016. Commissioner Pete Clarke was assigned to the Procurement Committee.

PURPOSE

To select a firm to provide design services for East Orange Multipurpose Fields.

DISCUSSION

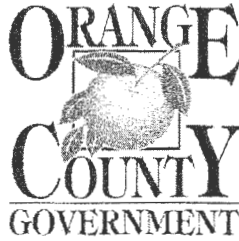
The project is for design services for East Orange multipurpose fields, consisting of approximately 22 acres and may include up to three lit multipurpose/soccer fields, fencing, concrete sidewalks, parking spaces, irrigation and drainage. A restroom, concession building will be included in addition to the previously listed amenities.

The consultant will perform the following services:

1. Project Program Development
2. Project Data/Information Gathering
3. Design Development
4. Construction Contract Documents
5. Technical Support Services
6. Contract Administration

Two proposals were received in response to the solicitation. Consensus scores of the Procurement Committee are attached.

RFP#:Y16-811-CC	PROJECT		PROJECT		M/WBE		LOCATION		VOLUME		SCOPE		Welfare		Veterans		TOTAL
DESIGN SERVICES FOR EAST ORANGE MULTIPURPOSE FIELDS	PROJECT MANAGER (factor 1.666)		TEAM														
	WEIGHT	25	15	15	15	15	10	10	5	5	30	30	1	1	2	2	
	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
SK Consortium, Inc.	3.0	50	4.0	60	4.0	60	5.0	50	4.0	20	5.0	150	0.0	0	0.0	0	390.0
Cribb Philbeck Weaver Group, Inc.	3.0	50	4.0	60	4.0	60	5.0	50	4.0	20	4.0	120	0.0	0	0.0	0	360.0



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

April 25, 2016

TO: Corie Cummings, Senior Contract Administrator, Procurement Division
FROM: ^{A.3.} Angela Brown, Senior Contract Administrator, Business Development
SUBJ: Y16-811-CC / Design Services for East Orange Multipurpose Fields
APPROVED: Sheena Ferguson
Sheena Ferguson, BDD Manager

Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a 1 – 5 scale (RFP GOALS: M/WBE-27% & EEO-24%):

	Projected %	Sub-Consultant Role
1. CRIBB PHILBECK WEAVER GROUP, INC. Majority Prime		
<u>M/WBE Subconsultants:</u>		
TEAM Engineering, LLC (White Female)	13%	Civil Engineering
Bobes Associates Consulting Engineers, Inc. (Hispanic Male)	4%	MEP
JCR Consulting, Inc. (White Female)	4%	Landscape Services
Carlsson, Inc. (White Female)	4%	Cost Estimating
Yvonne I. Froscher (White Female)	2%	Environmental Services
Total M/WBE Participation:	27%	
EEO Staff:	28%	
Points:	4	

BONUS POINTS:

No Welfare Recipient(s) Proposed

No Registered Service Disabled Veteran(s)
Proposed

Total Bonus Points: 0

2. **SK CONSORTIUM, INC.**
Majority Prime

M/WBE Subconsultants:

Murray Design Group, Inc. (African American Male)	12%*	Landscape Architecture & Irrigation Design
Bobes Associates Consulting Engineers, Inc. (Hispanic Male)	12%*	MEP Engineering
Yvonne I. Froscher (White Female)	3.5%*	Environmental Consulting

*Proposer has included percent allocations for each M/WBE subconsultant on Form M, however, has also included TBD for each allocation. TBD is not indicative of a percentage or dollar amount value and is not used in calculating total M/WBE participation. Therefore, the percent values indicated by the Proposer, on Form B and Form M, are reflected in the total M/WBE participation identified below.

Total M/WBE Participation: 27.5%
EEO Staff: 50%

Points: 4

BONUS POINTS:

No Welfare Recipient(s) Proposed

No Registered Service Disabled Veteran(s)
Proposed

Total Bonus Points: 0