



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

BCC Mtg. Date: May 24, 2016

April 22, 2016

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Acting Manager, Procurement Division

CONTACT: Deodat Budhu, Manager, Roads and Drainage Division
407-836-7919

SUBJECT: Award of Invitation for Bids Y16-1017-DG, Right-of-Way
Mowing – Three Points Area, Section IV

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-1017-DG, Right-of-Way Mowing – Three Points Area, Section IV, to the low responsive and responsible bidder, Lawnwalker Services, Inc., in the estimated annual contract award amount of \$158,100. Further request authorization for the Procurement Division to exercise option years one and two.

PROCUREMENT:

To provide right-of-way mowing in the Three Points Area, Section IV located in District 4.

FUNDING:

Funding is available in account number 1002 072 2906 3816. Staff anticipates that the entire contract amount will be ordered during the contract period. Funds will be cited on individual delivery orders.

APPROVALS:

The Roads and Drainage Division and the Business Development Division concur with this recommendation.

REMARKS:

Four bids from pre-qualified bidders were received in response to this Invitation for Bids, and evaluated for responsiveness, responsibility and price. Lawnwalker Services, Inc. is the lowest responsive responsible bidder. The bid is considered reasonable based on comparison to prices for the same services under the current County right-of-way contract for the same area. Lawnwalker Services, Inc. confirmed its bid and understanding of the requirements of the contract. Also, they have a record of satisfactory performance on similar county contracts. Therefore, award is recommended to Lawnwalker Services, Inc.

<u>Bids Received</u>	<u>Bid Price</u>	
Lawnwalker Services, Inc.	Basic Year:	\$158,100
	Option Year 1:	\$186,885
	Option Year 2:	<u>\$189,470</u>
	Total Bid:	\$534,455
Begley's Cleaning Service, Inc. dba Millennium Grounds & Waters	Basic Year:	\$279,700
	Option Year 1:	\$291,805
	Option Year 2:	<u>\$312,550</u>
	Total Bid:	\$884,055
AmeriScapes Landscape Management Services, LLC	Basic Year:	\$392,500
	Option Year 1:	\$299,725
	Option Year 2:	<u>\$326,950</u>
	Total Bid:	\$1,019,175
Groundtek of Central Florida	Basic Year:	\$363,100
	Option Year 1:	\$399,395
	Option Year 2:	<u>\$435,690</u>
	Total Bid:	\$1,198,185




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

April 14, 2016

TO: Dorothy Gordon, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB-Y16-1017-DG, Right of Way Mowing – Three Points Area, Section IV**

The Business Development Division evaluated the **4 bids** submitted for this project and found that the **1** Orange County Certified Minority Women Business Enterprise bidder **was not within 6%** of the low bid for bid awards from \$500,000.01 to \$750,000.00. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division



Y16-1017-DG, Right of Way Mowing - Three Points Area, Section IV

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (6%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Lawnwalker Services, Inc.	\$534,455				
2nd Low	Begley's Cleaning Service, Inc. dba Millennium Grounds & Waters	\$884,055	\$349,600	65.41%		
3rd Low	Ameriscapes Landscape Management Services, LLC	\$1,019,175	\$484,720	90.69%	\$135,120	15.28%
4th Low	Groundtek of Central Florida (HM)	\$1,198,185	\$663,730	124.19%	\$314,130	35.53%