



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

BCC Mtg. Date: May 24, 2016

April 25, 2016

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Acting Manager, Procurement Division

CONTACT: Deodat Budhu, Manager, Roads and Drainage Division
407-836-7919

SUBJECT: Award of Invitation for Bids Y16-1016-DG, Right-of-Way
Mowing – Goldenrod Area, Section II

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-1016-DG, Right-of-Way Mowing – Goldenrod Area, Section II, to the low responsive and responsible bidder, Groundtek of Central Florida, in the estimated annual contract award amount of \$250,260. Further request authorization for the Procurement Division to exercise option years one and two.

PROCUREMENT:

To provide right-of-way mowing in the Goldenrod Area, Section II located in Districts 2, 3 and 5.

FUNDING:

Funding is available in account number 1002 072 2906 3816. Staff anticipates that the entire contract amount will be ordered during the contract period. Funds will be cited on individual delivery orders.

APPROVALS:

The Roads and Drainage Division and the Business Development Division concur with this recommendation.

REMARKS:

Five bids from pre-qualified bidders were received in response to this Invitation for Bids, and evaluated for responsiveness, responsibility and price. Groundtek of Central Florida is the lowest responsive responsible bidder. The bid is considered reasonable based on comparison to prices for the same services under the current County right-of-way contract for the same area. Groundtek of Central Florida confirmed its bid and understanding of the requirements of the contract. Also, they have a record of satisfactory performance on similar county contracts. Therefore, award is recommended to Groundtek of Central Florida.

Bids Received

Bid Price

Groundtek of Central Florida

Basic Year: \$250,260
 Option Year 1: \$285,110
 Option Year 2: \$347,600
 Total Bid: \$882,970

Begley's Cleaning Service, Inc.
 dba Millennium Grounds & Waters

Basic Year: \$252,880
 Option Year 1: \$288,155
 Option Year 2: \$342,250
 Total Bid: \$883,285

AmeriScapes Landscape Management Services, LLC

Basic Year: \$354,400
 Option Year 1: \$280,775
 Option Year 2: \$342,250
 Total Bid: \$977,425

P & L Lawn Maintenance, Inc.

Basic Year: \$281,100
 Option Year 1: \$325,520
 Option Year 2: \$402,500
 Total Bid: \$1,009,120

Bids Received (continued)

Lawnwalker Services, Inc.

Bid Price (continued)

Basic Year:	\$543,020
Option Year 1:	\$495,470
Option Year 2:	<u>\$454,200</u>
Total Bid:	\$1,492,690




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

April 14, 2016

TO: Dorothy Gordon, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB-Y16-1016-DG, Right of Way Mowing – Goldenrod Area, Section II

The Business Development Division evaluated the **5 bids** submitted for this project and found that this contract may be awarded to **Groundtek of Central Florida**, a Certified Minority/Women Business Enterprise bidder. The Orange County certified firm is the lowest bidder. Thus, the bid preference does not apply, per the County's M/WBE Ordinance, Section 17-324.

c: Sheena Ferguson, Manager, Business Development Division



BID COMPARISON

Y16-1016-Dg, Right of Way Mowing - Goldenrod Area, Section II

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (5%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Groundtek of Central Florida (HM)	\$882,970				
2nd Low	Begley's Cleaning Service, Inc. dba Millennium Grounds & Waters	\$883,285	\$315	0.04%		
3rd Low	Ameriscapes Landscape Management Services, LLC	\$977,425	\$94,455	10.70%	\$94,140	10.66%
4th Low	P&L Lawn Maintenance, Inc. (HM)	\$1,009,120	\$126,150	14.29%	\$125,835	14.25%
5th Low	Lawnwalker Services, Inc.	\$1,492,690	\$609,720	69.05%	\$609,405	68.99%