



## Interoffice Memorandum

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

BCC Mtg. Date: May 10, 2016

April 14, 2016

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: *CWJ* Carrie Woodell, Acting Manager, Procurement Division

CONTACT: Deodat Budhu, Manager, Roads and Drainage Division  
407-836-7919

SUBJECT: Award of Invitation for Bids Y16-191-PD, Right-of-Way  
Mowing – Apopka Area, Section II

### ACTION REQUESTED:

Approval to award Invitation for Bids Y16-191-PD, Right-of-Way Mowing – Apopka Area, Section II, to the low responsive and responsible bidder, Groundtek of Central Florida, LLC, in the estimated annual contract award amount of \$280,400. Further request authorization for the Procurement Division to exercise option years one and two.

### PROCUREMENT:

To provide right-of-way mowing in the Apopka Area, Section II, located in District 2.

### FUNDING:

Funding is available in account number 1002 072 2906 3816. The Roads and Drainage Division anticipates that the entire contract amount will be ordered during the contract period. Funds will be cited on individual delivery orders.

### APPROVALS:

The Roads and Drainage Division and Business Development Division concur with this recommendation.

REMARKS:

Five bids from pre-qualified bidders were received and evaluated for responsiveness, responsibility and price. Groundtek of Central Florida, LLC is the lowest responsive responsible bidder. The bid is considered reasonable based on comparison to prices for the same services under the current County right-of-way contract for the same area. Therefore, award is recommended to Groundtek of Central Florida, LLC. P&L Lawn Maintenance, Inc. requested and was granted approval to withdraw their bid.

Bid tabulation is as follows:


	BASIC YEAR	OPTION YEAR 1	OPTION YEAR 2	TOTAL EST BID
Groundtek of Central Florida, LLC	\$280,400	\$315,200	\$350,000	\$ 945,600
Begley's Cleaning Service, Inc. dba Millennium Grounds and Waters	\$304,650	\$339,875	\$371,500	\$1,016,025
Ameriscapes Landscape Management Services, LLC	\$404,250	\$319,625	\$340,000	\$1,063,875
Lawnwalker Services, Inc.	\$606,050	\$545,425	\$531,000	\$1,682,475
P&L Lawn Maintenance, Inc.	Withdrew Bid			



**BUSINESS DEVELOPMENT DIVISION**

April 1, 2016

**TO:** Perry Davis, Senior Purchasing Agent  
Procurement Division

**FROM:** Kesi Warren, Senior Contract Administrator   
Business Development Division

**SUBJECT:** Business Development Division Bid Evaluation

**PROJECT:** **IFB-Y16-191-PD, Right of Way Mowing Apopka Area Section II (Revised)**

The Business Development Division evaluated the 4 **bids** submitted for this project and found that this contract may be awarded to **Groundtek of Central Florida** a Certified Minority/Women Business Enterprise bidder. The Orange County certified firm is the lowest bidder. Thus, the bid preference does not apply, per the County's M/WBE Ordinance, Section 17-324.

c: Sheena Ferguson, Manager, Business Development Division



## BID COMPARISON

### Y16-191-PD, Right of Way Mowing Apopka Area Section II (Revised)

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (5%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Groundtek of Central Florida, Inc. (HM)	\$945,600				
2nd Low	Begley's Cleaning Service, Inc. dba Millennium Grounds & Waters	\$1,016,025	\$70,425	7.45%		
3rd Low	Ameriscapes Landscape Management Services, LLC	\$1,063,875	\$118,275	12.51%	\$47,850	4.71%
4th Low	Lawnwalker Services, Inc.	\$1,682,475	\$736,875	77.93%	\$666,450	65.59%