



Interoffice Memorandum

BCC Mtg. Date: May 10, 2016

April 14, 2016

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: *CW* Carrie Woodell, Acting Manager, Procurement Division

CONTACT: Deodat Budhu, Manager, Roads and Drainage Division
407-836-7919

SUBJECT: Award of Invitation for Bids Y16-190-PD, Right-of-Way
Mowing – Apopka Area, Section I

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-190-PD, Right-of-Way Mowing – Apopka Area, Section I, to the low responsive and responsible bidder, Groundtek of Central Florida, LLC, in the estimated annual contract award amount of \$262,400. Further request authorization for the Procurement Division to exercise option years one and two.

PROCUREMENT:

To provide right-of-way mowing in the Apopka Area, Section I, located in District 2.

FUNDING:

Funding is available in account number 1002 072 2906 3816. The Roads and Drainage Division anticipates that the entire contract amount will be ordered during the contract period. Funds will be cited on individual delivery orders.

APPROVALS:

The Roads and Drainage Division and Business Development Division concur with this recommendation.

REMARKS:

Five bids from pre-qualified bidders were received and evaluated for responsiveness, responsibility and price. Groundtek of Central Florida, LLC is the lowest responsive responsible bidder. The bid is considered reasonable based on comparison to prices for the same services under the current County right-of-way contract for the same area. Therefore, award is recommended to Groundtek of Central Florida, LLC. P&L Lawn Maintenance, Inc. requested and was granted approval to withdraw their bid.

Bid tabulation is as follows:


	BASIC YEAR	OPTION YEAR 1	OPTION YEAR 2	TOTAL EST BID
Groundtek of Central Florida, LLC	\$262,400	\$336,800	\$411,200	\$1,010,400
Begley's Cleaning Service, Inc. dba Millennium Grounds and Waters	\$268,825	\$339,875	\$408,525	\$1,017,225
Ameriscapes Landscape Management Services, LLC	\$353,875	\$319,625	\$357,375	\$1,030,875
Lawnwalker Services, Inc.	\$741,375	\$824,875	\$917,375	\$2,483,625
P&L Lawn Maintenance, Inc.	Withdrew Bid			



BUSINESS DEVELOPMENT DIVISION

April 1, 2016

TO: Perry Davis, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB-Y16-190-PD, Right of Way Mowing Apopka Area Section I (Revised)

The Business Development Division evaluated the **4 bids** submitted for this project and found that this contract may be awarded to **Groundtek of Central Florida** a Certified Minority/Women Business Enterprise bidder. The Orange County certified firm is the lowest bidder. Thus, the bid preference does not apply, per the County's M/WBE Ordinance, Section 17-324.

c: Sheena Ferguson, Manager, Business Development Division



Y16-190-PD, Right of Way Mowing Apopka Area Section I (Revised)

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (5%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Groundtek of Central Florida, Inc. (HM)	\$1,010,400				
2nd Low	Begley's Cleaning Service, Inc. dba Millennium Grounds & Waters	\$1,017,225	\$6,825	0.68%		
3rd Low	Ameriscapes Landscape Management Services, LLC	\$1,030,875	\$20,475	2.03%	\$13,650	1.34%
4th Low	Lawnwalker Services, Inc.	\$2,483,625	\$1,473,225	145.81%	\$1,466,400	144.16%