



Interoffice Memorandum

BCC Mtg. Date: April 26, 2016

March 29, 2016

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Acting Manager, Procurement Division

CONTACT: Sara Flynn-Kramer, Manager, Capital Projects Division
407-836-0048

SUBJECT: Selection of Consultant, RFP Y16-809-CC, Design Services for
Barber Park Multipurpose Fields

RECOMMENDATION

Selection of one firm and an alternate to provide Design Services for Barber Park Multipurpose Fields, Request for Proposals Y16-809-CC, from the following firms listed alphabetically. Further recommend the Board authorize negotiation and execution of the final contract by the Procurement Division provided that it does not exceed the budget of \$200,000.

Cribb Philbeck Weaver Group, Inc.
SK Consortium, Inc.

Proposals were evaluated by the Procurement Committee on March 16, 2016. Commissioner Bryan Nelson was assigned to the Procurement Committee.

PURPOSE

To select a firm to provide design services for Barber Park Multipurpose Fields.

DISCUSSION

The project is for design services for Barber Park multipurpose fields, consisting of approximately 36.3 acres and may include up to three lit multipurpose/soccer fields, fencing, concrete sidewalks, parking spaces, irrigation and drainage. A restroom, concession stand and/or maintenance building may be included in addition to the previously listed amenities.

The consultant will perform the following services:

1. Project Program Development
2. Project Data/Information Gathering
3. Design Development
4. Construction Contract Documents
5. Technical Support Services
6. Contract Administration

Y16-809-CC

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Four proposals were received in response to the solicitation. The proposals of CPH, Inc. (177 points) and Harris Civil Engineers, LLC (177 points) failed to achieve a sufficient score for Board consideration. Consensus scores of the Procurement Committee are attached.

RFP#: Y16-809-CC	PROJECT MANAGER		PROJECT TEAM		M/WBE		LOCATION		VOLUME		SCOPE		S-D VETERAN		WAGE RCP		TOTAL
DESIGN SERVICES FOR BARBER PARK MULTIPURPOSE FIELDS																	
WEIGHT	25		15		15		10		5		30		2		1		
	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
Cribb Philbeck Weaver Group, Inc.	5.0	125	4.0	60	4	60	5	50	4	20	5.0	150	0	0	0	0	465.0
SK Consortium, Inc.	4.5	112.5	4.0	60	4	60	5	50	4	20	5.0	150	0	0	0	0	452.5



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

March 14, 2016

TO: Corie Cummings, Senior Contract Administrator, Procurement Division
FROM: ^{A.S.} Angela Brown, Senior Contract Administrator, Business Development
SUBJ: Y16-809-CC / Design Services for Barber Park Multipurpose Fields
APPROVED: Sheena Ferguson
Sheena Ferguson, BDD Manager

Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a 1 – 5 scale (RFP GOALS: M/WBE-27% & EEO-24%):

	Projected %	Sub-Consultant Role
1. CPH, INC. Majority Prime		
<u>M/WBE Subconsultants:</u>		
AVCON, Inc. (Asian Pacific Male)	6%	Lighting and Structural
JPL Engineering, Inc. (Hispanic Female)	12%	Drafting and CAD
Blue Marlin Engineering, Inc. (Hispanic Male)	3%	Geotechnical
Total M/WBE Participation:	21%	
EEO Staff:	59%	
Points:	3	
<u>BONUS POINTS:</u>		
No Welfare Recipient(s) Proposed		

Registered Service Disabled Veteran(s)
Proposed:

Alliance Design and Construction, Inc.	1	Quality Control and Assurance and Cost Estimating
Total Bonus Points:	2	

**2. CRIBB PHILBECK WEAVER GROUP, INC.
Majority Prime**

M/WBE Subconsultants:

Bobes Associates, Inc. (Hispanic Male)	4%	MEP
Carlsson, Inc. (White Female)	4%	Cost Estimating
TEAM Engineering, Inc. (White Female)	13%	Civil Engineering
JCR Consulting, Inc. (White Female)	4%	Landscape Architecture
Yvonne Froscher, Inc. (White Female)	2%	Environmental

Total M/WBE Participation 27%
EEO Staff: 31%

Points: 4

BONUS POINTS:

No Welfare Recipient(s) Proposed

*No Registered Service Disabled Veteran(s)
Proposed*

Total Bonus Points: 0

**3. HARRIS CIVIL ENGINEERS, INC.
Majority Prime**

M/WBE Subconsultants:

Bobes Associates Consulting Engineers, Inc. (Hispanic Male)	15%	Electrical Engineering Design – Field Lighting
Ruth Hamberg Landscape Architecture & Urban Design, Inc. (White Female)	5%	Site Planning Support, Landscape Architecture, Intergovernmental Coordination and Public Involvement Facilitation

Total M/WBE Participation: 20%

EEO Staff: 11%
Points: 1

BONUS POINTS:

No Welfare Recipient(s) Proposed

Registered Service Disabled Veteran(s)
Proposed:

Alliance Design & Construction, Inc.	1	Irrigation Design and Cost Estimating
Total Bonus Points:	2	

**4. SK CONSORTIUM, INC.
Majority Prime**

M/WBE Subconsultants:

Bobes Associates Consulting Engineers, Inc. (Hispanic Male)	12.5%/TBD	MEP Engineering
Murray Design Group, Inc. (African American Male)	12.5%/TBD	Landscape Architecture & Irrigation Design
Yvonne I. Froscher, Environmental Consultant, Inc. (White Female)	2.5%/TBD	Environmental Consulting

***Proposer has included percent allocations for each M/WBE subconsultant on Form M, however, has also included TBD for each allocation. TBD is not indicative of a percentage or dollar amount value and is not used in calculating total M/WBE participation. Therefore, the percent values indicated by the Proposer, on Form B and Form M, are reflected in the total M/WBE participation identified below.**

Total M/WBE Participation: 27.5%
EEO Staff: 50%

Points: 4

BONUS POINTS:

No Welfare Recipient(s) Proposed

No Registered Service Disabled Veteran(s)
Proposed

Total Bonus Points: 0