

BCC Mtg. Date: April 26, 2016



**Interoffice Memorandum**

April 6, 2016

**TO:** Mayor Teresa Jacobs  
and the Board of County Commissioners

**FROM:** Carrie Woodell, Acting Manager, Procurement Division

**CONTACT:** Jim Becker, Manager, Solid Waste Division  
407-254-9660

**SUBJECT:** Award of Invitation for Bids Y16-616-JS, Short Wheelbase Spotter Tractor

**ACTION REQUESTED:**

Approval to award Invitation for Bids Y16-616-JS, Short Wheelbase Spotter Tractor, to the single responsive and responsible bidder, Florida Lift Systems, LLC, in the total contract award amount of \$132,275.

**PROCUREMENT:**

The short wheelbase spotter tractor will be used to pull empty trailers into the transfer station to be loaded with garbage and placed on the loaded pad for our over-the-road drivers to pull to the landfill.

**FUNDING:**

Funds are available in account number 4410 038 1034 6430.

**APPROVALS:**

The Solid Waste Division and the Business Development Division concur with this recommendation.

**DISCUSSION:**

A single bid was received in response to Invitation for Bids Y16-616-JS, and was evaluated for responsiveness, responsibility and price reasonableness. An inquiry of vendors who declined to bid identified that they did not obtain component prices from their suppliers in sufficient time to prepare a bid. Staff considers the cost of the equipment to be fair and reasonable compared to recent purchases by other organizations.

The County has previously purchased this equipment from Florida Lift Systems, LLC. Florida Lift Systems, LLC has a satisfactory record of performance, therefore recommendation is made for award to Florida Lift Systems, LLC.




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

March 17, 2016

TO: Jim Schell, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y16-616-JS, Short Wheelbase Spotter Tractor**

The Business Development Division evaluated the **1 bid** submitted for this project and found that **the bidder is not** an Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

