




Interoffice Memorandum

SEE MINUTES
FOR MOTION

BCC Mtg. Date: Apr. 5, 2016

March 15, 2016

To: Mayor Teresa Jacobs
and the Board of County Commissioners

From:  Carrie Woodell, Acting Manager, Procurement Division

Contact: Terry Devitt, Assistant Director, Orange County Convention Center
407- 685-9867

Subject: Selection of Consultant, RFP Y16-196-MM Interior Design Services for
Orange County Convention Center

RECOMMENDATION:

Selection of one firm and one ranked alternate to provide Interior Design Services for Orange County Convention Center, Request for Proposals, Y16-196-MM, from the following firms listed alphabetically. Recommend the Board authorize negotiation and execution of the final contract by the Procurement Division in the estimated contract award amount of \$750,000 for a 3-year term with two 1-year renewals.

Ramski & Company, Inc.
TJNG Partners, Inc.

Proposals were evaluated by the Procurement Committee on March 9, 2016. Commissioner Bryan Nelson was assigned to the Procurement Committee.

PURPOSE:

To select a firm to provide interior design services for the Orange County Convention Center.

FUNDING:

Funding is available in account number 4430-035-0960-24-6210.

DISCUSSION:

This contract will provide interior design for various Orange County Convention Center spaces using sustainable practices by maximizing natural daylight, using recycled materials and EnergyStar™ rated equipment and specifying materials that are manufactured locally to reduce the energy costs of fossil fuels.

The consultant will perform the following services:

1. Design
2. Bidding Services
3. Contract Administration

Two proposals were received in response to the solicitation. Consensus scores of the Procurement Committee are attached.

RFP: Y16-196-MM

INTERIOR DESIGN SERVICES FOR ORANGE COUNTY CONVENTION CENTER

	Qualification of Staff		Qualification of Firm		Technical Approach		M/WBE Utilization		Location		Fee Proposal	Welfare Hires	Registered SDV	Total
WEIGHT:	20		20		20		10		10		20	5	15	
FIRM:	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	WEIGHTED SCORE	BONUS POINTS	BONUS POINTS	
TJNG PARTNERS, INC.	4.0	80.00	3.0	60.00	4.0	80.00	4.0	40.00	5.0	50.00	90.77	0.0	2.00	402.77
RAMSKI & COMPANY, INC.	3.0	60.00	2.0	40.00	3.0	60.00	4.0	40.00	5.0	50.00	100.00	0.0	0.00	350.00



Interoffice Memorandum

March 24, 2016

To: Marsha Mussori, Senior Contract Administrator
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJ: **RFP #Y16-196-MM, Interior Design Services for Orange County Convention Center**

Below are the respondents to the subject RFP with their firm's certified sub-consultants and M/WBE participation score on a 1 – 5 rating:

1. WF	Ramski & Company, Inc.		4 Points
WF	Carlsson Construction Estimators	5%	
WF	Mari Frith Associates	3%	
	Total MWBE Participation:	8%	
	EEO Staff	71%	
	Bonus Points:		
	Service-Disabled Veterans (SDV)	0	
	Welfare Recipients:	0	

2.WF	TJNG Partners, Inc.		4 Points
	None	0%	
	Total MWBE Participation:	0%	
	EEO Staff	87%	
	Bonus Points:		
	Service-Disabled Veterans (SDV)	1	
	Welfare Recipients:	0	

