



**Interoffice Memorandum**

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

BCC Mtg. Date: Apr. 5, 2016

March 11, 2016

To: Mayor Teresa Jacobs  
and the Board of County Commissioners

From: Carrie Woodell, Acting Manager, Procurement Division

Contact: Phillip Browder, Senior Fiscal Coordinator, Animal Services Division  
407-254-9149

Subject: Award of Invitation for Bids Y16-189-PD, Animal Care Supplies

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-189-PD, Animal Care Supplies, to the low responsive and responsible bidder, Merritt Veterinary Supplies, Inc., for line items 3, 5, 9, 10, 12, 19, 20, 43, 47, 48, 51, 53, 56, 62, 64, 71 and 93 for a 1-year term contract in the estimated contract award amount of \$104,061.60. Further request authorization for the Procurement Division to renew the contract for four additional 1-year terms.

PROCUREMENT:

This contract will provide supplies to support the care of animals in the custody of the Animal Services Division.

FUNDING:

Funding is available in account number 0001-060-2399-4144.

APPROVALS:

The Animal Services and Business Development Divisions concur with this recommendation.

REMARKS:

Ten bids were received and evaluated for responsiveness, responsibility and price. Merritt Veterinary Supplies, Inc. is the low responsive, and responsible bidder for line items 3, 5, 9, 10, 12, 19, 20, 43, 47, 48, 51, 53, 56, 62, 64, 71 and 93. Gulfstar Supply and Tronex were determined to be non responsive due to not meeting the terms of the solicitation. All other line items will be awarded within the authority of the Procurement Division.

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LINE ITEM	Patterson Veterinary Supply	HSB Veterinary	Merritt Vet	MWI Animal Health	Butler Animal Health dba Henry Schein Animal Health	CM Futures	Suncoast Surgical & Medical Supply	Interboro Packaging	Gulfstar Supply	Tronex
1	\$4,690.00	\$3,240.00	\$3,210.00	\$4,080.00	\$3,190.00	\$14,819.48	\$2,030.00	No Bid	Non Responsive	Non Responsive
2	\$13,000.00	\$12,400.00	\$12,234.00	\$14,452.00	\$15,100.00	\$30,512.61	\$8,400.00	No Bid	Non Responsive	Non Responsive
3	No Bid	No Bid	\$148.50	No Bid	\$148.50	\$1,394.38	No Bid	No Bid	Non Responsive	Non Responsive
4	\$883.50	No Bid	\$956.40	\$713.40	\$694.50	\$3,764.27	No Bid	No Bid	Non Responsive	Non Responsive
5	No Bid	No Bid	\$36,720.00	No Bid	\$36,720	\$74,954.70	No Bid	No Bid	Non Responsive	Non Responsive
6	\$124.00	\$403.00	\$123.40	\$86.60	\$161.00	\$1,428.88	No Bid	No Bid	Non Responsive	Non Responsive
7	\$60.00	\$46.00	\$54.00	\$51.20	\$55.00	\$473.16	No Bid	No Bid	Non Responsive	Non Responsive
8	\$60.00	\$46.00	\$54.00	\$51.20	\$55.00	\$473.16	No Bid	No Bid	Non Responsive	Non Responsive
9	\$883.50	No Bid	\$706.80	\$713.40	\$1,125.00	\$1,179.84	No Bid	No Bid	Non Responsive	Non Responsive
10	No Bid	No Bid	\$660.00	No Bid	\$660.00	\$1,347.23	No Bid	No Bid	Non Responsive	Non Responsive
11	\$184.00	\$220.00	\$354.00	\$184.00	\$310.00	\$1,183.93	No Bid	No Bid	Non Responsive	Non Responsive
12	No Bid	No Bid	\$13,650.00	No Bid	\$13,650.00	\$27,863.06	No Bid	No Bid	Non Responsive	Non Responsive
13	\$4,920.00	\$5,508.00	\$4,576.00	\$4,374.00	\$4,750.00	\$9,087.65	No Bid	No Bid	Non Responsive	Non Responsive
14	\$1,560.00	\$2,055.00	\$8,706.00	\$8,319.00	\$8,850.00	\$8,518.14	No Bid	No Bid	Non Responsive	Non Responsive
15	\$150.00	No Bid	No Bid	\$104.00	No Bid	\$406.21	No Bid	No Bid	Non Responsive	Non Responsive
16	\$75.00	No Bid	No Bid	\$63.00	No Bid	\$447.03	No Bid	No Bid	Non Responsive	Non Responsive
17	\$19,950.00	No Bid	\$25,158.00	\$16,915.50	\$19,250.00	\$57,733.69	No Bid	No Bid	Non Responsive	Non Responsive
18	\$570.00	No Bid	No Bid	\$2,590.00	\$585.00	\$904.27	No Bid	No Bid	Non Responsive	Non Responsive

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19	\$3,300.00	\$3,100.00	\$2,200.00	\$4,173.00	\$6,828.00	\$4,835.72	\$3,300.00	No Bid	Non Responsive	Non Responsive
20	No Bid	\$1,815.00	\$843.00	\$750.00	\$1,971.00	\$3,380.31	No Bid	No Bid	Non Responsive	Non Responsive
21	\$1,140.00	\$1,000.00	\$990.00	\$1,160.00	\$1,570.00	\$2,739.36	\$938.00	\$598.00	Non Responsive	Non Responsive
22	\$1,140.00	\$1,000.00	\$890.00	\$1,160.00	\$1,570.00	\$2,669.96	\$938.00	\$598.00	Non Responsive	Non Responsive
23	\$4,560.00	\$4,000.00	\$3,960.00	\$4,640.00	\$6,280.00	\$11,169.72	\$3,752.00	\$2,392.00	Non Responsive	Non Responsive
24	\$4,560.00	\$4,000.00	\$3,960.00	\$4,640.00	\$6,280.00	\$11,104.40	\$3,752.00	\$2,392.00	Non Responsive	Non Responsive
25	\$735.00	\$495.00	\$489.00	\$854.00	\$499.00	\$1,369.68	\$478.00	\$322.50	Non Responsive	Non Responsive
26	\$735.00	\$495.00	\$489.00	\$854.00	\$499.00	\$1,334.98	\$478.00	\$332.50	Non Responsive	Non Responsive
27	\$4,410.00	\$2,970.00	\$2,934.00	\$5,124.00	\$2,994.00	\$8,377.29	\$2,868.00	\$1,995.00	Non Responsive	Non Responsive
28	\$4,410.00	\$2,970.00	\$2,934.00	\$5,124.00	\$2,994.00	\$8,328.30	\$2,868.00	\$1,995.00	Non Responsive	Non Responsive
29	\$550.00	\$460.00	\$439.00	\$530.00	\$415.00	\$1,369.68	\$448.00	\$348.00	Non Responsive	Non Responsive
30	\$550.00	\$460.00	\$439.00	\$530.00	\$415.00	\$1,334.98	\$448.00	\$348.00	Non Responsive	Non Responsive
31	\$3,300.00	\$2,760.00	\$2,634.00	\$3,180.00	\$2,490.00	\$8,377.29	\$2,688.00	\$2,088.00	Non Responsive	Non Responsive
32	\$3,300.00	\$2,760.00	\$2,634.00	\$3,180.00	\$2,490.00	\$8,328.30	\$2,688.00	\$2,088.00	Non Responsive	Non Responsive
33	\$7,383.00	\$6,825.00	\$5,976.00	\$5,577.00	\$5,997.00	\$16,221.81	\$6,000.00	No Bid	Non Responsive	Non Responsive
34	\$7,383.00	\$6,825.00	\$5,976.00	\$5,577.00	\$5,997.00	\$16,221.81	\$6,150.00	No Bid	Non Responsive	Non Responsive
35	No Bid	No Bid	\$31,200.00	\$31,344.00	No Bid	\$77,281.73	\$14,640.00	No Bid	Non Responsive	Non Responsive
36	\$678.00	\$680.00	\$572.00	\$1,068.00	\$700.00	\$2,041.25	\$470.00	\$376.00	Non Responsive	Non Responsive
37	\$2,034.00	\$2,040.00	\$1,716.00	\$1,068.00	\$700.00	\$6,23.75	\$1,410.00	\$1,128.00	Non Responsive	Non Responsive
38	\$2,034.00	\$2,040.00	\$1,716.00	\$4,020.00	\$3,510.00	\$6,123.75	\$1,410.00	\$1,128.00	Non Responsive	Non Responsive
39	\$2,640.00	No Bid	\$3,457.80	\$3,429.60	\$3,570.00	\$4,897.78	No Bid	No Bid	Non	Non

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									Responsive	Responsive
40	\$1,260.00	No Bid	\$1,962.00	\$952.80	\$696.60	\$3,673.03	No Bid	No Bid	Non Responsive	Non Responsive
41	\$6,675.00	No Bid	\$8,295.00	\$4,167.00	\$8,392.50	\$33,677.56	No Bid	No Bid	Non Responsive	Non Responsive
42	\$1,920	\$1,600.00	\$1,631.60	\$1,492.80	\$1,564.00	\$4,897.37	No Bid	No Bid	Non Responsive	Non Responsive
43	\$1,800.00	No Bid	\$1,563.00	\$1,614.00	\$2,047.50	\$5,508.31	\$1,612.50	No Bid	Non Responsive	Non Responsive
44	\$2,750.00	\$3,500.00	\$1,194.50	\$933.00	\$3,290.00	\$3,631.38	No Bid	No Bid	Non Responsive	Non Responsive
45	\$2,500.00	\$3,300.00	\$1,834.00	\$1,483.00	\$1,995.00	\$19,046.90	\$2,100.00	No Bid	Non Responsive	Non Responsive
46	\$2,250.00	\$1,365.00	\$2,085.00	\$1,197.00	\$2,064.00	\$153.09	\$57.00	No Bid	Non Responsive	Non Responsive
47	\$14,000.00	\$17,280.00	\$4,872.00	\$12,044.00	\$11,200.00	\$90,631.50	\$9,580.00	No Bid	Non Responsive	Non Responsive
48	\$14,000.00	\$17,280.00	\$4,872.00	\$12,044.00	\$11,200.00	\$26,944.50	\$9,580.00	No Bid	Non Responsive	Non Responsive
49	\$1,725.00	\$16,110.00	\$21,024.00	\$15,786.00	\$1,554.00	\$3,214.97	No Bid	No Bid	Non Responsive	Non Responsive
50	\$1,300.00	No Bid	\$4,885.00	\$1,410.00	\$1,450.00	\$11,216.67	No Bid	No Bid	Non Responsive	Non Responsive
51	No Bid	No Bid	\$10,500.00	No Bid	No Bid	\$30,626.92	No Bid	No Bid	Non Responsive	Non Responsive
52	\$850.00	\$635.00	\$612.00	\$576.00	\$700.00	\$27,248.65	No Bid	No Bid	Non Responsive	Non Responsive
53	\$300.00	No Bid	\$265.20	\$266.40	\$324.00	\$1,169.64	No Bid	No Bid	Non Responsive	Non Responsive
54	No Bid	No Bid	No Bid	No Bid	No Bid	\$2,731.19	\$300.00	No Bid	Non Responsive	Non Responsive
55	No Bid	No Bid	No Bid	No Bid	No Bid	\$2,859.79	\$285.00	No Bid	Non Responsive	Non Responsive
56	\$260.00	\$295.00	\$258.10	\$266.20	\$465.00	\$1,081.86	No Bid	No Bid	Non Responsive	Non Responsive
57	\$260.00	\$275.00	\$258.10	\$248.60	\$265.00	\$796.09	No Bid	No Bid	Non Responsive	Non Responsive
58	\$1,700.00	\$905.00	\$1,663.00	\$738.00	\$3,875.00	\$6,532.00	No Bid	No Bid	Non Responsive	Non Responsive
59	\$50.00	\$48.00	\$59.00	\$80.20	\$98.80	\$500.51	\$74.00	No Bid	Non Responsive	Non Responsive

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60	\$192.00	\$1,050.00	\$198.60	\$166.80	\$183.00	\$1,836.72	\$560.00	No Bid	Non Responsive	Non Responsive
61	\$840.00	No Bid	\$1854.00	\$875.25	\$1,875.00	\$4,399.91	No Bid	No Bid	Non Responsive	Non Responsive
62	\$750.00	\$650.00	\$620.00	\$635.00	\$790.00	\$5,766.53	No Bid	No Bid	Non Responsive	Non Responsive
63	\$2,550.00	\$1,185.00	\$2,340.00	\$1,032.00	\$2,340.00	\$3,459.92	No Bid	No Bid	Non Responsive	Non Responsive
64	\$450.00	\$390.00	\$372.00	\$381.00	\$474.00	\$5,848.18	No Bid	No Bid	Non Responsive	Non Responsive
65	\$300.00	\$230.00	\$248.00	\$254.00	\$316.00	\$3,286.41	\$208.00	No Bid	Non Responsive	Non Responsive
66	\$1,050.00	\$805.00	\$868.00	\$889.00	\$1,106.00	\$7,858.81	\$728.00	No Bid	Non Responsive	Non Responsive
67	\$1,200.00	\$920.00	\$992.00	\$1,016.00	\$1,264.00	\$8,981.50	\$832.00	No Bid	Non Responsive	Non Responsive
68	\$900.00	\$690.00	\$744.00	\$762.00	\$948.00	\$6,736.13	\$624.00	No Bid	Non Responsive	Non Responsive
69	\$900.00	\$690.00	\$744.00	\$762.00	\$948.00	\$6,846.35	\$624.00	No Bid	Non Responsive	Non Responsive
70	\$900.00	\$690.00	\$744.00	\$762.00	\$948.00	\$6,919.84	\$624.00	No Bid	Non Responsive	Non Responsive
71	\$28,000.00	No Bid	\$24,800.00	\$24,928.00	\$36,144.00	\$65,320.00	No Bid	No Bid	Non Responsive	Non Responsive
72	\$172.00	\$172.50	\$390.00	\$222.00	\$300.00	\$2,143.31	No Bid	No Bid	Non Responsive	Non Responsive
73	\$187.50	\$217.50	\$457.50	\$249.00	\$339.00	\$2,449.50	No Bid	No Bid	Non Responsive	Non Responsive
74	\$300.00	\$262.50	\$505.50	\$282.00	\$435.00	\$3,674.25	No Bid	No Bid	Non Responsive	Non Responsive
75	\$337.50	\$322.50	\$547.50	\$298.50	\$477.00	\$4,286.63	No Bid	No Bid	Non Responsive	Non Responsive
76	\$405.00	\$345.00	\$655.50	\$373.50	\$540.00	\$5,511.38	No Bid	No Bid	Non Responsive	Non Responsive
77	\$510.00	\$495.00	\$795.00	\$466.50	\$675.00	\$6,736.13	No Bid	No Bid	Non Responsive	Non Responsive
78	\$150.00	\$165.00	\$313.50	\$213.00	\$255.00	\$48,990.00	No Bid	No Bid	Non Responsive	Non Responsive
79	\$9,000.00	\$8,700.00	\$8,429.00	\$7,780.00	\$8,730.00	\$48,990.00	No Bid	No Bid	Non Responsive	Non Responsive
80	\$19,120.00	\$15,180.00	No Bid	\$19,120.00	\$22,240.00	\$68,626.83	\$9,548.00	No Bid	Non Responsive	Non Responsive

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									Responsive	Responsive
81	\$15,213.00	\$12,030.00	No Bid	\$15,213.00	\$17,040.00	\$36,546.54	\$7,165.00	No Bid	Non Responsive	Non Responsive
82	No Bid	No Bid	No Bid	\$11,718.00	\$16,575.00	\$11,323.94	\$7,161.00	No Bid	Non Responsive	Non Responsive
83	\$16,754.50	\$13,230.00	\$16,870.00	\$13,671.00	\$18,784.50	\$13,217.09	\$8,354.50	No Bid	Non Responsive	Non Responsive
84	\$16,754.50	\$13,230.00	\$16,870.00	\$13,671.00	\$18,784.50	\$151,689.37	\$8,354.50	No Bid	Non Responsive	Non Responsive
85	\$7,180.50	\$5,625.00	\$7,230.00	\$5,859.00	\$8,287.50	\$18,273.27	\$3,580.50	No Bid	Non Responsive	Non Responsive
86	\$204.90	\$220.50	\$228.00	\$218.10	\$226.50	\$649.50	\$234.00	No Bid	Non Responsive	Non Responsive
87	\$204.90	\$220.50	\$228.00	\$218.10	\$226.50	\$639.32	\$234.00	No Bid	Non Responsive	Non Responsive
88	\$204.90	\$220.50	\$228.00	\$218.10	\$226.50	\$649.12	\$234.00	No Bid	Non Responsive	Non Responsive
89	\$1,024.50	\$1,102.50	\$1,140.00	\$1,090.50	\$1,132.50	\$3,211.91	\$1,170.00	No Bid	Non Responsive	Non Responsive
90	\$341.50	\$367.50	No Bid	\$363.50	\$377.50	\$1,423.77	\$190.00	No Bid	Non Responsive	Non Responsive
91	\$1,024.50	\$1,102.50	No Bid	\$1,090.50	\$1,132.50	\$4,439.72	\$570.00	No Bid	Non Responsive	Non Responsive
92	\$1,024.50	\$1,102.50	No Bid	\$1,090.50	\$1,132.50	\$8,083.35	\$570.00	No Bid	Non Responsive	Non Responsive
93	\$2,154.00	\$2,285.00	\$1,011.00	\$1,731.00	\$1,770.00	\$6,674.89	\$1,347.00	No Bid	Non Responsive	Non Responsive
94	\$2,430.00	\$2,082.00	\$2,071.20	\$1,978.80	\$2,040.00	\$5,308.07	\$1,392.00	No Bid	Non Responsive	Non Responsive
95	\$4,134.00	\$4,926.00	\$4,392.00	\$4,281.00	\$4,731.00	\$18,352.88	\$2,280.00	No Bid	Non Responsive	Non Responsive
96	No Bid	\$694.00	\$510.40	\$593.60	No Bid	\$1,628.92	No Bid	No Bid	Non Responsive	Non Responsive
97	\$18,960.00	\$15,912.00	\$6,512.00	\$10,392.00	\$16,464.00	\$17,832.36	\$6,760.00	No Bid	Non Responsive	Non Responsive
98	\$1,686.00	\$1,410.00	\$1,500.00	\$1,432.20	\$1,465.20	\$1,653.41	\$834.60	No Bid	Non Responsive	Non Responsive
99	\$3,510.00	\$2,835.00	\$3,114.00	\$2,103.00	\$3,084.00	\$4,072.29	\$1,794.00	No Bid	Non Responsive	Non Responsive
100	\$12,550.00	\$6,000.00	\$6,070.00	\$616.00	\$11,650.00	\$77,996.16	\$5,890.00	No Bid	Non Responsive	Non Responsive

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101	No Bid	No Bid	\$33,600.00	\$31,650.00	\$33,900.00	\$3,029.73	\$27,300.00	No Bid	Non Responsive	Non Responsive
102	\$1,920.00	\$1,600.00	\$1,580.00	\$1,492.80	\$1,564.00	\$2,607.90	No Bid	No Bid	Non Responsive	Non Responsive
									Non Responsive	Non Responsive



**BUSINESS DEVELOPMENT DIVISION**

March 21, 2016

TO: Perry Davis, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB #Y16-189-PD, Animal Care Supplies (Revised)**

The Business Development Division evaluated the **8 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division