



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

BCC Mtg. Date: Apr. 5, 2016

April 5, 2016

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: *CMW* Carrie Woodell, Acting Manager, Procurement Division

CONTACT: Taneya Simpson, Senior Contract Administrator
Facilities Management Division
407-836-7482

SUBJECT: Award of Invitation for Bids Y16-156-MA
Sale of Scrap Metal Material Countywide

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-156-MA, Sale of Scrap Metal Material Countywide, to the highest responsive and responsible bidder, Trademark Metal Recycling, for a 3-year revenue generating contract in the estimated amount of \$2,715,894.72. Further request authorization for the Procurement Division to renew the contract for two additional one year periods.

PROCUREMENT:

The contract will provide collection, recycling, and sale of salvaged and recyclable metal materials and white goods Countywide. The Contractor will facilitate the acceptance and disposal of materials such as, but not limited to, empty freon cylinders, light and heavy iron (mixed), aluminum scrap, aluminum cans, radiators, brass, and copper scrap, white goods, appliances, and chain link fencing.

FUNDING

This is revenue generating; funds are to be deposited to the individual department's accounting lines as sales are made.

APPROVALS:

The Facilities Management Division and Business Development Division concur with this recommendation.

REMARKS:

Two bids were received in response to the Invitation for Bids. The bids were evaluated for price, responsiveness and responsibility. GLE Scrap Metal Florida Inc. was deemed non-responsive due to not bidding on all items.

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Award of Invitation for Bids, Y16-156-MA
Sale of Scrap Metal Material Countywide – Term Contract

This was an all or none bid. The highest responsive and responsible bid submitted by Trademark Metals Recycling is considered reasonable based on technical analysis by staff.

The bid tabulation is provided below:

Bid Tabulation

Trademark Metal Recycling	\$2,715,894.72
GLE Scrap Metal Florida Inc.	Non-Responsive



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BUSINESS DEVELOPMENT DIVISION

March 21, 2016

TO: Maria Alvarez, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y16-156-MA, Sale of Scrap Metal Material (Revised)

The Business Development Division evaluated the **1 bid** submitted for this project and found that **the bidder is not** an Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division