



Interoffice Memorandum

BCC Mtg. Date: March 15, 2016

March 15, 2016

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Johnny Richardson, Manager, Procurement Division

CONTACT: Rafael Mena, Chief Information Officer, Information Systems and Services
Division
407-836-5260

SUBJECT: Approval of Contract Y16-1026-TA, Inmate Management System (IMS)
Maintenance and Support

ACTION REQUESTED:

Approval of Contract Y16-1026-TA; Inmate Management System (IMS) Maintenance and Support for the period of April 1, 2016 through March 31, 2021 with DSI-ITI, LLC, in the amount of \$2,010,670.

PROCUREMENT:

This contract will provide critical, 24/7 software and maintenance support for the jail's Inmate Management System (IMS). The IMS is a comprehensive system that was implemented in 2005 as a result of the Jail Oversight Committee recommendation and subsequent CIP funding. The IMS software tracks inmate data from time of booking until release from custody and includes a wide range of incarceration functions such as classification, inmate accounting, sentence, housing, medication dispensation, and incident reporting. IMS data is shared electronically with all local, criminal justice partners (e.g., OCSO, police municipalities, Clerk of Court, State Attorney, Public Defender) as well as state agencies (e.g., Florida Department of Law Enforcement, FHP). The IMS is a key component within the Integrated Criminal Justice Information System (ICJIS). Annual maintenance and support services enables ongoing 24/7 technical support, version updates based on hardware, database, and operating system requirements, and new releases with added functionality.

FUNDING:

A delivery order will be issued on an annual basis.

APPROVALS:

The Information Systems and Services Division concur with this recommendation.

REMARKS:

The maintenance and support for the system was provided under the initial contract, Y1-619-SI, with DSI-ITI, LLC to implement the system. The initial contract included a five year maintenance period which expired on March 31, 2011. The County entered into another contract, Y11-1037-GC, for annual maintenance and support services which expires on March 31, 2016. The system is proprietary to DSI-ITI, LLC.

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Approval of Contract, Y16-1026-TA, Inmate Management System (IMS) Maintenance and Support

The contract amount is considered reasonable based on past history and market research performed on similar Orange County ISS large-system maintenance and support contracts, whereas the average annual increase for similar services ranged from 2% to 5%. Since the time of inception, the vendor has not increased his prices more than 3% annually.