



**Interoffice Memorandum**

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

BCC Mtg. Date: Mar. 1, 2016

February 12, 2016

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management & Budget *K.N.P.*

SUBJECT: Consent Agenda Items for March 1, 2016  
Budget Amendments #16-27, #16-28, #16-29, #16-30, #16-31, and  
#16-32

Provided for Board approval are copies of the budget amendments processed by the Office of Management and Budget.

**ACTION REQUESTED: Approval of budget amendments #16-27, #16-28, #16-29, #16-30, #16-31, and #16-32.**

KP/vh

Attachments



**Interoffice Memorandum**

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

BCC Mtg. Date: Mar. 1, 2016

February 8, 2016

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for March 1, 2016  
Budget Amendment #16-27, Fund #7354  
Paul Coverdell Forensic Sciences Improvement Grant Program  
Agreement #2015-CD-BX-0048  
Medical Examiner's Office/Health Services Department

On December 15, 2015, the Board of County Commissioners approved an award for the Paul Coverdell Forensic Sciences Improvement Grant Program. The U.S. Department of Justice through the Florida Department of Law Enforcement awarded Paul Coverdell Forensic Sciences Improvement Grant in the amount of \$3,345. The grant was awarded to pay for one autopsy cart and tray top for the morgue.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

**Revenues:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
7354-060-7556-3150	U.S. Dept. of Justice	\$ 3,345
	<b>TOTAL REVENUES</b>	<u>\$ 3,345</u>

**Expenditures:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
7BF-7354-060-7556-6410	Equipment	3,345
	<b>TOTAL EXPENDITURES</b>	<u>\$ 3,345</u> <i>pm</i>

KP/PM/vh

c: County Administrator  
Clerk of the Board of County Commissioners  
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APPROVED BY ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS

BCC Mtg. Date: Mar. 1, 2016

February 8, 2016

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners
FROM: Kurt N. Petersen, Manager, Office of Management and Budget
SUBJECT: Consent Agenda Item for March 1, 2016
Budget Amendment #16-28, FY 2016
Fund #7406 Contract #S-734
U.S. Department of Agriculture – USDA Grant
Head Start Division/Family Services Department

K.N.P.

On September 17, 2015, the Board of County Commissioners approved an estimated budget for the USDA grant in the amount of \$1,555,900. The U.S. Department of Agriculture through the Florida Department of Health awarded this grant in the amount of \$1,729,260 for a total increase of \$173,360. The Child Care Food Program is a part of the National School Lunch Program, which provides children in public and private schools with balanced meals and snacks to meet the USDA minimum daily nutritional requirements. The Florida Department of Health will reimburse Orange County for meals served to eligible children enrolled in the Head Start Program.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Table with 3 columns: Account Number, Classification, Amount. Row 1: 7406-062-7524-3130, U.S. Department of Agriculture, \$ 173,360. Row 2: TOTAL REVENUE, \$ 173,360.

Expenditures:

Table with 3 columns: Account Number, Classification, Amount. Rows include: 7FR-7406-062-7523-3410 Local Travel \$ 1,000; 7FR-7406-062-7523-4110 Office Supplies (not including printing) 741; 7FR-7406-062-7523-4418 Educational Assistance Program 600; 7FU-7406-062-7524-4130 Household and Kitchen Supplies 7,027; 7FU-7406-062-7524-4135 Food and Dietary 163,992. Total Expenditures: \$ 173,360.

pm

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Clerk of the Board of County Commissioners
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BCC Mtg. Date: Mar. 1, 2016

February 8, 2016

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners
FROM: Kurt N. Petersen, Manager, Office of Management and Budget
SUBJECT: Consent Agenda Item for March 1, 2016
Budget Amendment #16-29, Fund #7034
Weatherization Assistance Program (WAP)
Agreement # 15WX-0G-06-58-08-025
Community Action Division/Family Services Department

K.N.P.

On August 25, 2015, the Board of County Commissioners approved the grant award for the Weatherization Assistance Program in the amount of \$548,694. The U.S. Department of Health and Human Services through the Florida Department of Economic Opportunities awarded a modification changing the grant award to \$637,223, which represents an increase of \$88,529. Funding is utilized to assist low-income persons to make emergency repairs to their housing units that will preserve and protect the health and safety of their living environment.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Table with 3 columns: Account Number, Classification, Amount. Row 1: 7034-062-7457-3140, Health and Human Services, \$ 88,529. Row 2: TOTAL REVENUES, \$ 88,529.

Expenditures:

Table with 3 columns: Account Number, Classification, Amount. Rows include: 7HH-7034-062-7457-1140 Overtime \$ 1,627; 7HH-7034-062-7457-2110 FICA Taxes 111; 7HH-7034-062-7457-2120 Retirement Contribution 34; 7HH-7034-062-7457-2130 Life and Health Insurance 2,500; 7HG-7034-062-7457-3125 Indirect Costs 4,427; 7HD-7034-062-7457-3219 Residential Rehab Construction Assistance 63,022; 7HE-7034-062-7457-3420 Out of County Travel 1,514; 7HE-7034-062-7457-3530 Toll Charges 1,050; 7HE-7034-062-7457-3720 Communications 150; 7HE-7034-062-7457-3823 Maintenance of Computer Equipment 400; 7HE-7034-062-7457-3910 Graphics 683.

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**Expenditures:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
7HE-7034-062-7457-4030	Training and Educational Cost	1,855
7HE-7034-062-7457-4110	Office Supplies (not including printing)	3,000
7HE-7034-062-7457-4115	Miscellaneous Operating Supplies	1,356
7HE-7034-062-7457-4123	Equipment < \$1,000	1,500
7HE-7034-062-7457-4126	Tools and Small Implements	4,000
7HI-7034-062-7457-6410	Equipment	1,300
	<b>TOTAL EXPENDITURES</b>	<u>\$ 88,529</u> <i>DM</i>

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**Interoffice Memorandum**

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COMMISSIONERS

BCC Mtg. Date: Mar. 1, 2016

February 11, 2016

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget

SUBJECT: Consent Agenda Item for March 1, 2016  
Budget Amendment #16-30, Fund #7480  
State Homeland Security Grant Program – Issue #15  
Contract # 16-DS-T9-06-58-01  
Operations Division/Fire Rescue Department

The U.S. Department of Homeland Security through the Florida Division of Emergency Management awarded Orange County Fire Rescue Department a grant in the amount of \$178,020. These funds will be used for Urban Search and Rescue (USAR) training to sustain the current level of response as a Type II USAR team, as well as, continuing to develop current and future team member's level of qualifications.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

**Revenues:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
7480-034-7656-3182	U.S. Department of Homeland Security	\$ 178,020
	<b>TOTAL REVENUES</b>	<u>\$ 178,020</u>

**Expenditures:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
6NS-7480-034-7656-3167	Payment to other Governmental Agencies	\$ 50,600
6NT-7480-034-7656-3185	Contractual Services - Training	23,820
6NT-7480-034-7656-3420	Out of County Travel	20,000
6NT-7480-034-7656-4030	Training Costs	83,600
	<b>TOTAL EXPENDITURES</b>	<u>\$ 178,020</u>

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TO: Mayor Teresa Jacobs  
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Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for March 1, 2016  
Budget Amendment #16-31, Fund #7480  
State Homeland Security Grant Program – Issue #6 & #7  
Contract # 16-DS-T9-06-58-01  
Operations Division/Fire Rescue Department

The U.S. Department of Homeland Security through the Florida Division of Emergency Management awarded Orange County Fire Rescue Department a grant in the amount of \$92,873. These funds will be used for HazMat sustainment and maintenance of equipment and to replace outdated monitor technology. Also, allowing the Fire Rescue Department to continue participating as a local and regional responder and in case of a declared emergency, as a State of Florida Response Asset.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

**Revenues:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
7480-034-7657-3182	U.S. Department of Homeland Security	\$ 92,873
	<b>TOTAL REVENUES</b>	<u>\$ 92,873</u>

**Expenditures:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
6NQ-7480-034-7657-3820	Maintenance of Equipment	\$ 21,473
6NQ-7480-034-7657-4168	Materials for Fire Inventory	3,400
6NR-7480-034-7657-6410	Equipment	68,000
	<b>TOTAL EXPENDITURES</b>	<u>\$ 92,873</u> <i>fn</i>

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February 12, 2016

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget

K.N.P.

SUBJECT: Consent Agenda Item for March 1, 2016
Budget Amendment #16-32, Fund #7006
Head Start
Agreement # 04-CH010230-01-00
Head Start Division/Family Services Department

On September 17, 2015, the Board of County Commissioners approved an estimated budget for the Head Start Program in the amount of \$11,758,333. The U.S. Department of Health and Human Services awarded Head Start the amount of \$12,511,346. This represents an increase of \$753,013.

The Head Start funding will be used to provide comprehensive early childhood development services for 1,536 children and support to their families.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Table with 3 columns: Account Number, Classification, Amount. Includes entry for 7006-062-7520-3140 and a TOTAL REVENUES row.

Expenditures:

Table with 3 columns: Account Number, Classification, Amount. Includes entries for 7FC-7006-062-7521-3610, 7FC-7006-062-7521-4115, and 7FC-7006-062-7521-4418.



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**Expenditures:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
7FF-7006-062-7522-3170	Janitorial Service and Supply	\$ 10,500
7FF-7006-062-7522-3197	Contractual Services	7,000
7FF-7006-062-7522-3620	Leases-Buildings/Structures	150,220
7FF-7006-062-7522-3710	Utilities	19,564
7FF-7006-062-7522-3720	Communications	6,940
7FF-7006-062-7522-3810	Maintenance of Buildings, Improvements, and Grounds	312,530
7FF-7006-062-7522-3820	Maintenance of Equipment	11,007
7FN-7006-062-7522-3825	Internal Fleet Management Charges	12,627
7FF-7006-062-7522-3910	Graphic Reproduction Services	10,298
7FF-7006-062-7522-4115	Miscellaneous Operating Supplies	72,067
7FF-7006-062-7522-4123	Equipment <\$1,000	21,500
7FF-7006-062-7522-4440	Improvements to Non-County Assets	10,000
7FF-7006-062-7522-4452	Field Trips-Head Start	50,000
7FD-7006-062-7522-6438	Computer Equipment >\$500	42,880
	<b>TOTAL EXPENDITURES</b>	<b>\$ 753,013</b>

*pw*

KP/PM/vh

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 Clerk of the Board of County Commissioners  
 Finance  
 File