



Interoffice Memorandum

January 27, 2016

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

BCC Mtg. Date: Feb. 16, 2016

To: **Mayor Teresa Jacobs
and the Board of County Commissioners**

From: *CDW* for Johnny M. Richardson, Manager, Procurement Division

Contact: Terry Devitt, Assistant Director, Orange County Convention
Center, 407- 685-9867

Subject: Award of Invitation for Bids Y16-712-MM, Orange County
Convention Center West Concourse D Smoke Damper Replacement

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-712-MM, Orange County Convention Center West Concourse D Smoke Damper Replacement, to the low responsive and responsible bidder, Air Mechanical and Service Corporation, for the total contract award amount of \$238,492.

PROCUREMENT:

The project consists of replacement of 15 existing pneumatic smoke and fire/smoke dampers connected to the smoke control system within Phase IIA of the Orange County Convention Center. New dampers will have electronic actuators with 120V power supply. Air compressors and compressed air piping serving pneumatic dampers to be removed and returned to owner. The project location is in District 6.

FUNDING:

Funding is available in account number 4430 035 0965 6210.

APPROVALS:

The OCCC Capital Planning Division and Business Development Division concur with this recommendation.

REMARKS:

Two bids were received. Air Mechanical and Service Corporation has a satisfactory record of performance and has been determined responsible. Therefore, award is recommended to Air Mechanical and Service Corporation.

Bids Received:

Air Mechanical and Service Corporation
Close Construction, LLC.

Bid Amount:

\$238,492
\$266,878



BUSINESS DEVELOPMENT DIVISION

January 12, 2016

TO: Marsha Mussori, Senior Contract Administrator
Procurement Division

FROM: Dexter Watts, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **Y16-712-MM / Orange County Convention Center West Concourse D
Smoke Damper Replacement**

The Business Development Division evaluated the two bids submitted for this project and found that the apparent low bidder Air Mechanical & Service Corporation did not achieve good faith effort documentation and reported 20.13% MWBE participation in their bid. Please note the following certified MWBE participation:

| | | |
|---------------------------------|-----------------------------------|-----------------------------|
| Mbe-hm | Lakeside Electrical Services, LLC | \$48,000 |
| Total MWBE Participation | | \$48,000.00 (20.13%) |

The second low bid submitted by Close Construction, LLC met the MWBE participation goal and reported 25.62% MWBE participation in their bid.

None of the bids were within the MWBE sliding scale range to be awarded this contract over the low bidder.

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. If the low bidder is not chosen, please let us know so that we may obtain Letters of Intent to confirm the participation.

Attached is a spreadsheet reconciling the bidders' compliance with the IFB's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

c: Sheena Ferguson, Manager, Business Development Division

BID COMPARISON

| IFB-Y16-712-MM / Orange County Convention Center West Concourse D Smoke Damper Replacement | | | | | | | | | | |
|---|--------------------------------------|-------------------|------------------------------|-------------------------------|------------|----------------------------|---|------------------------------------|--|------------------------|
| Rank | Bidder | Bid Amount | M/WBE \$'s in Bid | % M/WBE (Goal 25%) | GFE | \$ Over Low Bid | % Difference From Low Bid (7%) | \$ Over 2nd Low Bid | % Difference From 2nd Low Bid | EEO % M / W |
| Low Bid | Air Mechanical & Service Corporation | \$238,492 | \$48,000 | 20.13% | no | | | | | 39/6 |
| 2nd Low | Close Construction, LLC | \$266,878 | \$68,385 | 25.62% | na | \$28,386 | 11.90% | | | 0/21 |