



## Interoffice Memorandum

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

February 1, 2016

BCC Mtg. Date: Feb. 16, 2016

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: *JS for* Johnny Richardson, Manager, Procurement Division

CONTACT: Rodney J. Lynn, P.E., CFM, Manager  
Stormwater Management Division  
407-836-7991

SUBJECT: Award of Invitation for Bids Y16-161-JS, MSBU and Non-MSBU Retention  
Pond Mowing and Maintenance Taft II

### ACTION REQUESTED:

Approval to award Invitation for Bids Y16-161-JS, MSBU and Non-MSBU Retention Pond Mowing and Maintenance Taft II, to the low responsive and responsible bidder, Groundtek of Central Florida, LLC, in the annual estimated contract award amount of \$226,930 for the basic year. Further request authorization of the Procurement Division to exercise two additional 1-year options.

### PROCUREMENT:

This contract will provide mowing, edging, herbicide treatment and litter removal for retention ponds located in the Taft II (East) area of Orange County.

### FUNDING:

Funds are available in account numbers 1002 072 2708 3816 and 1142 072 2902 3816.

### APPROVALS:

The Stormwater Management and Business Development Divisions concur with this recommendation.

### REMARKS:

Three bids were received in response to Invitation for Bids Y16-161-JS and were evaluated for responsiveness, responsibility and price. The bid of Begley's Cleaning Service, Inc. d/b/a Millennium Grounds and Waters is considered to be non-responsible due to on-going performance issues. The bid of Groundtek of Central Florida, LLC is considered reasonable because it is consistent with historical pricing for this requirement. Therefore, recommendation for award is made to Groundtek of Central Florida, LLC.

The bid tabulation is attached.

**BID TABULATION**  
**Y16-161-JS**  
**MSBU AND NON-MSBU RETENTION POND MOWING AND MAINTENANCE TAFT II**

Item #		Unit	Est. Ann. Units	Groundtek of Central Florida, LLC		Ameriscapes Landscape Management Servivces, LLC	
				Unit Price	Total Price	Unit Price	Total Price
I	Basic Year						
1	One Time Clean Up	Acre	160	\$173.00	\$27,680.00	\$185.00	\$29,600.00
2	Mowing	Acre	2,500	\$79.00	\$197,500.00	\$115.00	\$287,500.00
3	Adtl. Litter Removal	Acre	350	\$5.00	\$1,750.00	\$15.00	\$5,250.00
	Total Basic Year				\$226,930.00		\$322,350.00
II	Option Year 1						
1	Mowing	Acre	2,800	\$81.50	\$228,200.00	\$115.00	\$322,000.00
2	Adtl. Litter Remv.	Acre	400	\$5.00	\$2,000.00	\$15.00	\$6,000.00
	Total Option Year 1				\$230,200.00		\$328,000.00
III	Option Year 2						
1	Mowing	Acre	3,150	\$83.00	\$261,450.00	\$115.00	\$362,250.00
2	Adtl. Litter Remv.	Acre	450	\$5.00	\$2,250.00	\$15.00	\$6,750.00
	Total Option Year 2				\$263,700.00		\$369,000.00
	All Years				\$720,830.00		\$1,019,350.00
The bid of Begley's Cleaning Service, Inc. d/b/a Millennium Grounds & Waters is non-responsible.							



Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

February 1, 2016

TO: Jim Schell, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator  
Business Development Division

*Handwritten signature/initials: J. Schell*

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB-Y16-161-JS, MSBU and Non-MSBU Retention Pond Mowing and Maintenance Taft II (Revised)**

The Business Development Division evaluated the 2 bids submitted for this project and found that this contract may be awarded to **Groundtek of Central Florida, LLC**, a Certified Minority/Women Business Enterprise bidder. The Orange County certified firm is the lowest bidder. Thus, the bid preference does not apply, per the County's M/WBE Ordinance, Section 17-324.

c: Sheena Ferguson, Manager, Business Development Division

*Handwritten signature: Sheena Ferguson*

**BID COMPARISON**

**Y16-161-JS, MSBU and Non-MSBU Retention Pond Mowing and Maintenance Taft II**

Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 25%)	GFE	\$ Over Low Bid	% Difference From Low Bid (6%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid	EEO M / W
Low Bid	Groundtek of Central Florida, LLC (HM)	\$720,830	\$8,930	1%						
2nd Low	Ameriscapes Landscape Management Services, LLC	\$1,019,350	\$307,450	30%		\$298,520	41.41%			