



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

January 19, 2016

BCC Mtg. Date: Feb. 9, 2016

To: Mayor Teresa Jacobs
and the Board of County Commissioners

From: *(w) for* Johnny Richardson, Manager, Procurement Division

Contact: Sara Flynn-Kramer, Manager, Capital Projects Division
(407) 836-0048

Subject: Award of Invitation for Bids Y16-718-CC, Mildred Dixon Activity
Center HVAC Replacement

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-718-CC, Mildred Dixon Activity Center HVAC Replacement, to the low responsive and responsible bidder, Air Mechanical and Service Corp., in the total contract award amount of \$142,500.

PROCUREMENT:

The existing HVAC system located at the Mildred Dixon Activity Center will be replaced with a new energy efficient HVAC system. The work includes replacing the equipment, ductwork, exhaust fan, VAV boxes, grilles, diffusers, registers, refrigerant, piping, condensate piping, electrical and controls.

FUNDING:

Funding is available in account number 1023 043 2049 6210.

APPROVALS:

The Capital Projects Division and Business Development Division concur with this recommendation.

REMARKS:

Four bids were received. Although the bid from Air Mechanical and Service Corp. is approximately 12% lower than the second low bidder, staff evaluated the bids and determined that the low bid was reasonable. Air Mechanical and Service Corp. has a satisfactory record of performance and has been determined responsible. Therefore, award is recommended to Air Mechanical and Service Corp.

Page 2
Award of Invitation for Bids Y16-718-CC

<u>Bids Received:</u>	<u>Bid Amount</u>
Air Mechanical and Service Corp.	\$142,500.00
Axios Construction Services	\$159,655.00
Close Construction, LLC	\$185,025.00
MVB & Associates, Inc.	\$198,886.00



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

January 8, 2016

TO: Corie Cummings, Senior Contract Administrator
Procurement Division

FROM: Dexter Watts, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **Y16-718-CC / Mildred Dixon Activity Center HVAC Replacement**

The Business Development Division evaluated the 3 lowest bids of the 4 bids submitted for this project and found that the apparent low bidder Air Mechanical & Service Corp. did not achieve good faith effort documentation and reported 8.89% MWBE participation in their bid. Please note the following certified MWBE participation:

Mbe-hm	Comelco, Inc.	\$8,843.10
Wbe-wf	ABC Cleaning, Inc.	\$3,825
Total MWBE Participation		\$12,668.10 (8.89%)

The second low bid submitted by Orange County MWBE firm Axios Construction Services, LLC met the MWBE participation goal and reported 56.77% MWBE participation in their bid.

The third low bid submitted by Close Construction, LLC did not achieve good faith effort documentation and reported 6.42% MWBE participation in their bid.

None of the bids were within the MWBE sliding scale range to be awarded this contract over the low bidder.

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. If the low bidder is not chosen, please let us know so that we may obtain Letters of Intent to confirm the participation.

Attached is a spreadsheet reconciling the bidders' compliance with the IFB's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

c: Sheena Ferguson, Manager, Business Development Division

BID COMPARISON

IFB-Y16-718-CC / Mildred Dixon Activity Center HVAC Replacement

Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 25%)	GFE	\$ Over Low Bid	% Difference From Low Bid (7%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid	EEO % M / W
Low Bid	Air Mechanical & Service Corp.	\$142,500	\$12,668.10	8.89%	no					39/7
2nd Low	Axios Construction Services, LLC [mbe-afam]	\$159,655	\$90,635.00	56.77%	na	\$17,155	12.04%			71/29
3rd Low	Close Construction, LLC	\$185,025	\$11,885.00	6.42%	no	\$42,525	29.84%	\$25,370	15.89%	0/21
4th Low	MVB & Associates, Inc.	\$198,886	\$20,000.00	10.06%	no	\$56,386	39.57%	\$39,231	24.57%	25/12