



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

BCC Mtg. Date: Feb. 9, 2016

January 12, 2016

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: *CWJ for* Johnny Richardson, Manager, Procurement Division

CONTACT: Rodney J. Lynn, P.E., CFM, Manager
Stormwater Management Division
407-836-7991

SUBJECT: Award of Invitation for Bids Y16-160-JS, MSBU and Non-MSBU Retention
Pond Mowing and Maintenance Taft I

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-160-JS, MSBU and Non-MSBU Retention Pond Mowing and Maintenance Taft I, to the low responsive and responsible bidder, Groundtek of Central Florida, LLC, in the annual estimated contract award amount of \$242,165 for the basic year. Further request authorization of the Procurement Division to exercise two additional 1-year options.

PROCUREMENT:

This contract will provide mowing, edging, herbicide treatment and litter removal for retention ponds located in the Taft I (West) area of Orange County.

FUNDING:

Funds are available in account numbers 1002 072 2708 3816 and 1142 072 2902 3816.

APPROVALS:

The Stormwater Management and Business Development Divisions concur with this recommendation.

REMARKS:

Three bids were received in response to Invitation for Bids Y16-160-JS and were evaluated for responsiveness, responsibility and price. The bid of Begley's Cleaning Service, Inc. d/b/a Millennium Grounds and Waters is considered to be non-responsible due to on-going performance issues. The bid of Groundtek of Central Florida, LLC is considered reasonable because it is consistent with historical pricing for this requirement. Therefore, recommendation for award is made to Groundtek of Central Florida, LLC.

The bid tabulation is attached.

BID TABULATION
Y16-160-JS
MSBU AND NON-MSBU RETENTION POND MOWING AND MAINTENANCE TAFT I


| Item # | | Unit | Est. Ann. Units | Groundtek of Central Florida, LLC | | Ameriscapes Landscape Management Services, LLC | |
|--|----------------------|------|--------------------|--------------------------------------|--------------|--|----------------|
| | | | | Unit Price | Total Price | Unit Price | Total Price |
| I | Basic Year | | | | | | |
| 1 | One Time Clean Up | Acre | 175 | \$173.00 | \$30,275.00 | \$185.00 | \$32,375.00 |
| 2 | Mowing | Acre | 2,660 | \$79.00 | \$210,140.00 | \$115.00 | \$305,900.00 |
| 3 | Adtl. Litter Removal | Acre | 350 | \$5.00 | \$1,750.00 | \$15.00 | \$5,250.00 |
| | Total Basic Year | | | | \$242,165.00 | | \$343,525.00 |
| II | Option Year 1 | | | | | | |
| 1 | Mowing | Acre | 3,010 | \$81.50 | \$245,315.00 | \$115.00 | \$346,150.00 |
| 2 | Adtl. Litter Remv. | Acre | 430 | \$5.00 | \$2,150.00 | \$15.00 | \$6,450.00 |
| | Total Option Year 1 | | | | \$247,465.00 | | \$352,600.00 |
| III | Option Year 2 | | | | | | |
| 1 | Mowing | Acre | 3,500 | \$83.00 | \$290,500.00 | \$115.00 | \$402,500.00 |
| 2 | Adtl. Litter Remv. | Acre | 500 | \$5.00 | \$2,500.00 | \$15.00 | \$7,500.00 |
| | Total Option Year 2 | | | | \$293,000.00 | | \$410,000.00 |
| | All Years | | | | \$782,630.00 | | \$1,106,125.00 |
| The bid of Begley's Cleaning Service, Inc. d/b/a Millennium Grounds & Waters is non-responsible. | | | | | | | |



BUSINESS DEVELOPMENT DIVISION

January 22, 2016

TO: Jim Schell, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB-Y16-160-JS, MSBU and Non-MSBU Retention Pond Mowing
and Maintenance Taft I (Revised)**

The Business Development Division evaluated the **2 bids** submitted for this project and found that this contract may be awarded to **Groundtek of Central Florida, LLC**, a Certified Minority/Women Business Enterprise bidder. The Orange County certified firm is the lowest bidder. Thus, the bid preference does not apply, per the County's M/WBE Ordinance, Section 17-324.

c: Sheena Ferguson, Manager, Business Development Division



BID COMPARISON

Y16-160-JS, MSBU and Non-MSBU Retention Pond Mowing and Maintenance Taft I (Revised)

| Rank | Bidder | Bid Amount | \$ Over Low Bid | % Difference From Low Bid (5%) | \$ Over 2nd Low Bid | % Difference From 2nd Low Bid |
|---------|--|-------------|-----------------|--------------------------------|---------------------|-------------------------------|
| Low Bid | Groundtek of Central Florida, LLC (HM) | \$782,630 | | | | |
| 2nd Low | Ameriscapes Landscape Management Services, LLC | \$1,106,125 | \$323,495 | 41.33% | | |