



**Interoffice Memorandum**

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

BCC Mtg. Date: Feb. 9, 2016

January 12, 2016

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: *John* for - Johnny Richardson, Manager, Procurement Division

CONTACT: Rodney J. Lynn, P.E., CFM, Manager  
Stormwater Management Division  
407-836-7991

SUBJECT: Award of Invitation for Bids Y16-159-JS, MSBU and Non-MSBU Retention  
Pond Mowing and Maintenance Goldenrod and Bithlo

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-159-JS, MSBU and Non-MSBU Retention Pond Mowing and Maintenance Goldenrod and Bithlo, to the low responsive and responsible bidder, Carol King Landscape Maintenance, Inc., in the annual estimated contract award amount of \$272,350 for the basic year. Further request authorization of the Procurement Division to exercise two additional 1-year options.

PROCUREMENT:

This contract will provide mowing, edging, herbicide treatment and litter removal for retention ponds located in the Goldenrod and Bithlo areas of Orange County.

FUNDING:

Funds are available in account numbers 1002 072 2708 3816 and 1142 072 2902 3816.

APPROVALS:

The Stormwater Management and Business Development Divisions concur with this recommendation.

REMARKS:

Three bids were received in response to Invitation for Bids Y16-159-JS and were evaluated for responsiveness, responsibility and price. Although the bid of Carol King Landscape Maintenance, Inc. is more than 10% less than the next low bidder, the bid is considered reasonable because it is consistent with historical pricing for this requirement. Therefore, recommendation for award is made to Carol King Landscape Maintenance, Inc.

The bid tabulation is attached.

BID TABULATION  
Y16-159-JS

MSBU AND NON-MSBU RETENTION POND MOWING AND MAINTENANCE GOLDENROD AND BITHLO

	Unit	Est. Ann. Units	Carol King Landscape Maintenance, Inc.		Groundtek of Central Florida, LLC		AmeriScapes Landscape Management Services, LLC	
			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Basic Year								
One Time Clean Up	Acre	250	\$67	\$16,750	\$172	\$43,000	\$185	\$46,250
Mowing	Acre	3,800	\$67	\$254,600	\$80	\$304,000	\$95	\$361,000
Adtl. Litter Remv.	Acre	500	\$2	\$1,000	\$5	\$2,500	\$15	\$7,500
Total Basic Year				\$272,350		\$349,500		\$414,750
Option Year 1								
Mowing	Acre	4,500	\$68	\$306,000	\$83	\$371,250	\$95	\$427,500
Adtl. Litter Remv.	Acre	650	\$2	\$1,300	\$5	\$3,250	\$15	\$9,750
Total Option Year 1				\$307,300		\$374,500		\$437,250
Option Year 2								
Mowing	Acre	5,200	\$69	\$358,800	\$85	\$442,000	\$95	\$494,000
Adtl. Litter Remv.	Acre	750	\$3	\$2,250	\$5	\$3,750	\$15	\$11,250
Total Option Year 2				\$361,050		\$445,750		\$505,250
All Years				\$940,700		\$1,169,750		\$1,357,250



**BUSINESS DEVELOPMENT DIVISION**

December 28, 2015

TO: Jim Schell, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB-Y16-159-JS, MSBU and Non-MSBU Retention Pond Mowing and Maintenance Goldenrod and Bithlo**

The Business Development Division evaluated the **3 bids** submitted for this project and found that the **1 Orange County Certified Minority Women Business Enterprise bidder is not within 5% of the low bid** for bid awards of \$750,000.01 to \$2,000,000.00. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

## BID COMPARISON

### Y16-159-JS, MSBU and Non-MSBU Retention Pond Mowing and Maintenance Goldenrod and Bithlo

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (5%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Carol King Landscape Maintenance, Inc.	\$940,700				
2nd Low	Groundtek of Central Florida, LLC (HM)	\$1,169,750	\$229,050	24.35%		
3rd Low	Ameriscapes Landscape Management Services, LLC	\$1,357,250	\$416,550	44.28%	\$187,500	16.03%