



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

BCC Mtg. Date: Feb. 9, 2016

January 12, 2016

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: *Con for* Johnny Richardson, Manager, Procurement Division

CONTACT: Rodney J. Lynn, P.E., CFM, Manager
Stormwater Management Division
407-836-7991

SUBJECT: Award of Invitation for Bids Y16-158-JS, MSBU and Non-MSBU Retention
Pond Mowing and Maintenance John Young Parkway

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-158-JS, MSBU and Non-MSBU Retention Pond Mowing and Maintenance John Young Parkway, to the low responsive and responsible bidder, Groundtek of Central Florida, LLC, in the annual estimated contract award amount of \$172,725 for the basic year. Further request authorization of the Procurement Division to exercise two additional 1-year options.

PROCUREMENT:

This contract will provide mowing, edging, herbicide treatment and litter removal for retention ponds located in the John Young Parkway area of Orange County.

FUNDING:

Funds are available in account numbers 1002 072 2708 3816 and 1142 072 2902 3816.

APPROVALS:

The Stormwater Management and Business Development Divisions concur with this recommendation.

REMARKS:

Four bids were received in response to Invitation for Bids Y16-158-JS and were evaluated for responsiveness, responsibility and price. Although the bid of Groundtek of Central Florida, LLC, is more than 10% less than the next low bidder, the bid is considered reasonable because it is consistent with historical pricing for this requirement. Therefore, recommendation for award is made to Groundtek of Central Florida, LLC.

The bid tabulation is attached.

BID TABULATION
Y16-158-JS
MSBU AND NON-MSBU RETENTION POND MOWING AND MAINTENANCE JOHN YOUNG

Item #		Unit	Est. Ann. Units	Groundtek of Central Florida, LLC		Americscapes Landscape Management Servivces, LLC		Begley's Cleaning Service, Inc. d/b/a Millennium Grounds & Waters		Carol King Landscape Maintenance, Inc.	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
I	Basic Year										
1	One Time Clean Up	Acre	125	\$171	\$21,375	\$185	\$23,125	\$120	\$15,000	\$132	\$16,500
2	Mowing	Acre	1,900	\$79	\$150,100	\$94	\$178,600	\$102	\$193,800	\$132	\$250,800
3	Adtl. Litter Removal	Acre	250	\$5	\$1,250	\$15	\$3,750	\$10	\$2,500	\$8	\$2,000
	Total Basic Year				\$172,725		\$205,475		\$211,300		\$269,300
II	Option Year 1										
1	Mowing	Acre	2,100	\$82	\$171,150	\$94	\$197,400	\$100	\$210,000	\$134	\$281,400
2	Adtl. Litter Remv.	Acre	300	\$5	\$1,500	\$15	\$4,500	\$10	\$3,000	\$9	\$2,700
	Total Option Year 1				\$172,650		\$201,900		\$213,000		\$284,100
III	Option Year 2										
1	Mowing	Acre	2,100	\$83	\$174,300	\$95	\$199,500	\$100	\$210,000	\$138	\$289,800
2	Adtl. Litter Remv.	Acre	300	\$5	\$1,500	\$15	\$4,500	\$10	\$3,000	\$10	\$3,000
	Total Option Year 2				\$175,800		\$204,000		\$213,000		\$292,800
	All Years				\$521,175		\$611,375		\$637,300		\$846,200




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BUSINESS DEVELOPMENT DIVISION

December 23, 2015

TO: Jim Schell, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB-Y16-158-JS, MSBU and Non-MSBU Retention Pond Mowing and Maintenance John Young**

The Business Development Division evaluated the **4 bids** submitted for this project and found that this contract may be awarded to **Groundtek of Central Florida, LLC**, a Certified Minority/Women Business Enterprise bidder. The Orange County certified firm is the lowest bidder. Thus, the bid preference does not apply, per the County's M/WBE Ordinance, Section 17-324.

c: Sheena Ferguson, Manager, Business Development Division

