

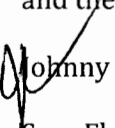


Interoffice Memorandum

SEE MINUTES
FOR MOTION
DEC 01 2015 NP/CAS

November 4, 2015

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Johnny M. Richardson, Manager, Procurement Division

CONTACT PERSON: Sara Flynn-Kramer, Manager, Capital Projects Division
(407) 836-0048

SUBJECT: Selection of Consultant, RFP Y15-815-EB, Orange County Corrections Jail Master Plan

RECOMMENDATION

Selection of one firm and an alternate, Request for Proposals Y15-815-EB, to provide Professional Services for the Orange County Corrections Jail Master Plan, from the following firms listed alphabetically. Further recommend the Board authorize execution of the final contract by the Procurement Division provided that it does not exceed the budget of \$200,000.

DLR Group, Inc.
Strollo Architects, Inc.

This item was evaluated by the Procurement Committee on November 4, 2015. Commissioner Pete Clarke was assigned to the Procurement Committee.

PURPOSE

To select a firm for negotiation of a contract for professional services to develop a jail master plan document for the Orange County Corrections Department.

DISCUSSION

The Consultant will develop a jail master plan that will address current and future needs of the Orange County Jail System. The Consultant will make recommendations regarding facilities and operational needs of the jail. To this end, the Consultant will provide options that address the system's short and long term requirements with the objective of allowing the facility to operate efficiently while providing for the needs of the County as it continues to grow. The master plan will include, but not be limited, to the following:

1. Development of a historical data base
2. Inmate population projections and bed space projections
3. Review of operational mandates and guidelines, as they pertain to state and national standards
4. Space needs analysis
5. Facilities condition assessment
6. Preparation of a comprehensive Master Plan.

The proposal from Dewberry Architects, Inc. scored less than 300 points therefore is not submitted. The consensus scores of the Procurement Committee are attached.

PROCUREMENT COMMITTEE
RFP Y15-815-EB
ORANGE COUNTY CORRECTIONS
JAIL MASTER PLAN
NOVEMBER 4, 2015

RFP#: Y15-815-EB Orange County Corrections Jail Master Plan	PROJECT MANAGER		PROJECT TEAM		M/WBE		LOCATION		VOLUME		SCOPE		S-D VETERAN		WAGE RCP		TOTAL
	WEIGHT	25	15	15	15	10	5	30	2	1							
	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
DLR Group, Inc.	3	75	4	60	4	60	2	20	4	20	5	150	0	0	0	0	385
Stollo Architects, Inc.	2	50	3	45	3	45	5	50	5	25	4	120	0	0	0	0	335




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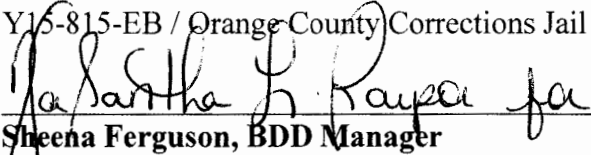
BUSINESS DEVELOPMENT DIVISION

DATE: October 7, 2015

TO: Elia Batista, Senior Contract Administrator, Procurement Division

FROM:  Angela Brown, Senior Contract Administrator, Business Development Division

SUBJ: Y15-815-EB / Orange County Corrections Jail Master Plan

APPROVED: 
Sheena Ferguson, BDD Manager

Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a 1 – 5 scale (RFP GOALS: M/WBE-27% & EEO-24%):

	Projected %	Sub-Consultant Role
DEWBERRY ARCHITECTS, INC.		
Majority Prime		
<u>M/WBE Subconsultants:</u>		
SGM Engineering, Inc. (Asian Pacific Male)	19%	M/E/P Engineering
Brindley Pieters & Associates, Inc. (African American Male)	5%	Structural Engineering
Brindley Pieters & Associates, Inc. (African American Male)	4.5%*	Civil Engineering

***Prime did not include a Letter of Intent (Form M) for this projected allocation as required, therefore, the allocation is not included in the total M/WBE participation.**

Total M/WBE Participation: 24%
EEO Staff: 34%

Points: 3

BONUS POINTS:

No Welfare Recipient(s) Proposed

No Registered Service Disabled Veteran(s) Proposed

Total Bonus Points: 0

**DLR GROUP, INC.
Majority Prime**

M/WBE Subconsultants:

SGM Engineering, Inc. (Asian Pacific Male)	13.2%	Mechanical and Electrical Engineering
Brindley Pieters & Associates, Inc. (African American Male)	15.1%	Structural and Civil Engineering
Total M/WBE Participation:	28.3%	
EEO Staff:	56%	
Points:	4	

BONUS POINTS:

No Welfare Recipient(s) Proposed

No Registered Service Disabled Veteran(s)
Proposed

Total Bonus Points: 0

**STROLLO ARCHITECTS, INC.
Majority Prime**

SGM Engineering, Inc. (Asian Pacific Male)	23%	MEP Engineering
Bowen Engineering Corporation (Hispanic Male)	4%	Structural Engineering
Total M/WBE Participation:	27%	
EEO Staff:	14%	
Points:	3	

BONUS POINTS:

No Welfare Recipient(s) Proposed

No Registered Service Disabled Veteran(s)
Proposed

Total Bonus Points: 0