



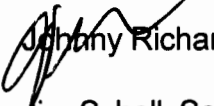
Interoffice Memorandum

APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS

October 19, 2015

NOV 17 2015 CS/B5

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Johnny Richardson, Manager, Procurement Division

CONTACT: Jim Schell, Senior Purchasing Agent
Procurement Division

SUBJECT: Approval of Amendment No. 2, Contract Y15-151B, Temporary Labor -
Manual

ACTION REQUESTED:

Approval of Amendment No. 2, Contract Y15-151B, Temporary Labor – Manual, with Ace Staffing, Inc., to add an estimated amount of \$75,000 to the contract for a revised total estimated contract amount of \$455,688.

PROCUREMENT:

The contract for temporary manual labor is used throughout the county to provide various manual labor support activities such as sodding, ditch digging, manual grass cutting, moving of furniture and other manual labor activities.

FUNDING:

Authorized users issue individual delivery orders on an as needed basis for this service.

REMARKS:

This contract was approved by the Board on December 16, 2014 in the estimated award amounts of \$330,688 to Ace Staffing, Inc. for an initial 1-year contract term. The contract was awarded on January 13, 2015. Amendment No. 1 increased the estimated contract award amount by \$50,000 to \$380,688. Additional funding in the estimated amount of \$75,000 is necessary due to higher than projected usage and to ensure the continuity of this support.

This increased usage was exacerbated due to the failure of JAG Professional Resources to honor a companion contract for the same services. This contract was terminated resulting in the need to acquire all services from Ace Staffing, Inc.

This additional funding will be sufficient to continue services until the contract is renewed on January 13, 2016. All unit prices in the basic contract shall apply to this amendment. A supplemental contract will be solicited to provide an additional source for these services.