




Interoffice Memorandum

APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS

October 8, 2015

NOV 03 2015 NP/BS

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Johnny M. Richardson, Manager, Procurement Division

CONTACT: Renzo Nastasi, A.I.C.P., Manager, Transportation Planning Division
407-836-8072

SUBJECT: Consultant Selection, RFP Y15-906-CH
Continuing Professional Transportation Planning Engineering
Services

RECOMMENDATION

Selection of HDR Engineering, Inc., Luke Transportation Consultants, Inc., and Vanasse Hangen Brustlin, Inc. to provide Continuing Professional Transportation Planning Engineering Services Request for Proposals Y15-906-CH. Further recommend the Board authorize negotiation and execution of the final contracts by the Procurement Division to establish hourly rates for future requirements. The contract performance period will be for one year with two one-year renewals.

This item was evaluated by the Procurement Committee on September 9, 2015. Commissioner Bryan Nelson was assigned to the Procurement Committee.

PURPOSE

To select three firms for negotiation of the contracts to provide continuing transportation planning engineering services to support the requirements of the Transportation Planning and Traffic Engineering Divisions.

DISCUSSION

The consultants will provide transportation planning engineering services for a variety of studies and services that are needed to accomplish the transportation and traffic initiatives throughout the county. Services may include but are not limited to:

- Comprehensive Policy Plans (CPP)
- Transportation Modeling Support
- Development of Regional Impact (DRI)
- Area Wide and Corridor Studies
- Transportation Systems Management (TSM) Studies
- Intelligent Transportation Systems (ITS)
- Transit, Bicycle and Pedestrian Studies
- Public Involvement
- In-House Technical and Professional Staff Support
- Standard Operating Procedure (SOP) Manuals
- Management of Document Databases

The two continuing contracts for transportation planning engineering services expire in March 2016. Three contracts are necessary to meet anticipated demand and to avoid potential conflicts of interest.

In keeping with the Board's policy to "spread the work around," the contracts will be monitored to ensure a reasonable degree of evenness in the distribution of contract dollars. There will be, however, occasions when the continued use of a particular consultant is necessary which may impact the distribution of contract dollars. These situations include the following:

- Continuation of services initially performed by a particular consultant.
- Services for which a particular consultant is uniquely qualified to provide.
- Difficulty in obtaining proposals from other consultants.
- Difficulty in negotiating task authorizations with other consultants.
- Other justified reasons.

The consensus score of the Procurement Committee is attached.

RFP#:Y15-906-CH Continuing Professional Transportation Planning Engineering Services - Procurement Committee Mtg: 09-09-15	PROJECT MANAGER (Factor 1.666)		ASSISTANT PROJECT MANAGER (Factor 1.666)		PROJECT TEAM		M/WBE		LOCATION		VOLUME		SCOPE		S-D VETERAN		WAGE RCP		TOTAL
	15		10		15		15		10		15		20		2		1		
WEIGHT	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
Luke Transportation Engineering Consultants, Inc.	3	75	2.5	41.7	3.0	45	5	75	5	50	4	60	3.8	76	0	0	0	0	422.7
HDR Engineering, Inc.	3	75	3.0	50.0	3.6	54	4	60	5	50	4	60	3.0	60	2	4	0	0	413.0
Vanasse Hangen Brustlin, Inc.	2	50	2.0	33.3	5.0	75	4	60	5	50	4	60	4.0	80	0	0	0	0	408.3



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

DATE: September 8, 2015



TO: Carol Hewitt, Senior Contract Administrator, Procurement Division

FROM: Angela Brown, Senior Contract Administrator, Business Development Division

SUBJ: Y15-906-CH / Continuing Professional Transportation Planning Engineering Services

APPROVED: *Sheena Ferguson*
Sheena Ferguson, Acting BDD Manager

Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a 1 – 5 scale (RFP GOALS: M/WBE-27% & EEO-24%):

	Projected %	Sub-Consultant Role
HDR ENGINEERING, INC.		
Majority Prime		
<u>M/WBE Subconsultants:</u>		
Laura Turner Planning Services, Inc. (White Female)	12%	Community Outreach; Public Involvement
Planning Design Group, Inc. (African American Male)	9%	Comprehensive Planning & Administrative Services
Pegasus Engineering, LLC (Hispanic Male)	5%	Preliminary Design Services
Accurate Traffic Counts, Inc. (Hispanic Male)	1%	Traffic Counts
Total M/WBE Participation:	27%	
EEO Staff:	45%	
		

BONUS POINTS:
Welfare Recipient(s) Proposed

**Registered Service Disabled
Veteran(s) Proposed:**

Blue Cord Design and Construction, LLC	1	Cost Estimating
*Eight9Media, Inc.	1	Website Design
Construction Engineering Consulting Group, LLC	1	Constructability Reviews/Construction Feasibility
*This firm is not registered with Orange County as a service disabled veteran.		
Total Bonus Points:	4	

**LUKE TRANSPORTATION
ENGINEERING CONSULTANTS,
INC.
Minority Prime (Hispanic Male)**

M/WBE Subconsultants:

Planning Design Group, LLC (African American Male)	11%	Comp. Plan, Public Involvement, DRI Review, Administrative Services
Laura Turner Planning Services, Inc. (White Female)	11%	Comprehensive Planning, Public Involvement, Administrative Services, DRI Review, Ped/Bike Safety
Pegasus Engineering, LLC (Hispanic Male)	5%	Multimodal Corridor Studies & Planning
Total M/WBE Participation:	27%	
EEO Staff:	40%	
Points:	5	

BONUS POINTS:

No Welfare Recipient(s) Proposed

No Registered Service Disabled Veteran(s) Proposed

Total Bonus Points: 0

**VANASSEE HANGEN BRUSTLIN,
INC.**

Majority Prime

M/WBE Subconsultants:

ASHA Planning Consultancy, Inc. (Asian Islander Female)	7.5%	Comprehensive Plan, Multimodal Corridor Studies and Planning, Pedestrian and Bicycle Safety and Public Involvement
CREWS, LLC (White Female)	7.5%	Comprehensive Plan and DRIs or Planned Development Review
EPIC Engineering & Consulting Group, LLC (Asian Islander Male)	6%	Traffic and Operational Analysis Management and Operations Studies and Administrative GIS Services
Hattaway Consulting, Inc. (White Female)	6%	Comprehensive Plan, DRIs or Planed Development Review and Public Involvement
Total M/WBE Participation:	27%	
EEO Staff:	52%	
Points:	4	

BONUS POINTS:

No Welfare Recipient(s) Proposed

**No Registered Service Disabled
Veteran(s) Proposed**

Total Bonus Points: 0