

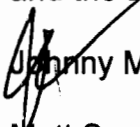


APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS

NOV 03 2015 NP/BS

October 12, 2015

To: Mayor Teresa Jacobs
and the Board of County Commissioners

From:  Johnny M. Richardson, Manager, Procurement Division

Contact: Matt Suedmeyer, Manager, Parks and Recreation Division
407-836-6202

Subject: Award of Invitation for Bids Y16-111-PD, Turf Fertilizer

ACTION REQUESTED:

Approval to award Invitation for Bids Y16-111-PD, Turf Fertilizer, to the low responsive and responsible bidder, Harrell's, LLC, in the estimated contract award amount of \$124,017 for a 1-year term. Further request authorization for the Procurement Division to renew the contract for four additional years.

PROCUREMENT:

This contract will provide turf fertilizer to support the care and maintenance of turf areas in the parks throughout the County. The fertilizer will be applied by County staff.

FUNDING:

Funding is available in account number 068-1859-4148.

APPROVALS:

The Parks and Recreation and Business Development Divisions concur with this recommendation.

REMARKS:

Two bids were received and evaluated for responsiveness, responsibility and price. Harrell's, LLC is the low responsive and responsible bidder. The bid is considered reasonable based on the technical evaluation and recommendation of staff. The bid submitted by FIS Outdoor was determined to be non-responsive because the product proposed failed to meet the nutrient release standards of the solicitation.

Bid Tabulation

Bidder:	Bid Amount
Harrell's, LLC	\$124,017
FIS Outdoor	Non Responsive



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

October 20, 2015

TO: Perry Davis, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator *KW*
Business Development Division

SUBJECT: Business Development Division Bid Evaluation (Revised)

PROJECT: **IFB #Y16-111-PD, Turf Fertilizer**

The Business Development Division evaluated the **1 bid** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson