



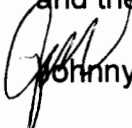
Interoffice Memorandum

**APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS**

November 3, 2015

NOV 03 2015 NPI/BS

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Johnny Richardson, Manager, Procurement Division

CONTACT: Rich Steiner, Enterprise IT Supervisor
Information Systems and Services Division
407-836-2810

SUBJECT: Award of Invitation for Bids, Y15-1113-MA
Free Standing and Roof Top Radio Tower Maintenance

ACTION REQUESTED:

Approval to award Invitation for Bids Y15-1113-MA, Free Standing and Roof Top Radio Tower Maintenance, to the low responsive and responsible bidder, Expert Construction Manager, Inc., in the total estimated contract amount of \$441,360 for a 3-year term. Further request authorization for the Procurement Division to renew the contract for two additional one year periods.

PROCUREMENT:

This contract will provide maintenance for the antennas, microwave equipment, tower lighting systems, transmission cables and guyed cables for roof top radio towers throughout Orange County.

FUNDING

Funding is available in account 0001-031-0565-3820.

APPROVALS:

The Information Systems and Services Division and Business Development Division concur with this recommendation.

REMARKS:

Four bids were received in response to the Invitation for Bids. The bids were evaluated for price, responsiveness and responsibility. Limitless Tower was determined to be non-responsible because they were unable to document similar work experience. Limitless Tower was also determined to be non-responsible because their bid was unreasonably low.

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The bid of Expert Construction Manager Inc. is considered fair and reasonable in comparison to past term contracts for same services. Expert Construction Manager Inc. is the lowest responsive and responsible bidder. Therefore, award is recommended to Expert Construction Manager Inc.

A protest was submitted by Limitless Tower. The protest was denied by the Manager of the Procurement Division and it was not appealed.

Bid tabulation is as follows:

Expert Construction Manager Inc.	\$441,360
Tower Systems South Inc.	\$607,530
Clifton Tower Services	\$770,130
Limitless Tower	Non-responsive



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

October 20, 2015

TO: Maria Alvarez, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation (Revised)

PROJECT: IFB #Y15-1113-MA, Free Standing and Roof Top Radio Tower Maintenance

The Business Development Division evaluated the **3 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division