



Interoffice Memorandum

**AGENDA ITEM**

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS  
OCT 06 2015 JLK/LC

September 18, 2015

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management & Budget *K.N.P.*

SUBJECT: Consent Agenda Items for October 6, 2015  
Budget Transfers #15C-0195, #16C-001, #16C-002, #16C-003,  
#16C-004, and #16C-005

Provided for Board approval are copies of the budget transfers processed by the Office of Management and Budget.

**ACTION REQUESTED: Approval of budget transfers #15C-0195, #16C-001, #16C-002, #16C-003, #16C-004, and #16C-005.**

KP/RW/vh

Attachments

# AGENDA ITEM

(To be assigned by OMB)

vh

FUND NO 4420

DEPARTMENT(S) Utilities

DATE: 10/06/15

Request the following transfer be made for the reason(s) stated:

pg 1 of 1

NO.	AGENCY	ORGANIZATION	OBJECT	APPR	AMOUNT FROM	AMOUNT TO
	038	0475	9550	WIL	\$ 4,400,000	-
TITLE		Reserves - Utilities	Reserves - Future Capital Outlay			
	038	0475	9510	WIL	\$ 14,000,000	
TITLE		Reserves - Utilities	Reserves - Contingency			
	038	1453	6345	WJL		\$ 10,672,000
TITLE		Transp Reloc Wtr/C-W	Utility Relocation			
	038	1432	6345	WHQ		\$ 7,728,000
TITLE		Transp Reloc Wastewater/C-W	Utility Relocation			
TOTAL:					\$ 18,400,000	\$ 18,400,000

JUSTIFICATION (to be completed by OMB):

This budget transfer is necessary in order to provide sufficient budget to book a noncash expenditure. In FY 2013, the Utilities Department provided the Florida Department of Transportation (FDOT) with a \$22,985,402 prepayment for the State Road 50 (Colonial Drive) project, from Dean Road to Old Cheney Highway. This prepayment was to cover the costs of relocating and upsizing Orange County water and wastewater infrastructure in conjunction with the state road expansion project. FDOT has now provided Orange County with an itemization of costs that have been incurred to date for Orange County's portion of the project, and the amount of these costs must be booked in the financial system so that the assets may be properly recorded.

REQUESTED BY: Original on file  
(Department Manager)

RECOMMENDED BY: *Kurt M. Peterson*  
Office of Management & Budget

(County Comptroller)

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS  
\*\*\*\*\*  
OCT 06 2015 JLK/LC

APPROVED / DISAPPROVED  
Board of County Commissioners / County Administrator:

REQUESTING DEPARTMENT: FORWARD ENTIRE SET TO THE OFFICE OF MANAGEMENT AND BUDGET  
DISTRIBUTION AFTER APPROVAL: WHITE - FISCAL; GREEN - FINANCE; GOLD - OMB;  
YELLOW - OMB; PINK - REQUESTING DEPARTMENT

**AGENDA ITEM**

CONTROL NO 16C-001  
(To be assigned by OMB)

BCC  
vh

FUND NO 1023

DEPARTMENT(S) Family Services

DATE: 10/06/15

Request the following transfer be made for the reason(s) stated:

pg 1 of 1

NO.	AGENCY	ORGANIZATION	OBJECT	APPR	AMOUNT FROM	AMOUNT TO
	023	0476	9550	R5F	\$10,692	
TITLE		Provision for Rebudgets	Reserve - Future Capital Outlay			
	023	0398	4123	OBS		\$1,000
TITLE		Holden Heights Community Center	Equipment < \$1000			
	023	0398	6210	OBS		\$7,692
TITLE		Holden Heights Community Center	Buildings			
	023	0398	6310	OBS		\$1,000
TITLE		Holden Heights Community Center	Structures & Facilities Other than Buildings			
	023	0398	6410	OBS		\$1,000
TITLE		Holden Heights Community Center	Equipment			
TOTAL:					\$10,692	\$10,692

JUSTIFICATION (to be completed by OMB): This budget transfer is necessary to transfer funds from provision for rebudgets to the Holden Heights Community Center project, as dictated by the timing of the project and availability of new funding in the current fiscal year. Funds included in this transfer were budgeted, but not expended in the previous fiscal year and will not increase the total project costs.

REQUESTED BY: Original on file  
(Department Manager)

RECOMMENDED BY: *Zurt N. Peterson*  
Office of Management & Budget

\_\_\_\_\_  
(County Comptroller)

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS  
OCT 06 2015 JLK/lc

APPROVED / DISAPPROVED  
Board of County Commissioners / County Administrator:

REQUESTING DEPARTMENT: FORWARD ENTIRE SET TO THE OFFICE OF MANAGEMENT AND BUDGET  
DISTRIBUTION AFTER APPROVAL: WHITE - FISCAL; GREEN - FINANCE; GOLD - OMB;  
YELLOW - OMB; PINK - REQUESTING DEPARTMENT

# AGENDA ITEM

FUND NO 1009/1023/1046

DEPARTMENT(S) Fire Rescue

DATE: 10/06/15

Request the following transfer be made for the reason(s) stated:

pg 1 of 2

NO.	AGENCY	ORGANIZATION	OBJECT	APPR	AMOUNT FROM	AMOUNT TO
	034	0476 (Fund 1009)	9550	R5D	\$1,700,000	
TITLE		Provision for Rebudgets	Reserve - Future Capital Outlay			
NO.	034	0772 (Fund 1009)	3810	FTS		\$10,000
TITLE		Fire Rescue Facilities Management	Maintenance of Buildings			
NO.	034	0772 (Fund 1009)	4123	FTS		\$10,000
TITLE		Fire Rescue Facilities Management	Equipment < \$1,000			
NO.	034	0772 (Fund 1009)	6210	FTS		\$1,660,000
TITLE		Fire Rescue Facilities Management	Buildings			
NO.	034	0772 (Fund 1009)	6310	FTS		\$10,000
TITLE		Fire Rescue Facilities Management	Structures & Facilities Other than Buildings			
NO.	034	0772 (Fund 1009)	6410	FTS		\$10,000
TITLE		Fire Rescue Facilities Management	Equipment			
NO.	023	0476 (Fund 1023)	9550	R5F	\$35,431	
TITLE		Provision for Rebudgets	Reserve - Future Capital Outlay			
NO.	034	0772 (Fund 1023)	4123	FTB		\$15,000
TITLE		Fire Rescue Facilities Management	Equipment < \$1,000			
NO.	034	0772 (Fund 1023)	6210	FTB		\$20,431
TITLE		Fire Rescue Facilities Management	Buildings			
NO.	034	0476 (Fund 1046)	9550	R5L	\$48,752	
TITLE		Provision for Rebudgets	Reserve - Future Capital Outlay			
NO.	034	0774 (Fund 1046)	4123	FEK		\$1,000
TITLE		Fire Station #28	Equipment < \$1,000			
NO.	023	0774 (Fund 1046)	6210	FEK		\$42,752
TITLE		Fire Station #28	Buildings			
NO.	023	0774 (Fund 1046)	6310	FEK		\$4,000
TITLE		Fire Station #28	Structures & Facilities Other than Buildings			
NO.	023	0774 (Fund 1046)	6410	FEK		\$1,000
TITLE		Fire Station #28	Equipment			
TOTAL:					\$1,784,183	\$1,784,183

BUDGET TRANSFER REQUEST

CONTROL NO 16C-002  
(To be assigned by OMB)

BCC  
vh

FUND NO 1009/1023/1046

DEPARTMENT(S) Fire Rescue

DATE: 10/06/15

pg 2 of 2

JUSTIFICATION (to be completed by OMB):

This budget transfer is necessary to transfer funds from provisions for rebudgets to the Fire Rescue Facilities Management project and the Fire Station #28 project, as dictated by the timing of the projects and availability of new funding in the current fiscal year. Funds included in this transfer were budgeted, but not expended in the previous fiscal year and will not increase the total project costs.

REQUESTED BY: Original on file  
(Department Manager)

RECOMMENDED BY: [Signature]  
Office of Management & Budget

\_\_\_\_\_  
(County Comptroller)

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS

APPROVED / DISAPPROVED  
Board of County Commissioners / County Administrator:

\*\*\*\*\*  
OCT 06 2015 JLK/LC  
\*\*\*\*\*

REQUESTING DEPARTMENT: FORWARD ENTIRE SET TO THE OFFICE OF MANAGEMENT AND BUDGET  
DISTRIBUTION AFTER APPROVAL: WHITE - FISCAL; GREEN - FINANCE; GOLD - OMB;  
YELLOW - OMB; PINK - REQUESTING DEPARTMENT

# AGENDA ITEM

FUND NO 1023/1248/5530

DEPARTMENT(S) Administrative Services

DATE: 10/06/15

Request the following transfer be made for the reason(s) stated:

pg 1 of 2

NO.	AGENCY	ORGANIZATION	OBJECT	APPR	AMOUNT FROM	AMOUNT TO
	023	0476 (Fund 1023)	9550	R5F	\$3,409,591	
TITLE		Provision for Rebudgets	Reserve - Future Capital Outlay			
NO.	043	0263 (Fund 1023)	3810	KTA		\$50,000
TITLE		Improvements to Facilities	Maintenance of Buildings			
NO.	043	0263 (Fund 1023)	6210	KTA		\$1,400,000
TITLE		Improvements to Facilities	Buildings			
NO.	043	0263 (Fund 1023)	6310	KTA		\$50,000
TITLE		Improvements to Facilities	Structures & Facilities Other than Buildings			
NO.	043	1708 (Fund 1023)	3810	AGE		\$10,000
TITLE		Gun Range Maintenance	Maintenance of Buildings			
NO.	043	1708 (Fund 1023)	6310	AGE		\$91,391
TITLE		Gun Range Maintenance	Structures & Facilities Other than Buildings			
NO.	043	2049 (Fund 1023)	6210	AGS		\$1,300,000
TITLE		HVAC & IAQ Related Replace/Repair	Buildings			
NO.	043	2050 (Fund 1023)	3810	AGP		\$100,000
TITLE		Energy Conservation Retrofit	Maintenance of Buildings			
NO.	043	2050 (Fund 1023)	6210	AGP		\$25,000
TITLE		Energy Conservation Retrofit	Buildings			
NO.	043	2052 (Fund 1023)	6210	AGR		\$383,200
TITLE		County Facilities Roof Assessment/Replacement	Buildings			
NO.	043	0475 (Fund 1248)	9510	CDN	\$150,000	
TITLE		Reserves	Reserve - Contingency			
NO.	043	2066 (Fund 1248)	6210	CEF		\$50,000
TITLE		Courthouse Bird Deterrent	Buildings			
NO.	043	2069 (Fund 1248)	6210	NCL		\$100,000
TITLE		Courthouse Dewatering System	Buildings			
NO.	043	0475 (Fund 5530)	9510	ABS	\$973,000	
TITLE		Reserves	Reserve - Contingency			

BUDGET TRANSFER REQUEST

CONTROL NO 16C-003 BCC  
 (To be assigned by OMB) vh

FUND NO 1023/1248/5530 DEPARTMENT(S) Administrative Services DATE: 10/06/15  
 pg 2 of 2

NO.	043	2051 (Fund 5530)	3810	FMM		\$43,000
TITLE		Fleet Building Renovations	Maintenance of Buildings			
NO.	043	2051 (Fund 5530)	6210	FMM		\$900,000
TITLE		Fleet Building Renovations	Buildings			
NO.	043	2051 (Fund 5530)	6310	FMM		\$30,000
TITLE		Fleet Building Renovations	Structures & Facilities Other than Buildings			
TOTAL:						\$4,532,591

JUSTIFICATION (to be completed by OMB): This budget transfer is necessary to transfer funds from provisions for rebudgets to several Capital Projects, Facilities Management, and Fleet Management projects, as dictated by the timing of the projects and availability of new funding in the current fiscal year. Funds included in this transfer were budgeted, but not expended in the previous fiscal year and will not increase the total project costs.

REQUESTED BY: Original on file  
 (Department Manager)  
 \_\_\_\_\_  
 (County Comptroller)

RECOMMENDED BY: *Kurt M. Peterson*  
 Office of Management & Budget  
**APPROVED**  
**BY ORANGE COUNTY BOARD**  
**OF COUNTY COMMISSIONERS**  
OCT 06 2015 JLK/LC

\*\*\*\*\*  
 APPROVED / DISAPPROVED  
 Board of County Commissioners / County Administrator:

REQUESTING DEPARTMENT: FORWARD ENTIRE SET TO THE OFFICE OF MANAGEMENT AND BUDGET  
 DISTRIBUTION AFTER APPROVAL: WHITE - FISCAL; GREEN - FINANCE; GOLD - OMB;  
 YELLOW - OMB; PINK - REQUESTING DEPARTMENT

# AGENDA ITEM

CONTROL NO 16C-004  
(To be assigned by OMB)

BCC  
vh

Community, Environmental &  
Development Services

FUND NO 1023/1248/5530

DEPARTMENT(S) \_\_\_\_\_

DATE: 10/06/15

Request the following transfer be made for the reason(s) stated:

pg 1 of 2

NO.	AGENCY	ORGANIZATION	OBJECT	APPR	AMOUNT FROM	AMOUNT TO
	023	0476 (Fund 1023)	9550	R5F	\$37,561	
TITLE		Provision for Rebudgets	Reserve - Future Capital Outlay			
NO.	068	9958 (Fund 1023)	4123	KTE		\$5,000
TITLE		East Orange Drop-In Center	Equipment < \$1,000			
NO.	068	9958 (Fund 1023)	6210	KTE		\$10,000
TITLE		East Orange Drop-In Center	Buildings			
NO.	068	9958 (Fund 1023)	6410	KTE		\$5,000
TITLE		East Orange Drop-In Center	Equipment			
NO.	068	1978 (Fund 1023)	6310	CTT		\$17,561
TITLE		Environmentally Sensitive Land	Structures & Facilities Other than Buildings			
NO.	068	0476 (Fund 1050)	9550	R5M	\$2,700,644	
TITLE		Provision for Rebudgets	Reserve - Future Capital Outlay			
NO.	068	1880 (Fund 1050)	6310	AHC		\$74,644
TITLE		Independence Neighborhood Park	Structures & Facilities Other than Buildings			
NO.	068	2148 (Fund 1050)	6310	KKZ		\$2,626,000
TITLE		Barber Soccer Fields	Structures & Facilities Other than Buildings			
NO.	068	0476 (Fund 1265)	9550	R5P	\$3,394,184	
TITLE		Provision for Rebudgets	Reserve - Future Capital Outlay			
NO.	068	1885 (Fund 1265)	6110	KLM		\$10,000
TITLE		John Young Community Park	Land & Permanent Easements			
NO.	068	1885 (Fund 1265)	6310	KLM		\$374,719
TITLE		John Young Community Park	Structures & Facilities Other than Buildings			
NO.	068	1886 (Fund 1265)	6110	KLS		\$10,000
TITLE		Young Pine Park	Land & Permanent Easements			
NO.	068	1886 (Fund 1265)	6310	KLS		\$547,274
TITLE		Young Pine Park	Structures & Facilities Other than Buildings			
NO.	068	2145 (Fund 1265)	6110	KMN		\$10,000
TITLE		East Orange Soccer Fields	Land & Permanent Easements			



BUDGET TRANSFER REQUEST

CONTROL NO 16C-004  
(To be assigned by OMB)

BCC  
vh

FUND NO 1023/1248/5530 DEPARTMENT(S) Community, Environmental & Development Services DATE: 10/06/15

pg 2 of 2

NO.	068	2145 (Fund 1265)	6310	KMN		\$2,442,191
TITLE		East Orange Soccer Fields	Structures & Facilities Other than Buildings			
TOTAL:					\$6,132,389	\$6,132,389

JUSTIFICATION (to be completed by OMB): This budget transfer is necessary to transfer funds from provisions for rebudgets to various Community, Environmental and Development Services projects, as dictated by the timing of the projects and availability of new funding in the current fiscal year. Funds included in this transfer were budgeted, but not expended in the previous fiscal year and will not increase the total project costs.

REQUESTED BY: Original on file  
(Department Manager)

\_\_\_\_\_  
(County Comptroller)

RECOMMENDED BY: *Kurt M. Peterson*  
Office of Management & Budget

APPROVED / DISAPPROVED  
Board of County Commissioners / County Administrator:

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS  
OCT 06 2015 JK/LC

REQUESTING DEPARTMENT: FORWARD ENTIRE SET TO THE OFFICE OF MANAGEMENT AND BUDGET  
DISTRIBUTION AFTER APPROVAL: WHITE - FISCAL; GREEN - FINANCE; GOLD - OMB;  
YELLOW - OMB; PINK - REQUESTING DEPARTMENT

# AGENDA ITEM

(To be assigned by OMB)

vh

FUND NO 1023

DEPARTMENT(S) Corrections

DATE: 10/06/15

Request the following transfer be made for the reason(s) stated:

pg 1 of 1

	AGENCY	ORGANIZATION	OBJECT	APPR	AMOUNT FROM	AMOUNT TO
NO.	023	0476	9550	R5F	\$1,512,179	
TITLE		Provision for Rebudgets	Reserve - Future Capital Outlay			
NO.	081	4020	4123	JCD		\$9,000
TITLE		Kitchen & Laundry Improvements	Equipment < \$1,000			
NO.	081	4020	6210	JCD		\$500,000
TITLE		Kitchen & Laundry Improvements	Buildings			
NO.	081	4020	6410	JCD		\$9,000
TITLE		Kitchen & Laundry Improvements	Equipment			
NO.	081	4024	4123	JAJ		\$30,000
TITLE		Corrections Improvements to Facilities	Equipment < \$1,000			
NO.	081	4024	6110	JAJ		\$1,000
TITLE		Corrections Improvements to Facilities	Land & Permanent Easements			
NO.	081	4024	6210	JAJ		\$944,179
TITLE		Corrections Improvements to Facilities	Buildings			
NO.	081	4024	6410	JAJ		\$19,000
TITLE		Corrections Improvements to Facilities	Equipment			
TOTAL:					\$1,512,179	\$1,512,179

JUSTIFICATION (to be completed by OMB):

This budget transfer is necessary to transfer funds from provision for rebudgets to the Corrections Kitchen and Laundry project and the Corrections Improvements to Facilities project, as dictated by the timing of the project and availability of new funding in the current fiscal year. Funds included in this transfer were budgeted, but not expended in the previous fiscal year and will not increase the total project costs.

REQUESTED BY: Original on file  
(Department Manager)

RECOMMENDED BY:

*Kurt Peterson*  
Office of Management & Budget  
APPROVED

(County Comptroller)

BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS

APPROVED / DISAPPROVED

Board of County Commissioners / County Administrator:

OCT 06 2015 JUK/UC

REQUESTING DEPARTMENT: FORWARD ENTIRE SET TO THE OFFICE OF MANAGEMENT AND BUDGET  
DISTRIBUTION AFTER APPROVAL: WHITE - FISCAL; GREEN - FINANCE; GOLD - OMB;  
YELLOW - OMB; PINK - REQUESTING DEPARTMENT