

SEE MINUTES
FOR MOTION

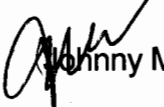
OCT 06 2015 JLB/LC



Interoffice Memorandum

September 15, 2015

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Johnny M. Richardson, Manager, Procurement Division

CONTACT: Alberto Vargas, Manager, Planning Division
(407) 836-5354

SUBJECT: Selection of Consultant, Request for Proposals Y15-502-ZM,
Development of an Orange County Sustainable Land Development
Code

ACTION REQUESTED:

Selection of one firm and an alternate, Request for Proposals Y15-502-ZM, for the Development of an Orange County Sustainable Land Development Code from the firms listed below in alphabetical order.

Canin Associates
Clarion Associates, LLC

Further request authority for the Procurement Division to negotiate and execute a contract within a budget amount of \$1,568,000. This item was evaluated by the Procurement Committee on August 26, 2015. Commissioner Scott Boyd was assigned to the Procurement Committee.

PROCUREMENT:

To provide comprehensive updates to the County's land development code. The focus of the update is to create a graphical, calibrated, and sustainable code that will produce more predictable development patterns than can be achieved through the County's current regulatory mechanisms. Because sustainable land development codes and practices emphasize an integrated built form that addresses the relationship between buildings and the public realm, they are better able to remove barriers, create incentives, and provide mechanisms for countywide sustainable development and smart growth.

FUNDING:

Funding is available in account 0001-068-3101-3197.

APPROVALS:

The Planning Division and the Business Development Division concur with this recommendation.

REMARKS:

The current land development code adopted in 1957 has not been revisited comprehensively since that time. Amendments have been accomplished sporadically throughout the years resulting in nine chapters related to land development scattered throughout the 38-chapter Orange County Code. With 50 years of patchwork amendments, the current code no longer provides the development outcomes it is intended to provide.

The impetus for completing a comprehensive update to the County's land development code was a recommendation from the Mayor's Regulatory Streamlining Task Force to develop standards appropriate for various market areas within the County, including areas suited for infill development and redevelopment.

Two proposals were received in response to RFP Y15-502-ZM. Attached are the consensus scores of the Procurement Committee.

EVALUATION SCORESHEET

RFP#: #Y15-502-ZM

Development of an Orange County Sustainable Land Development Code to the Board of County Commissioners


	Qualification of Staff		Qualification of Firm		Technical Approach		Fee Proposal	M/WBE Utilization		Welfare Hires	Disabled Vet. Hires	TOTAL
WEIGHT:	30		25		25		10	10		5	15	
FIRM:	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	BONUS POINTS	BONUS POINTS	
CANIN ASSOCIATES	5.0	150.0	4.0	100.0	4.0	100.0	50.0	3.0	30.0			430.0
CLARION ASSOCIATES, LLC	5.0	150.0	4.0	100.0	4.4	110.0	44.0	2.0	20.0			424.0



Interoffice Memorandum

July 23, 2015

To: Zulay Millan, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJ: **RFP #Y15-502-ZM, Development of an Orange County Sustainable Land Development Code**

Below are the respondents to the subject RFP with their firm's certified sub-consultants and MWBE participation score on a 1 – 5 rating:

1.	Canin Associates		3 Point
AFAM	WBQ Design & Engineering, Inc.	1%	
HM	Luke Transportation Engineering Consultant, Inc.	1%	
	Total MWBE Participation:	2%	
	EEO Staff	43%	
Bonus Points			
*	Service-Disabled Veterans	0	
*	Welfare Recipients:	0	

*The Letter of Intent Service-Disabled Veteran and the Welfare Recipient Proposed Hiring forms were not submitted with the proposal. However, they were listed as non-applicable forms.

2.	Clarion Associates, LLC		2 Point
WF	Planactive Studio, LLC	5.45%	
AFAM	Planning Design Group, LLC	4.90%	
	Total MWBE Participation:	10.35%	
*	EEO Staff	0%	
Bonus Points			
*	Service-Disabled Veterans	0	
*	Welfare Recipients:	0	

*The Employment Data, Schedule of Minorities and Women for the Proposer was not submitted. Therefore, the evaluator could not determine the employee workforce percentage for the proposer.

*The Service-Disabled Veteran and the Welfare Recipient forms were not submitted with the proposal.

