



Interoffice Memorandum

SEE MINUTES

FOR MOTION
OCT 06 2015

JLK/LC

September 14, 2015

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Johnny Richardson, Procurement Division
836-5633

CONTACT: John Petrelli, Manager, Risk Management Division
(407) 836-9636

SUBJECT: Selection of Law Firms, Request for Proposals Y15-1090-
LC, Workers' Compensation Legal Counsel

RECOMMENDATION

Selection of three firms and an alternate to provide Workers' Compensation Legal Counsel Services, Request for Proposals Y15-1090-LC, from the following firms listed alphabetically:

Broussard & Cullen, P.A.
Dean, Ringers, Morgan & Lawton, P.A.
MKRS Law
Quintairos, Prieto, Wood & Boyer, P.A.

Further request authority for the Procurement Division to negotiate and execute three, 3-year contracts with two additional 1-year renewals with the selected firms. Proposals were evaluated by the Procurement Committee on July 15, 2015. Commissioner Victoria P. Siplin was assigned to the committee.

PURPOSE

To provide legal counsel on workers compensation and other matters to the County's Risk Management Program.

DISCUSSION

The program is administered by the Risk Management Division and a third-party administrator who is responsible for the initial investigation, oversight and evaluation of claims. The disposition of claims is made by the Risk Management Division Manager in conjunction with the Risk Management Committee. This committee consists of members appointed by the County and the constitutional officers. Services provided include claims defense litigation similar to that required by an insurance carrier or large self-insurer.

The firms may also provide legal advice and services on related workers compensation matters such as drafting contract indemnity clauses, advice regarding insurance, and assistance in legislative issues. Three firms are required due to the volume of work and to avoid potential conflicts of interest.

Seven proposals were received in response to RFP Y15-1090-LC. The proposal of the Law Office of Patrick John McGinley, P.A. and Rissman, Barrett, Hurt, Donahue & McLain, P.A. received scores of 290 and 160, respectively, which were too low for Board consideration. Also the proposal from Eraclides, Gelman, Hall, Indek, Goodman & Wates, LLC was determined to be non-responsive due to the fact that their proposal did not meet the minimum requirements of the solicitation.

A protest was filed by Quintairos, Prieto, Wood & Boyer, P.A. and was heard by the Procurement Committee on September 15, 2015. The Procurement Committee concluded that the initial scores received by all firms would remain unchanged.

The Procurement Committee's evaluation is attached.

RFP # Y15-1090-LC, Worker Compensation Legal Counsel	QUAL OF FIRM		QUAL OF ATTORNEY		TECHNICAL APPROACH		LITIGATION EXPERIENCE		M/WBE		LOCATION		Welfare Transition SDV	Subcontractor	SDV Prime	TOTAL
	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	5	10	5	
Broussard & Cullen, P.A.	5.0	150	4.0	120	3.0	15	5.0	75	3.0	30	5	50				440
Dean, Ringers, Morgan and Lawton, P.A.	4.0	120	5.0	150	3.0	15	3.5	52.5	3.0	30	5	50				418
MKRS Law	5.0	150	3.0	90	3.0	15	3.0	45	3.0	30	2	20				350
Quintairos, Prieto, Wood & Boyer, P.A.	3.0	90	4.0	120	3.0	15	2.75	41.25	3.0	30	5	50				346



Interoffice Memorandum

September 28, 2015

To: Linda Carson, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJ: **RFP #Y15-1090-LC, Workers Compensation Legal Counsel**

Below are the respondents to the subject RFP with their firm's certified sub-consultants and MWBE participation score on a 1 – 5 rating:

1.	Quintairos, Prieto, Wood & Boyer, P.A.		3 Points
	None	0%	
	Total MWBE Participation:	0%	
	EEO Staff	70%	
Bonus Points			
	Service-Disabled Veterans	0	
	Welfare Recipients:	0	

2.	MKRS Law		3 Points
*	None	0%	
	Total MWBE Participation:	0%	
	EEO Staff	67%	
Bonus Points			
	Service-Disabled Veterans	0	
	Welfare Recipients:	0	

*The minority listed in the proposal is not Orange County certified. Therefore, the minority percentage will not be recognized.

3.	Law Office of Patrick John McGinley, P. A.		3 Points
		0%	
	Total MWBE Participation:	0%	
	EEO Staff	66%	
Bonus Points			
	Service-Disabled Veterans	0	
	Welfare Recipients:	0	

4.	Broussard & Cullen, P.A.		3 Points
	None	0%	
	Total MWBE Participation:	0%	
	EEO Staff	66%	
Bonus Points			
	Service-Disabled Veterans	0	
	Welfare Recipients:	0	

5.	Eraclides, Gelman, Hall, Indek, Goodman & Waters		3 Points
	None	0%	
	Total MWBE Participation:	0%	
	EEO Staff	42%	
Bonus Points			
	Service-Disabled Veterans	0	
	Welfare Recipients:	0	

6.	Dean, Ringers, Morgan and Lawton, P.A.		3 Points
	None	0%	
	Total MWBE Participation:	0%	
	EEO Staff	32%	
Bonus Points			
	Service-Disabled Veterans	0	
	Welfare Recipients:	0	

7.	Rissman, Barrett, Hurt, Donahue & McLain, P.A.		1 Points
*		0%	
	Total MWBE Participation:	0%	
*	EEO Staff	0%	
Bonus Points			
*	Service-Disabled Veterans	0	
*	Welfare Recipients:	0	

*No forms were submitted for the minority portion of this proposal. However, a brief statement was provided regarding "no minority participation" and a statement for the employment of the staff for the company. Because the minority forms were not submitted, the evaluator was not able to apply the maximum points allowed.