



Interoffice Memorandum

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS

OCT 06 2015 JLK/LC

September 16, 2015

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM:  Johnny Richardson, Manager, Procurement Division

CONTACT: Eduardo C. Hernandez, Senior Utilities Maintenance Coordinator  
Field Services Division  
321-239-3351

SUBJECT: Award of Invitation for Bids Y15-1141-MA  
Pump Station Control Panels

ACTION REQUESTED:

Approval to award Invitation for Bids Y15-1141-MA, Pump Station Control Panels, to the low responsive and responsible bidder, Sta-Con Inc., for an estimated contract amount of \$234,324 for a 1-year term. Further request authorization for the Procurement Division to renew the contract for four additional one year periods.

PROCUREMENT:

This contract will provide pump station control panels to upgrade the current equipment. These upgrades will provide an increased level of control and power efficiency for pump station applications where the existing panels have reached the end of their usable life. This upgrade will replace existing panels. Many of these panels range from 20 to 30 years old. Typical life expectancy for a panel is 20 years. These panels will be ordered as required by issuance of delivery orders.

FUNDING

Funding is available in account 4420-038-1347-3197.

APPROVALS:

The Field Services Division and Business Development Division concur with this recommendation.

REMARKS:

Two bids were received in response to the Invitation for Bids. The bids were evaluated for price, responsiveness and responsibility. The low bid submitted by

Page 2  
Award of Invitation for Bids, Y15-1141-MA  
Pump Station Control Panels – Term Contract

Sta-Con Inc. is considered reasonable based on a technical analysis by staff.

The bid tabulation is provided below:

Bid Tabulation

Sta-Con Inc.	\$234,324
Economy Control Systems, Inc.-ECS	\$260,614




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

August 18, 2015

TO: Maria Alvarez, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y15-1141-MA, Pump Station Control Panels**

The Business Development Division evaluated the **2 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Acting Manager, Business Development Division

*Sheena Ferguson*