




Interoffice Memorandum

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS  
SEP 22 2015 CAS/LC

September 1, 2015

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM:  Anthony Richardson, Manager, Procurement Division

CONTACT: Lori Cunniff, Manager, Environmental Protection Division  
407-836-1405

SUBJECT: Award of Invitation for Bids Y15-1143-JS, Street Sweeping Services for  
EPD Lake Management

ACTION REQUESTED:

Approval to award Invitation for Bids Y15-1143-JS, Street Sweeping Services for EPD Lake Management, to the low responsive and responsible bidder, USA Services of Florida, Inc., in the estimated annual contract amount of \$173,232 for the basic year. Further request authority for the Procurement Division to exercise the option years as required.

PROCUREMENT:

Street sweeping removes sediment and debris from roadways in order to minimize stormwater pollution in local surface waters.

FUNDING:

Funds will be cited on individual delivery orders.

APPROVALS:

The Environmental Protection Division and the Business Development Division concur with this recommendation.

REMARKS:

Two bids were received in response to Invitation for Bids Y15-1143-JS, and were evaluated for responsiveness, responsibility and price. The low bidder, Prosweep Central Florida, LLC, was determined to be non-responsible due to unsatisfactory references. The bid rate of \$24.00 per curb mile swept is considered reasonable when compared to an existing Countywide street sweeping contract at \$29.29 per curb mile swept. The low bidder, USA Services of Florida, Inc., meets all specifications and requirements of the solicitation. Therefore, recommendation for award is made to USA Services of Florida, Inc.

The bid tabulation is attached.

**BID TABULATION**  
**IFB Y15-1143-JS**  
**STREET SWEEPING SERVICES FOR EPD LAKE MANAGEMENT**

		USA Services of Florida, Inc.		
Description	Unit of Measure	Est. Qty.	Unit Price	Extended Price
Basic Year	curb miles	7,218	\$24	\$173,232
Option Year 1	curb miles	7,218	\$24	\$173,232
Option Year 2	curb miles	7,218	\$24	\$173,232
<b>Total Price</b>				<b>\$519,696</b>

The bid of Prosweep Central Florida, LLC is non-responsible.



Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

September 8, 2015

**TO:** Jim Schell, Senior Purchasing Agent  
Procurement Division

**FROM:** Dexter Watts, Senior Contract Administrator  
Business Development Division

**SUBJECT:** Business Development Division Bid Evaluation

**PROJECT:** **IFB #Y15-1143-JS, Street Sweeping Services for EPD Lake Management**

The Business Development Division evaluated the **1 bid** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Acting Manager, Business Development Division