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AGENDA ITEM

APPROVED

BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS

SEP 15 2015 JWB/S

MEMORANDUM

TO: Mayor Teresa Jacobs
and
County Commissioners

FROM: Jeffrey J. Newton, County Attorney
Contact: (407) 836-7320

DATE: August 31, 2015

SUBJECT: Consent Agenda Item for September 15, 2015
Rules of Procedure, Section 2.05 Absence of County Chairman and
Vice-chairman.

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As directed by Mayor Jacobs at the Board meeting of August 25, 2015, the proposed amendment to the Board's Rules of Procedure provides for the Immediate Past Vice-mayor to preside over a Board meeting in the absence of both the County Mayor and Vice-mayor. The amended rule is as follows:

Section 2.05 Absence of County ~~Chairman~~ Mayor and Vice-chairman ~~mayor~~.

In the absence of both the County ~~Chairman~~ Mayor and the Vice-chairman ~~mayor~~, at a meeting of the Board, the County Administrator shall determine whether a quorum is present and, if a quorum is present, shall call for the election of a Presiding Officer. The Presiding Officer ~~Immediate Past Vice-mayor~~ shall preside over that meeting ~~or~~ until the County ~~Chairman~~ Mayor or the Vice-chairman ~~mayor~~ arrives. The Presiding Officer ~~Immediate Past Vice-mayor~~ shall relinquish the chair upon the arrival of either the County ~~Chairman~~ Mayor or the Vice-chairman ~~mayor~~ upon conclusion of the business immediately before the Board.

In addition to the above amendment, the term County Chairman will be changed to County Mayor, and Vice-chairman will be revised to Vice-mayor wherever those terms appear in the Board's Rules of Procedure.

ACTION REQUESTED: Approval of amendments to the Board of County Commissioners' Rules of Procedure.

JJN/gs

Copy: Ajit Lalchandani, County Administrator