

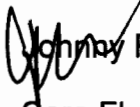


Interoffice Memorandum

**APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS**

August 18, 2015, SEP 15 2015 JHBS

To: Mayor Teresa Jacobs
and the Board of County Commissioners

From:  Johnny Richardson, Manager, Procurement Division

Contact: Sara Flynn-Kramer, Manager, Capital Projects Division
(407) 836-0048

Subject: Award of Invitation for Bids Y15-766-RM, Willow Street
Community Center - HVAC Replacement

ACTION REQUESTED:

Approval to award Invitation for Bids Y15-766-RM, Willow Street Community Center – HVAC Replacement, to the low responsive and responsible bidder, Ellis Mechanical Corporation, in the total contract award amount of \$366,210.

PROCUREMENT:

The project includes the demolition of the existing HVAC system at the Willow Street Community Center and replacement with a new energy efficient system. This replacement is necessary due to the HVAC equipment reaching the end of its usable life. The Willow Street Community Center is located in Orange County, District 2.

FUNDING:

Funding is available in account number 1023-043-2049-6210.

APPROVALS:

The Capital Projects Division and Business Development Division concur with this recommendation.

REMARKS:

Three bids were received. The low bid from Ellis Mechanical Corporation is 17% lower than the second low bidder. Staff has evaluated the bids and determined that the low bid was reasonable. The low bidder, Ellis Mechanical Corporation, has a satisfactory record of performance and has been determined responsible. Therefore, award is recommended to Ellis Mechanical Corporation.

Y15-766-RM

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<u>Bids Received:</u>	<u>Amount</u>
Ellis Mechanical Corporation	\$366,210
Air Mechanical & Service Corporation	\$429,000
Pipeline Mechanical, Inc.	\$533,635



BUSINESS DEVELOPMENT DIVISION

July 30, 2015

TO: Ray Mobley, Senior Contract Administrator
Procurement Division

FROM: Dexter Watts, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: Y15-766-RM / Willow Street Community Center HVAC Replacement

The Business Development Division evaluated the 3 bids submitted for this project and found that the apparent low bidder Ellis Mechanical Corporation did not achieve good faith effort documentation and reported 12.29% MWBE participation in their bid. Please note the following certified MWBE participation:

Mbe-hm	Comelco, Inc.	\$44,996
Total MWBE Participation		\$44,996.00 (12.29%)

The second low bid submitted by Air Mechanical & Service Corp. did not achieve good faith effort documentation and reported 0% MWBE participation in their bid.

The third low bid submitted by Pipeline Mechanical, Inc. did not achieve good faith effort documentation and reported 14.05% MWBE participation in their bid.

None of the bids were within the MWBE sliding scale range to be awarded this contract over the low bidder.

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. If the low bidder is not chosen, please let us know so that we may obtain Letters of Intent to confirm the participation.

Attached is a spreadsheet reconciling the bidders' compliance with the IFB's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

c: Sheena Ferguson, Acting Manager, Business Development Division

BID COMPARISON

IFB-Y15-766-RM / Willow Street Community Center HVAC Replacement

Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 25%)	GFE	\$ Over Low Bid	% Difference From Low Bid (7%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid	EEO % M / W
Low Bid	Ellis Mechanical Corporation	\$366,210	\$44,996	12.29%	no					11/17
2nd Low	Air Mechanical & Service Corp.	\$429,000	\$0	0.00%	no	\$62,790	17.15%			17/13
3rd Low	Pipeline Mechanical, Inc.	\$533,635	\$74,991	14.05%	no	\$167,425	45.72%	\$104,635	24.39%	28/0