



Interoffice Memorandum

APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS
SEP 15 2015 *JLBS*

August 26, 2015

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: *[Signature]* Richardson, Manager, Procurement Division

CONTACT: Michael Martin, Captain, Support Operations Division
Corrections Department
407-836-3222

SUBJECT: Award of Invitation for Bids Y15-630-MA, Body Scanner for Corrections

ACTION REQUESTED:

Approval to award Invitation for Bids Y15-630-MA, Body Scanner for Corrections, to the low responsive and responsible bidder, Virtual Imaging, Inc. A Cannon USA Company in the total contract award amount of \$175,000.

PROCUREMENT:

For use in the Booking Release Center Intake triage area to scan all arrestees for contraband prior to entering booking floor.

FUNDING:

Funding is available in account number 0001-081-3871-6410.

APPROVALS:

The Business Development Division and the Support Operations Division concur with this recommendation.

REMARKS:

Three bids were received in response to the solicitation. The bids were evaluated for price, responsiveness and responsibility. Adani Systems Inc. and Pemica, Inc. were determined to be non-responsible because the scanner they proposed did not meet the specifications. The bid from Virtual Imaging, Inc. A Cannon USA Company is considered fair and reasonable in comparison to open market prices. Virtual Imaging, Inc. A Cannon USA Company is the lowest responsive and responsible bidder. Therefore, award is recommended to Virtual Imaging, Inc. A Cannon USA Company.

Y15-630-MA

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Bid tabulation is as follows:

Virtual Imaging, Inc. A Cannon USA Company

\$175,000

Permica, Inc.

Non-responsible

Adani Systems Inc.

Non responsible




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BUSINESS DEVELOPMENT DIVISION

August 5, 2015

TO: Maria Alvarez, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y15-630-MA, Body Scanners for Corrections**

The Business Development Division evaluated the **3 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Acting Manager, Business Development Division

