



Interoffice Memorandum

APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS

August 26, 2015

SEP 15 2015 *JHBS*

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: *JHBS* Johnny Richardson, Manager, Procurement Division

CONTACT: Lori Cunniff, Manager, Environmental Protection Division
407-836-1405

SUBJECT: Award of Invitation for Bids Y15-1139-JS, Aluminum Sulfate

ACTION REQUESTED:

Approval to award Invitation for Bids Y15-1139-JS, Aluminum Sulfate, to the low responsive and responsible bidder, Chemtrade Chemicals US LLC, for a 1-year contract in the estimated contract award amount of \$339,739.20. Further request authorization for the Procurement Division to renew the contract for two additional 1-year terms.

PROCUREMENT:

Aluminum sulfate is used in lakes and waterways as a water treatment to remove phosphorus and other nutrients that contribute to algae growth and the depletion of oxygen.

FUNDING:

Funds are available in account number 0001 068 2422 4148.

APPROVALS:

The Environmental Protection Division and the Business Development Division concur with this recommendation.

DISCUSSION:

Five bids were received in response to Invitation for Bids Y14-1100-JS, and were evaluated for responsiveness, responsibility and price. The bid of GEO Specialty Chemicals, Inc. took exception with the terms and conditions of the solicitation and was determined to be non-responsive. The low bidder, Chemtrade Chemicals US LLC, meets all specifications and requirements of the solicitation. Staff evaluation of the bid of Chemtrade Chemicals US LLC confirms that the bid price is reasonable and consistent with previous bid amounts. Therefore, recommendation for award is made to Chemtrade Chemicals US LLC.

The bid tabulation is attached.




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

August 5, 2015

TO: Jim Schell, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y15-1139-JS, Aluminum Sulfate

The Business Development Division evaluated the **4 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Acting Manager, Business Development Division

