



APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS
SEP 15 2015 *SLBS*

August 25, 2015

To: Mayor Teresa Jacobs
and the Board of County Commissioners

From: *[Signature]* Johnny M. Richardson, Manager, Procurement Division

Contact: Phillip Browder, Senior Fiscal Coordinator, Animal Services Division
407-254-9149

Subject: Award of Invitation for Bids Y15-1122-PD, Veterinary Medication

ACTION REQUESTED:

Approval to award Invitation for Bids Y15-1122-PD, Veterinary Medication, to the low responsive and responsible bidder, Merritt Veterinary Supplies, Inc., for Line Items 3, 6, 14, 15, 16, 19, 21, 28, 31, 32, 34, 35, 43 and 46 for a 1-year term contract in the total estimated contract award amount of \$244,826.80. Further request authorization for the Procurement Division to renew the contract for four additional 1-year terms.

PROCUREMENT:

This contract will provide medication to support the care of animals in the custody of the Animal Services Division.

FUNDING:

Funding is available in account number 0001-060-2399-4140.

APPROVALS:

The Animal Services and Business Development Divisions concur with this recommendation.

REMARKS:

Four bids were received and evaluated for responsiveness, responsibility and price. Merritt Veterinary Supplies, Inc. is the low responsive, and responsible bidder for Line Items 3, 6, 14, 15, 16, 19, 21, 28, 31, 32, 34, 35, 43 and 46. All other items will be awarded within the authority of the Procurement Division.

Y15-1122-PD, Veterinary Medication

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LINE ITEM NUMBER	Merritt Veterinary Supplies, Inc.	Patterson Veterinary Supply, Inc.	MWI Veterinary Supply.	HSB Veterinary Supplies, Inc.
1	\$21,402.00	\$20,700.00	No Bid	\$19,200.00
2	\$8,030.00	\$9,100.00	No Bid	\$8,025.00
3	\$27,096.00	\$27,100	No Bid	No Bid
4	Deleted	Deleted	Deleted	Deleted
5	Deleted	Deleted	Deleted	Deleted
6	\$21,651.20	\$23,676.00	No Bid	\$23,040.00
7	\$1,020.50	\$1,209.00	\$805.50	\$1,250.00
8	\$395.00	\$310.00	\$330.50	\$598.00
9	\$192.00	\$190.00	\$161.00	\$300.00
10	\$1,772.00	No Bid	\$754.00	No Bid
11	No Bid	No Bid	No Bid	No Bid
12	No Bid	No Bid	No Bid	No Bid
13	No Bid	No Bid	No Bid	No Bid
14	\$33,600.00	\$37,500.00	No Bid	\$37,500.00
15	\$19,600.00	\$20,317.00	No Bid	\$ 20,900.00
16	\$24,400.00	\$26,700.00	No Bid	No Bid
17	Deleted	Deleted	Deleted	Deleted
18	\$314.40	\$368.10	\$283.20	\$357.00
19	\$25,796.00	\$25,800.00	No Bid	No Bid
20	\$10,750.00	\$11,020.00	\$10,000	\$9,975.00
21	\$7,512.60	\$7,513.20	No Bid	No Bid
22	\$3,725.00	\$3,680.00	\$2,900.00	\$3,900.00
23	\$1,047.60	\$903.60	\$840.00	\$1,068.00
24	\$396.00	\$398.00	\$306.00	\$480.00
25	\$447.00	\$558.60	No Bid	\$225.00
26	\$105.00	\$115.00	\$93.25	No Bid
27	\$5,060.00	\$5,000.00	\$4,022.00	\$5,240.00
28	\$5,631.00	\$7,590.00	\$6,132.00	\$6,849.00
29	\$5,700.00	\$7,440.00	\$5,664.00	\$5,760.00
30	\$414.00	\$460.00	\$382.00	\$534.00
31	\$31,370.00	\$31,375.00	No Bid	No Bid
32	\$2,648.00	No Bid	No Bid	\$2,714.00
33	\$450.00	\$506.00	No Bid	\$438.00
34	\$3,700.00	No Bid	No Bid	No Bid
35	\$7,065.00	No Bid	No Bid	No Bid
36	\$268.50	\$283.50	\$315.50	\$238.50
37	Deleted	Deleted	Deleted	Deleted
38	Deleted	Deleted	Deleted	Deleted
39	\$1,012.00	\$1,250.00	\$946.00	\$2,470.00
40	\$2,922.00	\$3,423.00	\$2,388.00	\$3,897.00
41	\$1,320.00	\$1,510.00	No Bid	\$1,605.00
42	\$18,000.00	\$9,420.00	No Bid	\$7,575.00
43	\$29,495.00	\$29,500.00	No Bid	No Bid
44	\$12,973.00	\$12,417.00	No Bid	\$10,434.00
45	No Bid	No Bid	No Bid	\$1,815.00
46	\$4,212.00	No Bid	\$4,258.00	\$5,210.00
47	\$910.00	\$1,072.00	\$859.20	\$951.60
48	\$5,853.00	\$6,885.00	\$5,500.00	\$6,040.00




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

August 5, 2015

TO: Perry Davis, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y15-1122-PD, Veterinary Medication

The Business Development Division evaluated the ~~4 bids~~ submitted for this project and found that ~~none~~ of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Acting Manager, Business Development Division