




Interoffice Memorandum

APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS
JUN 16 2015 NP/BS

May 21, 2015

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Johnny Richardson, Manager, Procurement Division

CONTACT: Deodat Budhu, Manager, Roads and Drainage Division
407-836-7919

SUBJECT: Award of Invitation for Bids Y15-1062-DG, Right-of-Way
Mowing – Three Points Area, Section III

ACTION REQUESTED:

Approval to award Invitation for Bids Y15-1062-DG, Right-of-Way Mowing – Three Points Area, Section III, to the low responsive and responsible bidder, Groundtek of Central Florida, in the estimated annual contract award amount of \$200,490. Further request authorization for the Procurement Division to exercise option years one and two.

PROCUREMENT:

To provide right-of-way mowing in the Three Points Area, Section III located in Districts 3 and 4.

FUNDING:

Funding is available in account number 1002 072 2906 3816. Staff anticipates that the entire contract amount will be ordered during the contract period. Funds will be cited on individual delivery orders.

APPROVALS:

The Business Development Division and the Roads and Drainage Division concur with this recommendation.

REMARKS:

Three bids from pre-qualified bidders were received in response to Invitation for Bids Y15-1062-DG and were evaluated for responsiveness, responsibility and price. Groundtek of Central Florida is the lowest responsive responsible bidder. Therefore, award is recommended to Groundtek of Central Florida.

Bids Received

Bid Price

Groundtek of Central Florida

Basic Year: \$200,490
Option Year 1: \$219,530
Option Year 2: \$254,670
Total Bid: \$674,690

AmeriScapes Landscape Management Services, LLC

Basic Year: \$208,335
Option Year 1: \$233,465
Option Year 2: \$258,595
Total Bid: \$700,395

Carol King Landscape Maintenance

Basic Year: \$585,270
Option Year 1: \$295,010
Option Year 2: \$333,935
Total Bid: \$1,214,215




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

April 29, 2015

TO: Dorothy Gordon, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB-Y15-1062-DG, Right of Way Mowing – Three Points Area, Section III

The Business Development Division evaluated the **3 bids** submitted for this project and found that this contract may be awarded to **Groundtek of Central Florida**, a Certified Minority/Women Business Enterprise bidder. The Orange County certified firm is the lowest bidder. Thus, the bid preference does not apply, per the County's M/WBE Ordinance, Section 17-324.

c: Errick Young, Business Development Division



BID COMPARISON

Y15-1062-DG, Right of Way Mowing - Three Points Area, Section III

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (6%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Groundtek of Central Florida (HM)	\$674,690				
2nd Low	Ameriscapes Landscape Management Services, LLC	\$700,395	\$25,705	3.81%		
3rd Low	Carol King Landscape Maintenance, Inc.	\$1,214,215	\$539,525	79.97%	\$513,820	73.36%