



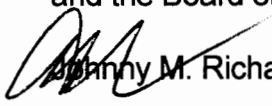
Interoffice Memorandum

SEE MINUTES
FOR MOTION

JUN 02 2015 CS/BS

May 12, 2015

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Johnny M. Richardson, Manager, Procurement Division

CONTACT: John Goodrich, Assistant to Director, Health Services Department
(407) 836-7689

SUBJECT: Selection of Consultant, Request for Proposals No. Y15-160-ZM
HIV/AIDS Data System

ACTION REQUESTED:

Selection of one firm and an alternate, under Request for Proposals Y15-160-ZM, to provide an HIV/AIDS Data System, from the following firms listed alphabetically:

- Groupware Technologies Inc.
- RDE System Support Group, LLC

Further request authority for the Procurement Division to negotiate and execute a 5-year contract within a budget amount of \$593,600.00

This item was evaluated by the Procurement Committee on May 6, 2015. Commissioner Jennifer Thompson was assigned to the Procurement Committee.

PROCUREMENT:

The HIV/AIDS Data System provides web-based data collection, monitoring, and analysis for the Orange County Ryan White Part A Program, including data collection, monitoring, analysis and submission needs of Ryan White Part A providers. In addition to all County requirements, the HIV/AIDS Data System is required to meet all federal reporting requirements of the Health Resources and Services Administration (HRSA) HIV/AIDS Bureau (HAB).

FUNDING:

Funding is available in account 7015-060-7305-6440. Funding for this procurement is supported by the Ryan White Part A Federal Grant received from Health Resources and Services Administrator (HRSA).

APPROVALS:

The Health Services Department, the Information Systems and Services Division and the Business Development Division concur with this recommendation.

Selection of Consultant, Request for Proposals No. Y15-160-ZM
 HIV/AIDS Data System

REMARKS:

The HIV/AIDS Data System replaces the current Careware Application which is managed by the State of Florida. The State has provided notice to the County that this system will be discontinued for County use. Interim use of the Careware Application has been extended to the County on a short-term basis not to exceed 2015; however the implementation of a new system is critical to this program.

Two proposals were received in response to RFP Y15-160-ZM. The Procurement Committee evaluated the proposals against the stated criteria. Below are the consensus scores.

| | PHASE 1 | PHASE 2 | PHASE 3 | | | | | | TOTAL | |
|--------------------------------------|-----------------------|-----------------------|-------------------|-----------------------|------------------|-----------------------|-----------------------|---------------------|---------------------|---------------------|
| | Written Proposals | On-Site Presentation | M/WBE Utilization | | Location | | Price Proposal | Welfare Hires | | Disabled Vet. Hires |
| WEIGHT: | 45 | 35 | 5 | | 5 | | 20 | 5 | 15 | |
| FIRM: | WEIGHTED SCORE | WEIGHTED SCORE | RAW SCORE | WEIGHTED SCORE | RAW SCORE | WEIGHTED SCORE | WEIGHTED SCORE | BONUS POINTS | BONUS POINTS | |
| GROUPWARE TECHNOLOGIES INC | 174.3 | 155.0 | 1.0 | 5.0 | 0.0 | 0.0 | 93.0 | 0.0 | 0.0 | 427.3 |
| RDE SYSTEM SUPPORT GROUP, LLC | 187.1 | 120.0 | 3.0 | 15.0 | 0.0 | 0.0 | 100.0 | 0.0 | 0.0 | 422.1 |



Interoffice Memorandum

April 22, 2015

To: Zulay Millan, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJ: RFP #Y15-160-ZM, HIV/AIDS Data System – Phase 3

Below are the respondents to the subject RFP with their firm's certified sub-consultants and MWBE participation score on a 1 – 5 rating:

| | | | |
|--------------|---------------------------------------|-----------|-----------------|
| 1. | RDE Systems Support Group, LLC | | 3 Points |
| | None | 0% | |
| | | | |
| | Total MWBE Participation: | 0% | |
| | EEO Staff | 45% | |
| Bonus Points | | | |
| | Service-Disabled Veterans | 0 | |
| | Welfare Recipients: | 0 | |

| | | | |
|--------------|-------------------------------------|-----------|----------------|
| 2. | Groupware Technologies, Inc. | | 1 Point |
| | None | 0% | |
| | | | |
| | Total MWBE Participation: | 0% | |
| | EEO Staff | 16% | |
| Bonus Points | | | |
| | Service-Disabled Veterans | 0 | |
| | Welfare Recipients: | 0 | |

