



**Interoffice Memorandum**

**AGENDA ITEM**

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS  
JAN 27 2015 *NP/KH*

January 8, 2015

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

FROM: Kurt N. Petersen, Acting Manager, Office of Management & Budget *K.N.P.*

SUBJECT: Consent Agenda Items for January 27, 2015  
Budget Amendments #15-05, #15-06, #15-07, and #15-08

Provided for Board approval are copies of the budget amendments processed by the Office of Management and Budget.

**ACTION REQUESTED: Approval of budget amendments #15-05, #15-06, #15-07, and #15-08.**

RS/tp

Attachments



Interoffice Memorandum

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APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS  
JAN 27 2015 NP/KH

January 7, 2015

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

FROM: Kurt N. Petersen, Acting Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for January 27, 2015  
Budget Amendment #15-05, Fund #7354  
Paul Coverdell Forensic Sciences Improvement Grant Program  
Agreement #2014-CD-BX-0054  
Medical Examiner's Office/Health Services Department

The U.S. Department of Justice through the Florida Department of Law Enforcement awarded the Paul Coverdell Forensic Sciences Improvement Grant in the amount of \$3,048. Funding will be utilized for the purchase of equipment.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
7354-060-7555-3150	U.S. Dept. of Justice	\$ 3,048
	TOTAL REVENUES	<u>\$ 3,048</u>

Expenditures:

Account Number	Classification	Amount
6BF-7354-060-7555-6410	Equipment	3,048
	TOTAL EXPENDITURES	<u>\$ 3,048</u> <i>pm</i>

KP/PM/tp

c: County Administrator  
Clerk of the Board of County Commissioners  
Finance  
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January 7, 2015

TO: Mayor Teresa Jacobs
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Board of County Commissioners

FROM: Kurt N. Petersen, Acting Manager, Office of Management and Budget

K.N.P.

SUBJECT: Consent Agenda Item for January 27, 2015
Budget Amendment #15-06, Fund #7005
Head Start
Agreement # 04CH313349
Head Start Division/Family Services Department

On September 18, 2014, the Board of County Commissioners approved an estimated budget for the Head Start program in the amount of \$11,707,870. The U.S. Department of Health and Human Services awarded Head Start in the amount of \$12,511,346. This represents an increase of \$803,476.

The Head Start funding will be used to provide comprehensive early childhood development services for 1,536 children and support to their families.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

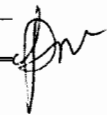
Table with 3 columns: Account Number, Classification, Amount. Row 1: 7005-062-7520-3140, Health & Human Services, \$ 803,476. Row 2: TOTAL REVENUES, \$ 803,476.

Expenditures:

Table with 3 columns: Account Number, Classification, Amount. Row 1: 6FE-7005-062-7522-1120, Regular Salaries & Wages, \$ 421,074. Row 2: 6FE-7005-062-7522-1130, Other Salaries & Wages, 4,100. Row 3: 6FE-7005-062-7522-2130, Life & Health Insurance, 42,969.

**Expenditures:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
6FE-7005-062-7522-2150	Unemployment Compensation	\$ 100
6FF-7005-062-7522-3170	Janitorial Service and Supplies	10,500
6FF-7005-062-7522-3197	Contractual Services	34,000
6FF-7005-062-7522-3350	Other Insurance & Bonds	1,000
6FF-7005-062-7522-3410	Local Travel	1,100
6FF-7005-062-7522-3530	Toll Charges	150
6FF-7005-062-7522-3610	Rental of Equipment/Misc. Items	28,022
6FF-7005-062-7522-3620	Leases – Buildings/Structures	96,829
6FF-7005-062-7522-3710	Utilities	12,000
6FF-7005-062-7522-3720	Communications	3,915
6FF-7005-062-7522-3820	Maintenance of Equipment	32,764
6FF-7005-062-7522-4123	Equipment less than \$1,000	26,500
6FF-7005-062-7522-4143	Medical and Surgical Supplies	3,853
6FF-7005-062-7522-4412	Promotional Expenses	5,000
6FF-7005-062-7522-4418	Educational Assistance Program	1,000
6FI-7005-062-7526-1120	Regular Salaries & Wages	34,877
6FI-7005-062-7526-2110	FICA Taxes	2,545
6FI-7005-062-7526-2130	Life & Health Insurance	9,000
6FK-7005-062-7526-3197	Contractual Services	10,000
6FK-7005-062-7526-3235	Psychi, Psycho & Counseling Services	12,178
6FK-7005-062-7526-3275	Medical Services	10,000
	<b>TOTAL EXPENDITURES</b>	<b>\$ 803,476</b>



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 Clerk of the Board of County Commissioners  
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January 7, 2015

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

FROM: Kurt N. Petersen, Acting Manager, Office of Management and Budget

*K.N.P.*

SUBJECT: Consent Agenda Item for January 27, 2015  
Budget Amendment #15-07, Fund #7055  
Community Services Block Grant (CSBG)  
Contract # 15SB-0D-12-00-01-019  
Community Action Division/Family Services Department

On September 18, 2014, the Board of County Commissioners approved an estimated budget for the Community Services Block Grant in the amount of \$455,264. The U.S. Department of Health and Human Services through the Florida Department of Economic Opportunities awarded this grant in the amount of \$625,727 for a total increase of \$170,463. Funds will be used to enhance and strengthen family service programs for low-income families, youth, and seniors to assist them to become self-sufficient.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

**Revenues:**

Account Number	Classification	Amount
7055-062-7540-3140	Health and Human Services	\$ 170,463
	<b>TOTAL REVENUES</b>	<b>\$ 170,463</b>

**Expenditures:**

Account Number	Classification	Amount
6GE-7055-062-7541-1120	Regular Salaries & Wages	\$ 3,197
6GE-7055-062-7541-2110	FICA Taxes	249
6GE-7055-062-7541-2120	Retirement Contribution	240
6GE-7055-062-7541-2130	Life & Health Insurance	4,500
6GE-7055-062-7541-2131	HSA/FSA Contributions/Health Incentives	1,500
6GF-7055-062-7541-4030	Training Costs	2,573
6GF-7055-062-7541-4110	Office Supplies	581
6GH-7055-062-7542-1120	Regular Salaries & Wages	25,978
6GH-7055-062-7542-1140	Overtime	400
6GH-7055-062-7542-2110	FICA Taxes	1,350
6GH-7055-062-7542-2120	Retirement Contribution	834
6GH-7055-062-7542-2130	Life & Health Insurance	2,700
6GH-7055-062-7542-2131	HSA/FSA Contributions/Health Incentives	4,150
6GH-7055-062-7542-2200	Payments to OPEB Trust	5,317
6JG-7055-062-7542-3192	Software Licensing/Support/Training Fee	721

Mayor Teresa Jacobs  
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**Expenditures:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
6JG-7055-062-7542-3410	Local Travel	445
6JG-7055-062-7542-3530	Toll Charges	100
6JG-7055-062-7542-3720	Communications	600
6JG-7055-062-7542-4115	Miscellaneous Operating Supplies/ Program Expenses	\$ 1,451
6JG-7055-062-7542-4120	Software less than \$1,000	35
6JG-7055-062-7542-4121	Computer Equipment less than \$500	35
6GP-7055-062-7545-1120	Regular Salaries & Wages	80,448
6GP-7055-062-7545-2110	FICA Taxes	5,349
6GP-7055-062-7545-2120	Retirement Contribution	5,035
6GP-7055-062-7545-2130	Life & Health Insurance	19,300
6GM-7055-062-7545-4115	Miscellaneous Operating Supplies	3,375
	<b>TOTAL EXPENDITURES</b>	<u>\$ 170,463</u>

KP/PM/tp

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January 8, 2015

JAN 27 2015 NP/KH

TO: Mayor Teresa Jacobs -AND- Board of County Commissioners
FROM: Kurt N. Petersen, Acting Manager, Office of Management and Budget
SUBJECT: Consent Agenda Item for January 27, 2015 Budget Amendment #15-08, Fund #7405 U.S. Department of Agriculture - USDA Grant Contract #S-734 Head Start Division/Family Services Department

K.N.P.

On September 18, 2014, the Board of County Commissioners approved an estimated budget for the U.S. Department of Agriculture (USDA) grant in the amount of \$1,189,632. The USDA through the Florida Department of Health awarded this grant in the amount of \$1,729,260, which represents an increase of \$539,628. Funding is utilized to provide the Head Start children with balanced meals and snacks to meet the USDA minimum daily nutritional requirements.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Table with 3 columns: Account Number, Classification, Amount. Row 1: 7405-062-7524-3130, U.S. Department of Agriculture, \$ 539,628. Row 2: TOTAL REVENUES, \$ 539,628.

Table with 3 columns: Account Number, Classification, Amount. Section: Expenditures. Rows include: 6FR-7405-062-7523-3410 Local Travel \$ 930; 6FR-7405-062-7523-3530 Toll Charges 70; 6FR-7405-062-7523-4110 Office Supplies 741; 6FR-7405-062-7523-4418 Educational Assistance Program 600; 6FU-7405-062-7524-3170 Janitorial Service and Supplies 1,000; 6FU-7405-062-7524-4115 Miscellaneous Operating Supplies/ Program Expenses 6,777; 6FU-7405-062-7524-4130 Household & Kitchen Supplies 2,990; 6FU-7405-062-7524-4135 Food and Dietary 526,520. Total: TOTAL EXPENDITURES \$ 539,628.

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