




Interoffice Memorandum

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS  
JAN 27 2015 NP/KH

January 2, 2015

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM:  Johnny Richardson, Manager, Procurement Division

CONTACT: Rodney J. Lynn, P.E., CFM, Manager  
Stormwater Management Division  
407-836-7991

SUBJECT: Award of Invitation for Bids Y15-186-JS, MSBU and Non-MSBU Retention  
Pond Mowing and Maintenance-John Young

ACTION REQUIRED:

Approval to award Invitation for Bids Y15-186-JS, MSBU and Non-MSBU Retention Pond Mowing and Maintenance-John Young, to the low responsive and responsible bidder, Carol King Landscape Maintenance, Inc., in the annual estimated contract award amount of \$105,750 for the basic year. Further request authorization of the Procurement Division to exercise two additional 1-year options.

PROCUREMENT:

This contract will provide mowing, edging, herbicide treatment and litter removal for retention ponds located in the John Young area of Orange County.

FUNDING:

Funds are available in account numbers 1002 072 2708 3816 and 1142 072 2902 3816.

APPROVALS:

The Stormwater Management and Business Development Divisions concur with this recommendation.

REMARKS:

Four bids were received from pre-qualified bidders in response to Invitation for Bids Y15-186-JS. The bid of Carol King Landscape Maintenance, Inc. is considered reasonable because it is consistent with historical pricing for this requirement. Therefore, recommendation for award is made to Carol King Landscape Maintenance, Inc.

The bid tabulation is attached.

**BID TABULATION**  
**Y15-186-JS**  
**MSBU AND NON-MSBU RETENTION POND MOWING AND MAINTENANCE JOHN YOUNG**

Item #		Unit	Est. Ann. Units	Carol King Landscape Maintenance, Inc.		Begley's Cleaning Service, Inc. d/b/a Millennium Grounds & Waters		P&L Lawn Maintenance, Inc.		AmeriScapes Landscape Management Services, Inc.		Groundtek of Central Florida	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
I	Basic Year												
1	One Time Clean Up	Acre	125	\$70	\$8,750	\$70	\$8,750	\$95	\$11,875	\$185	\$23,125	\$325	\$40,625
2	Mowing	Acre	1,500	\$64	\$96,000	\$64	\$96,000	\$80	\$120,000	\$90	\$135,000	\$90	\$135,000
3	Adtl. Litter Removal	Acre	500	\$2	\$1,000	\$6	\$3,000	\$7	\$3,500	\$15	\$7,500	\$5	\$2,500
	Total Basic Year				\$105,750		\$107,750		\$135,375		\$165,625		\$178,125
II	Option Year 1												
1	Mowing	Acre	1,800	\$65	\$117,000	\$65	\$117,000	\$80	\$144,000	\$90	\$162,000	\$95	\$171,000
2	Adtl. Litter Remv.	Acre	600	\$2	\$1,200	\$6	\$3,600	\$7	\$4,200	\$15	\$9,000	\$5	\$3,000
	Total Option Year 1				\$118,200		\$120,600		\$148,200		\$171,000		\$174,000
III	Option Year 2												
1	Mowing	Acre	1,800	\$67	\$120,600	\$65	\$117,000	\$85	\$153,000	\$90	\$162,000	\$100	\$180,000
2	Adtl. Litter Remv.	Acre	600	\$4	\$2,400	\$6	\$3,600	\$7	\$4,200	\$15	\$9,000	\$5	\$3,000
	Total Option Year 2				\$123,000		\$120,600		\$157,200		\$171,000		\$183,000
	All Years				\$346,950		\$348,950		\$440,775		\$507,625		\$535,125




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

December 18, 2014

TO: Jim Schell, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB-Y15-186-JS, MSBU and Non-MSBU Retention Pond Mowing and Maintenance John Young**

The Business Development Division evaluated the **5 bids** submitted for this project and found that the **2** Orange County certified Minority Women Business Enterprise bidders **were not within 7%** of the low bid for bid awards of \$100,000 to \$500,000. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Errick Young, Manager, Business Development Division

A large, dark, handwritten signature or scribble, possibly representing the signature of Errick Young.

BID COMPARISON

Y15-106-J6, MSBU and Non-MSBU Retention Pond Mowing and Maintenance John Young

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (7%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Carol King Landscape Maintenance, Inc.	\$346,950				
2nd Low	Begley's Cleaning Service, Inc. dba Millennium Grounds & Waters	\$348,950	\$2,000	0.58%		
3rd Low	P & L Lawn Maintenance, Inc. (HM)	\$440,775	\$93,825	27.04%	\$91,825	26.31%
4th Low	AmeriScapes Landscape Management Services, Inc.	\$507,625	\$160,675	46.31%	\$158,675	45.47%
5th Low	Groundtek of Central Florida, LLC (HM)	\$535,125	\$188,175	54.24%	\$186,175	53.35%