




Interoffice Memorandum

APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS

December 12, 2014 JAN 13 2015 CS/BS

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Johnny Richardson, Manager, Procurement Division

CONTACT: Troy Layton, DEE, Manager, Field Services Division
407-254-9794

SUBJECT: Award of Invitation for Bids Y15-179-JS, Infrastructure Location Contractor

ACTION REQUESTED:

Approval to award Invitation for Bids Y15-179-JS, Infrastructure Location Contractor, to the low responsive and responsible bidder, High Tech Engineering, Inc., for an estimated contract award amount of \$3,383,095.20 for a 3-year term contract. Further request authorization of the Procurement Division to renew the contract for two additional 1-year terms.

PROCUREMENT:

The Contractor will assist the Field Services Division in locating existing Orange County utility infrastructure to prevent damage during excavations by contractors, developers or municipalities.

FUNDING:

Funds are available in account numbers 4420 038 1328 3179, 4420 038 1342 3179 and 4420 038 1344 3179.

APPROVALS:

The Field Services Division and Business Development Division concur with this recommendation.

REMARKS:

Three bids were received and were evaluated for responsiveness, responsibility and price. High Tech Engineering, Inc., the low bidder, meets all specifications and requirements of the solicitation. Therefore, High Tech Engineering, Inc. is recommended for contract award.

The bid tabulation is attached.

BID TABULATION
Y15-179-JS
INFRASTRUCTURE LOCATION CONTRACTOR

Item #	Description	Est. Annual Usage	Unit of Measure	High Tech Engineering, Inc.				Olameter DPG, LLC				USIC Locating Services, LLC			
				Unit Price	Extended Price	X 3 Year Initial Contract Term	Total Price	Unit Price	Extended Price	X 3 Year Initial Contract Term	Total Price	Unit Price	Extended Price	X 3 Year Initial Contract Term	Total Price
1	Infrastructure Locator	22,880	hours	\$39.98	\$914,742.40	3	\$2,744,227.20	\$40.00	\$915,200.00	3	\$2,745,600.00	\$42.25	\$966,680.00	3	\$2,900,040.00
2	Overtime/Holiday	4,576	hours	\$39.98	\$182,948.48	3	\$548,845.44	\$49.00	\$224,224.00	3	\$672,672.00	\$42.25	\$193,336.00	3	\$580,008.00
	Training	240	hours	\$21.00	\$5,040.00	3	\$15,120.00	\$20.50	\$4,920.00	3	\$14,760.00	\$21.10	\$5,064.00	3	\$15,192.00
3	GPR	624	hours	\$39.98	\$24,947.52	3	\$74,842.56	\$65.00	\$40,560.00	3	\$121,680.00	\$42.25	\$26,364.00	3	\$79,092.00
4	Background Check	10	each	\$1.00	\$10.00	3	\$30.00	\$0.00	\$0.00	3	\$0.00	\$0.00	\$0.00	3	\$0.00
5	Drug Screen	10	each	\$1.00	\$10.00	3	\$30.00	\$0.00	\$0.00	3	\$0.00	\$0.00	\$0.00	3	\$0.00
	TOTAL						\$3,383,095.20				\$3,554,712.00				\$3,574,332.00




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

December 3, 2014

TO: Jim Schell, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y15-179-JS, Infrastructure Location Contractor**

The Business Development Division evaluated the **3 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Errick W. Young, Manager, Business Development Division

