




Interoffice Memorandum

APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS
JAN 13 2015 CS/BS

December 17, 2014

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Danny Richardson, Manager, Procurement Division

CONTACT: Keith Yannessa, Sr. Contract Administrator
Youth & Family Services Division
Phone 407-836-7874

SUBJECT: Award of Invitation for Bids, Y15-155-MA
Food Products

ACTION REQUESTED:

Approval to award Invitation for Bids Y15-155-MA, Food Products, to the sole responsive and responsible bidder, Sysco Central Florida, for an estimated contract amount of \$157,281 for a 1-year term. Further request authorization for the Procurement Division to renew the contract for four additional 1-year terms.

PROCUREMENT:

This contract will provide food products for Great Oaks Village on an as-needed basis. Products covered by this contract includes meats, dairy and various staples.

FUNDING

Funding is available in account 0001-062-2452-4135

APPROVALS:

The Youth and Family Services and Business Development Divisions concur with this recommendation.

REMARKS:

One bid was received and evaluated for price, responsiveness and responsibility. The bid from Sysco Central Florida is consider reasonable in comparison to the previous contract awarded in 2012.

Staff contacted US Foods, the only other plan holder for this bid, and their representative stated with the current market conditions they were uncomfortable locking in commodity items for the length of time required under this bid.




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

November 10, 2014

TO: Maria Alvarez, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y15-155-MA, Food Products**

The Business Development Division evaluated the **1 bids** submitted for this project and found that the **1 bidder is not** an Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Errick W. Young, Manager, Business Development Division

