



Interoffice Memorandum

APPROVED

**BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS**

December 1, 2014

JAN 06 2015 KH/BS

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: *for* Johnny M. Richardson, Manager, Procurement Division

CONTACT: Deodat Budhu, P.E., Manager, Roads and Drainage Division
836-7919

SUBJECT: Award of Invitation for Bids Y15-136-LC, Secondary Canal and Ditch Mowing

ACTION REQUESTED:

Approval to award Invitation for Bids Y15-136-LC, Secondary Canal and Ditch Mowing, to the low responsive and responsible bidder, Groundtek of Central Florida, LLC, in the estimated contract award amount of \$1,369,800 for a 1-year term contract. Further request authorization for the Procurement Division to exercise the Option Years 1 and 2.

PROCUREMENT:

This contract will provide canal and ditch maintenance to include mowing, litter and grass clipping removal, brush control, edging and herbicide treatment.

FUNDING:

Funding is available in account number 1002-072-2906-3816.

APPROVALS:

The Roads and Drainage Division and the Business Development Division concur with this recommendation.

REMARKS:

Three bids were received in response to this Invitation for Bids. The bids were evaluated for price, responsiveness and responsibility. Contract award is recommended to Groundtek of Central Florida, LLC.

Groundtek's bid is 21% lower than the second low bidder. Secondary canals are difficult to reach, meander through residential and commercial properties, have little access and allow no room for riding machines, requiring much more hand-work while walking long distances which is much more time consuming than other mowing services. Consequently they are more expensive. Based on the information reviewed for similar services and associated costs, proposed prices, although higher than previous contracts for similar services, are considered acceptable.

The bid tabulation is as follows:

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Bid Tabulation

BIDDERS	Groundtek of Central FL, LLC	AmeriScapes Landscape Management Services	USA Services of Florida, Inc.
LOT A			
Base Year	\$661,000.00	\$1,056,250.00	\$1,131,000.00
Option Year 1	\$765,700.00	\$937,750.00	\$1,060,200.00
Option Year 2	\$822,400.00	\$968,000.00	\$1,094,400.00
Total	\$2,249,100.00	\$2,962,000.00	\$3,285,600.00
LOT B			
Base Year	\$708,800.00	\$845,000.00	\$1,164,800.00
Option Year 1	\$666,900.00	\$816,750.00	\$1,193,400.00
Option Year 2	\$719,600.00	\$847,000.00	\$1,237,600.00
Total	\$2,095,300.00	\$2,508,750.00	\$3,595,800.00
Estimated Total Bid	\$4,344,400.00	\$5,470,750.00	\$6,881,400.00




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

October 23, 2014

TO: Linda Carson, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB-Y15-136-LC, Primary Canal Mowing**

The Business Development Division evaluated the 3 bids submitted for this project and found that this contract may be awarded to **Groundtek of Central Florida** a Certified Minority/Women Business Enterprise bidder. The Orange County certified firm is the lowest bidder. Thus, the bid preference does not apply, per the County's M/WBE Ordinance, Section 17-324.

c: Errick Young, Business Development Division

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BID COMPARISON

Y15-136-LC, Primary Canal Mowing

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (4%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Groundtek of Central Florida (HM)	\$4,344,400				
2nd Low	Ameriscapes Landscape Management Services, LLC	\$5,470,750	\$1,126,350	25.93%		
3rd Low	USA Services of Florida Inc.	\$6,881,400	\$2,537,000	58.40%	\$1,410,650	25.79%