



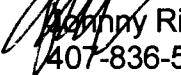
Interoffice Memorandum **APPROVED**

**BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS**

DEC 16 2014 KHLS

November 20, 2014

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Johnny Richardson, Manager, Procurement Division
407-836-5633

CONTACT: Larry Tunnell, Manager, Water Reclamation Division
407-254-9685

SUBJECT: Award of Invitation for Bids Y15-151-JS, Temporary Labor – Manual

ACTION REQUESTED:

Approval to award Invitation for Bids Y15-151-JS, Temporary Labor – Manual to the two low responsive and responsible bidders, JAG Professional Resources and Ace Staffing, Inc., in the annual estimated contract award amounts of \$324,164 and \$330,688 respectively. Further request authorization for the Procurement Division to renew the contracts for two additional 1-year terms.

PROCUREMENT:

Temporary manual laborers are employed Countywide to supplement full time staff when absences occur due to illness, vacation, excessive workload and/or special projects. They perform manual labor in the form of maintenance support, landscape maintenance and other general manual labor duties. They accomplish their tasks under the supervision and direction of an Orange County supervisor.

FUNDING:

Delivery orders will be issued on an as-needed basis.

APPROVALS:

The Water Reclamation Division and the Business Development Division concur with this recommendation.

REMARKS:

Six bids were received in response to Invitation for Bids Y15-151-JS and were evaluated for responsiveness, responsibility and price. The low bidder, JAG Professional Resources, provided references that indicate that they will be able to provide services in a satisfactory manner.

In accordance with the M/WBE provisions of the solicitation, Ace Staffing, Inc. is also recommended for award. Ace Staffing, Inc. is a certified M/WBE and their bid is within 7% of the bid of the low bidder. Ace Staffing, Inc. has previously held the contract for this requirement and has performed in a satisfactory manner. Two providers of manual labor services are needed to accommodate the needs of the County. The low bidder, JAG Professional Resources will be the primary Contractor and will receive the first opportunity to perform all available work. Ace Staffing, Inc. will be the secondary Contractor and will respond to work opportunities if the primary Contractor is unable to provide services in a timely manner.

Therefore, recommendation for award is made to JAG Professional Resources and Ace Staffing, Inc.

The bid tabulation is attached.

BID TABULATION
IFB Y15-151-JS
TEMPORARY LABOR - MANUAL

Item #	Description	Est. Annual Hours	JAG Professional Resources		Ace Staffing, Inc.		Hire Quest, LLC d/b/a Trojan Labor		Labor Ready Southeast, Inc.		Personnel Solutions Plus, LLC		Resource Employment Solutions	
			Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	Maint. Person	30,000	\$9.82	\$294,600.00	\$10.09	\$302,700.00	\$10.65	\$319,500.00	\$12.45	\$373,500.00	\$12.96	\$388,800.00	\$13.50	\$405,000.00
2	Overtime	500	\$14.73	\$7,365.00	\$15.14	\$7,570.00	\$15.97	\$7,985.00	\$12.45	\$6,225.00	\$19.44	\$9,720.00	\$14.18	\$7,090.00
3	Holiday	100	\$14.73	\$1,473.00	\$10.09	\$1,009.00	\$15.97	\$1,597.00	\$12.45	\$1,245.00	\$12.96	\$1,296.00	\$14.85	\$1,485.00
4	Non-Permit Confined Space	1,000	\$10.91	\$10,910.00	\$10.49	\$10,490.00	\$13.00	\$13,000.00	\$16.45	\$16,450.00	\$12.96	\$12,960.00	\$16.20	\$16,200.00
5	Non-Permit Confined Space, Overtime	500	\$16.36	\$8,180.00	\$15.74	\$7,870.00	\$19.50	\$9,750.00	\$16.45	\$8,225.00	\$19.44	\$9,720.00	\$16.88	\$8,440.00
6	Non-Permit Confined Space, Holiday	100	\$16.36	\$1,636.00	\$10.49	\$1,049.00	\$19.50	\$1,950.00	\$16.45	\$1,645.00	\$12.96	\$1,296.00	\$17.55	\$1,755.00
	TOTAL			\$324,164.00		\$330,688.00		\$353,782.00		\$407,290.00		\$423,792.00		\$439,970.00




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

November 7, 2014

TO: Jim Schell, Senior Purchasing Agent
Procurement Division

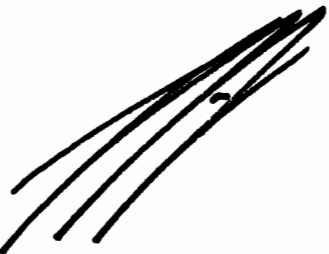
FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB Y15-151-JS, Temporary Labor - Manual**

The Business Development Division evaluated the **six (6)** bids submitted for this project and found that this contract may be awarded to **Ace Staffing, Inc.**, a certified Minority/Women Business Enterprise bidder. The Orange County certified firm did not exceed the low bid by more than **7%** on contract awards from \$100,000 to \$500,000, in accordance with the County's M/WBE Ordinance, Section 17-324.

c: Errick Young, Business Development Division



BID COMPARISON

Y15-151-JS, Temporary Labor - Manual

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (7%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	JAG Professional Resources	\$324,164				
2nd Low	Ace Staffing, Inc. (AF(Is)	\$330,688	\$6,524	2.01%		
3rd Low	Hire Quest, LLC d/b/a Trojan Labor	\$353,782	\$29,618	9.14%	\$23,094	6.98%
4th Low	Labor Ready Southeast, Inc.	\$407,290	\$83,126	25.64%	\$76,602	23.16%
5th Low	Personnel Solutions Plus, LLC	\$423,792	\$99,628	30.73%	\$93,104	28.15%
6th Low	Resource Employment Solutions	\$439,970	\$115,806	35.72%	\$109,282	33.05%