

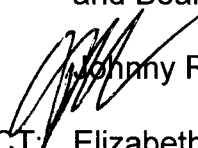


Interoffice Memorandum

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS  
DEC 02 2014 CAS/KH

November 3, 2014

TO: Mayor Teresa Jacobs  
and Board of County Commissioners

FROM:  Johnny Richardson, Manager, Procurement Division

CONTACT: Elizabeth Frias, Administrative Supervisor, Convention Center  
PHONE: 407-685-5854

SUBJECT: Award of Invitation for Bids Y15-104-ZM, Golf Cart Preventative Maintenance and Repair for the Orange County Convention Center

RECOMMENDATION:

Approval to award Invitation for Bids Y15-104-ZM, Golf Cart Preventative Maintenance and Repair for the Orange County Convention Center, to the low, responsive and responsible bidder, Advantage Golf Cars Inc., for an estimated contract amount of \$681,000 for a 3-year contract. Further request authorization for the Procurement Division to renew the contract for two additional 1-year terms.

PROCUREMENT:

Full service onsite regularly scheduled preventative maintenance and as-needed repairs for approximately 200 County-owned golf and utility carts at the Convention Center.

FUNDING:

Funding is available in account line 4430-035-0931-3820.

APPROVALS:

The Convention Center and the Business Development Division concur with this recommendation.

REMARKS:

Two bids were received in response to Invitation for Bids Y15-104-ZM, award is recommended to the low responsive and responsible bidder, Advantage Golf Cars, Inc. The price is considered reasonable based on a technical analysis conducted by staff.

Bid tabulation follows:

Advantage Golf Cars, Inc.	\$ 681,000
MacKinnon Equipment Service	\$ 837,000




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

October 23, 2014

TO: Zulay Millan, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator  
Business Development Division 

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB #Y15-104-ZM, Golf Cart Maintenance**

The Business Development Division evaluated the **2 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Errick W. Young, Manager, Business Development Division

